

This document is an extract of a larger publication.

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# AUDIT COMMITTEE



**Jim Contreras, chair**  
**Virgil L. Greer Jr., vice chair**  
**Shari E. Pearce, secretary**  
**Octavio "Toby" Chavez**  
**Ben Cowitt**  
**Steve Yi**

## **AUDIT COMMITTEE**

The primary function of the Audit Committee of the Civil Grand Jury is to oversee contracting with outside auditors. Another function is to help investigative committees examine issues that require auditing expertise.

Only one audit was requested of the Los Angeles County 2014–2015 Civil Grand Jury (CGJ). The Affordable Housing Committee sought a compliance audit of Los Angeles County funds transferred to the County Community Development Commission for affordable housing. With the jury’s approval, the Audit Committee sent letters of solicitation to all firms approved by the Los Angeles County Auditor-Controller. The Audit Committee interviewed all seven responding firms and chose two finalists. Each finalist then submitted a proposal.

Of the finalists, the committee selected Harvey M. Rose Associates, LLC, for this audit. The CGJ approved the firm’s proposal. Los Angeles County Counsel prepared a contract for signatures by all parties thereto and the jury’s presiding judge.

The Audit Committee continued to work with the Affordable Housing Committee to ensure the scope of work of the audit was done timely and thoroughly. The Audit Committee approved final payment to the auditors after determining all agreed-upon goals were met.

### **COMMITTEE MEMBERS**

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# CITIZENS' COMPLAINTS COMMITTEE



**Jimmy Dixon, chair**  
**Joyce Simily, vice chair**  
**Adrian Tigmo, secretary**  
**Virgil L. Greer Jr.**  
**John A. Rangel**  
**Wesley C. Thompson**  
**Gloria M. Wilson**  
**Steve Yi**  
**Simeon Zano**

## CITIZENS' COMPLAINTS COMMITTEE

The Los Angeles County Civil Grand Jury investigates issues concerning county and city governments, agencies, and special districts within Los Angeles County. In addition, citizens may bring to the attention of the Civil Grand Jury, through written complaints, issues or concerns in these areas.

The jury's Citizens' Complaints Committee (committee) reviews each complaint and determines which if any to investigate. It is the responsibility of the complainant to provide sufficient information for the Civil Grand Jury to investigate. The committee conducts confidential evaluations of all complaints submitted to the jury over which the jury has jurisdiction. The committee then recommends to the jury which of those complaints merit further investigation by the jury.

The Civil Grand Jury's jurisdiction does not extend to reviews of judicial performance, nor court actions, whether civil or criminal. Likewise, all federal and California state functions or out-of-state matters fall outside the purview of this body.

The committee reviewed 78 complaints, dividing them into categories as follows:

ITEM	CATEGORY OF COMPLAINTS	NUMBER
1	Judicial misconduct	5
2	Condition and management of jails within county	6
3	Police/sheriff abuse and assault	14
4	Issues regarding local government agencies	11
5	Los Angeles Unified School District issues	20
6	Issues under litigation	6
7	Fraud	3
8	Miscellaneous	13
	Total Citizens' Complaints reviewed	78

The choice of actions taken by the committee is limited to (1) reviewed, no action taken, which includes (A) no jurisdiction over subject matter, (B) insufficient information, or (C) unsupported, and (2) referred for further investigation. After all submitted complaints were reviewed and analyzed by the committee, the complaints were presented to the entire jury for final resolution.

ITEM	DISPOSITION BY CIVIL GRAND JURY	NUMBER
I	Reviewed, no action taken	
	A. No jurisdiction over subject matter	54
	B. Insufficient information	6
	C. Unsupported	16
II	Referred for further investigation	2
	Total Citizen's Complaints disposed of	78

## COMPLAINT FORM AND GUIDELINES

Citizens who wish to submit complaints to the Civil Grand Jury should do so by using the attached complaint form and guidelines, which in addition may be found at the Civil Grand Jury website, [www.lacourt.org/forms/pdf/CitizensComplaint.pdf](http://www.lacourt.org/forms/pdf/CitizensComplaint.pdf).

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**CITIZEN COMPLAINT FORM**

**Please Review Attached Complaint Guidelines Before Completing this Form**

**PLEASE PRINT**

**DATE:**

\_\_\_\_\_

**1. Who:**      Your Name:

\_\_\_\_\_

Address:

\_\_\_\_\_

City, State, Zip, Code:

\_\_\_\_\_

Telephone: (      ) \_\_\_\_\_ Extension: \_\_\_\_\_

**2. What:**      Subject of Complaint. Briefly state the nature of complaint and the action of what *Los Angeles County* department, section, agency, or official(s) that you believe was illegal or improper. Use additional sheets if necessary.

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**3. When:**      Date(s) of incident:

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4. **Where:** Names and addresses of other departments, agencies or officials involved in this complaint. Include dates and types of contact, i.e. phone, letter, personal. Use additional sheets if necessary.

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5. **Why/How:** Attach pertinent documents and correspondence with dates.

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## Complaint Guidelines

Communications from the public can provide valuable information to the Civil Grand Jury. Any private citizen, government employee, or officer may submit a completed complaint form to request that the Civil Grand Jury conduct an investigation. This complaint must be in writing and is treated as confidential. Prior to submitting the Complaint Form to the Grand Jury office, please retain a copy for your records if needed. Receipt of all complaints will be acknowledged.

If the Civil Grand Jury determines that a matter is within the legally permissible scope of its investigative powers and would warrant further inquiry, additional information may be requested. If a matter does not fall within the Civil Grand Jury's investigative authority, or the jury determines not to investigate a complaint, no action will be taken and there will be no further contact from the Civil Grand Jury.

The findings of any investigation conducted by the Civil Grand Jury can be communicated only in a formal final report published at the conclusion of the Grand Jury's term, June 30th.

Some complaints are not suitable for civil grand jury action. For example, the Civil Grand Jury has no jurisdiction over judicial performance, actions of the court, or cases that are pending in the courts. Grievances of this nature must be resolved through the established judicial appeal system. The Civil Grand Jury has no jurisdiction or authority to investigate federal or state agencies. Only causes of action occurring within the County of Los Angeles are eligible for review.

The jurisdiction of the Civil Grand Jury includes the following:

- Consideration of evidence of misconduct against public officials within Los Angeles County.
- Inquiry into the condition and management of the jails within the county.
- Investigation and report on the operations, accounts, and records of the officers, departments or functions of the county including those operations, accounts, and records of any special legislative district or other district in the county created pursuant to state law for which the officers of the county are serving in their ex officio capacity as officers of the districts.

- Investigation of the books and records of any incorporated city or joint powers agency located in the county.

Mail complaint form to:            Los Angeles County Civil Grand Jury  
   Clara Shortridge Foltz Criminal Justice Center  
   210 W. Temple Street, 11th Floor, Room 11-506  
   Los Angeles, CA 90012

# CONTINUITY COMMITTEE



**Ken Star, chair**  
**Jim Contreras, vice chair**  
**Simeon Zano, secretary**  
**Shari E. Pearce**  
**John A. Rangel**  
**Wesley C. Thompson**  
**Margaret M. Yasuda**

## CONTINUITY COMMITTEE

The Continuity Committee serves a statutory function of the Los Angeles County Civil Grand Jury: to archive and organize responses to the previous year's Final Report. The Los Angeles County 2014–2015 Civil Grand Jury (CGJ) also ensured continued retention of CGJ materials and changed the method of indexing that information.

California Penal Code Section 933(c) mandates responses, within 90 days, to the previous year's reports by the public agencies to whom recommendations were made by the Final Report.

The CGJ followed up to ensure reasonably timely compliance by the agencies addressed in the 2013–2014 Final Report. Penal Code Section 933.05 requires that agency responses be specific to each individual finding and recommendation. The committee reviewed the responses and found they substantially complied with the legal requirements.

Please take note that the responses filed by the agencies are much more extensive than indicated in the following pages and were placed with the custodians set forth in Penal Code Section 933(c) and also on the CGJ website at <http://grandjury.co.la.ca.us/gjreports.html>.

### ARCHIVAL/ORGANIZATIONAL ROLE

The committee has continued the actions of its predecessors in maintaining copies of previous reports and responses, both hard copy and electronic. Past Continuity committees have also prepared tables of reports and recommendations for the following year's jury to use as a reference to track the incoming responses to the previous year's Final Report. This year's committee continued that process.

Because it is tedious to locate information in the separately bound volumes of final reports, past civil grand juries have aggregated the table of reports and recommendations into a multivolume index available to the CGJ. That index to previous reports was helpful but will benefit from expansion. As report titles were often not clear indicators of what was investigated, the committee added a brief description of the topic of each report. By changing the electronic form of the index, the committee added the ability to sort the index by agency, a useful added tool enabling the Civil Grand Jury to locate reports relating to a particular agency no matter what year the report was published.

In our fast-paced age, many people believe that information more than five years old has generally lost its value. The CGJ found value in older records, especially when examining the evolution of longstanding problems. The CGJ used the index to identify when an agency,

department, and topic was last looked at. Relevant reports up to 15 years prior to the current investigations were used this year by members of the CGJ. The public makes requests for much older reports. Currently no policy exists as to how long Final Reports and responses are to be kept on the Grand Jury website. Noting Penal Code Section 933 requires the State Archivist to retain the reports and responses in perpetuity, and given the ease of making data accessible by the Internet, keeping the final reports and responses on the Civil Grand Jury website in perpetuity is feasible.

## **ADDITIONAL ROLE**

Each Civil Grand Jury convenes for one year and is independent of the previous jury. Each Civil Grand Jury has no power to modify the Final Report of the prior jury nor, in general, even access its confidential records. Nevertheless, the Civil Grand Jury is an ongoing institution, and each individual Civil Grand Jury should be concerned with the integrity and credibility of the larger institution.

Civil Grand Juries make findings and recommendations. Sometimes the relevant agencies agree with the findings and say they will implement the recommendations. If those agencies do not follow through, then there is a failure of the purpose of the Civil Grand Jury. A follow-up investigation can be as simple as calling the agency and asking what progress it has made in doing what it said it would do, allowing that it is not necessary to follow up on every investigation. The Civil Grand Jury has no power to mandate changes. Even recommendations that had been agreed to cannot be enforced by the Civil Grand Jury. However, a new report showing those changes that had not been implemented would be important.

The Continuity Committee receives responses to the previous year's report. To review those for follow-up does not allow any meaningful time for the agencies to prepare and effectuate a response. Hence an appropriate plan would be to review the responses received the previous year rather than responses received the current year.

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**The complete responses are available at  
<http://grandjury.co.la.ca.us/gjreports.html>**

Title of Report	Responsible Agency	Recommendation #	Brief Keyword Description of Findings and Recommendations Requiring a Response	Implemented	Will Implement	Further Analysis Needed	Will Not Implement
A HEALTH INFORMATION EXPRESSWAY OR LIFE IN THE SLOW LANES	DEPARTMENT OF HEALTH SERVICES	1.1	Complete the build-out and implementation of an electronic health records system		X		
		1.2	Medical records should be in electronic format to allow for accurate billing		X		
	CHIEF EXECUTIVE OFFICE OF LOS ANGELES COUNTY	1.3	Continued support of LANES, and the establishment of an effective HIO in Los Angeles County		X		
		1.3.1	Institute a dedicated staff for LANES		X		
		1.3.2	Develop a sustainable business plan		X		
		1.3.3	Explore the possibility of linking with an established and successful HIE				X
		1.3.4	Purchase a complete HIE system from a commercial information technology vendor		X		
A TIMELY AND CLEAN "BILL" OF HEALTH MAY SAVE \$285 MILLION	DEPARTMENT OF HEALTH SERVICES	2.1	Utilize electronic billing system for all write-offs		X		
		2.2	Update all reason codes		X		
		2.3	Expand the availability of patient financial service worker staff			X	
		2.4	Track reason codes for denied or late claims with lack of treatment authorization				X
		2.5	Formalize review of Medi-Cal fee-for-service accounts for patients still in department hospitals		X		

Title of Report	Responsible Agency	Recommendation #	Brief Keyword Description of Findings and Recommendations Requiring a Response	Implemented	Will Implement	Further Analysis Needed	Will Not Implement
A TIMELY AND CLEAN "BILL" OF HEALTH MAY SAVE \$285 MILLION	DEPARTMENT OF HEALTH SERVICES	2.6	Conduct a utilization review staffing analysis at county hospitals to increase department cash flow		X		
		2.7	Require physicians to report their National Provider Identifier (NPI), and complete form 855R		X		
		2.8	Monitor Medicare claims by ORCHID to aid in itemized claims		X		
		2.9	Track the backlog for coding similar to LAC+USC to identify any problem areas at all facilities		X		
		2.10	Perform a staffing analysis in HIM divisions at all facilities to assess backlogs and delays in coding		X		
		2.11	Implement electronic notification method for alerting physicians of authorization status for follow-up services			X	
		2.12	Train all physicians in the electronic notification system and develop accountability measure		X		
		2.13	Require all facilities to prescreen for authorization of outpatient services			X	
		2.14	Evaluate effective and efficient staffing models to obtain authorization from third-party payers		X		
		2.15	Determine the cost-effectiveness of implementing third-party payers' online authorization tools		X		
	DEPARTMENT OF HEALTH SERVICES	2.16	Determine if Cerner system could facilitate online processing for health care plan authorization for DHS services		X		

Title of Report	Responsible Agency	Recommendation #	Brief Keyword Description of Findings and Recommendations Requiring a Response	Implemented	Will Implement	Further Analysis Needed	Will Not Implement
A TIMELY AND CLEAN "BILL" OF HEALTH MAY SAVE \$285 MILLION	LOS ANGELES COUNTY BOARD OF SUPERVISORS	2.17	Consider formal policy to allow for minimum level of General Fund contribution to DHS budget	X			
		2.18	Allocate to DHS a portion of the funds collected, if revenue is obtained via improved collection efforts	X			
CAREER AND JOB PREPAREDNESS IN PUBLIC HIGH SCHOOLS	LOS ANGELES UNIFIED SCHOOL DISTRICT LINKED LEARNING	3.1	Implement instructional strategies that can be applied in academic classes	X			
		3.2	Explore making more internships available with local businesses	X			
		3.3	Increase the number of schoolwide and/or districtwide "Career Days"	X			
		3.4	Work with LBUSD for best practices for career and job preparedness	X			
CHALLENGES OF REALIGNMENT	LOS ANGELES COUNTY PROBATION DEPARTMENT	4.1	Obtain funds and fill staff positions	X			
		4.2	Adjust ratio of post-release caseloads	X			
		4.3	Increase number of armed DPOs			X	
		4.4	Provide safety pay and retirement benefits to armed officers			X	
		4.5	Assist with statewide database development		X		
EXECUTIVE DIRECTIVE No. 9 CITY OF LOS ANGELES LAWSUITS	CITY OF LOS ANGELES OFFICE OF THE MAYOR	5.1.5	Convene high-level meeting for implementation process and compliance expectations of revised Exec9			X	
		5.2	Direct all city departments to comply with revised Exec9 related to LRM			X	

Title of Report	Responsible Agency	Recommendation #	Brief Keyword Description of Findings and Recommendations Requiring a Response	Implemented	Will Implement	Further Analysis Needed	Will Not Implement
EXECUTIVE DIRECTIVE No.9 CITY IF LOS ANGELES LAWSUITS	CITY OF LOS ANGELES OFFICE OF THE MAYOR	5.3	Followup on progress of implementation by city departments			X	
		5.4	Include compliance with revised Exec9 as part of annual performance evaluations and salary reviews			X	
FIRST 5 LA SERVING THE COMMUNITY?	THE FIRST 5 LOS ANGELES COMMISSION	6.1	Direct staff to demonstrate nexus between strategic plan and potential investments prior to their approval	X			
		6.2	Require that staff provide details and narratives in the proposed annual programmatic budget	X			
		6.3	Include a plan and clear cutoff date for discontinuing initiatives from the prior strategic plan	X			
		6.4	Require annual progress report on BSFF quantitative indicators for the six intermediate term outcomes	X			
		6.5	Require a multiyear plan outlining the specific activities in the 14 communities	X			
		6.6	Require additional line item detail to place-based funding as part of annual operating budget	X			
		6.7	Detail budget with separate line items for community capacity building and family strengthening components	X			
		6.8	Require tracking of spending by each of the 14 Best Start Communities, including Metro LA	X			

Title of Report	Responsible Agency	Recommendation #	Brief Keyword Description of Findings and Recommendations Requiring a Response	Implemented	Will Implement	Further Analysis Needed	Will Not Implement
FIRST 5 LA SERVING THE COMMUNITY?	THE FIRST 5 LOS ANGELES COMMISSION	6.9	Require detailed research and analysis prior to adopting or changing existing strategic direction	X			
		6.10	Determine whether place-based strategy is an effective use of funds and time resources	X			
		6.11	Require information on the viability of community partnerships to improve outcomes for children	X			
MAINTENANCE ISSUES AND LIVING CONDITIONS AT JUVENILE HALLS	LOS ANGELES COUNTY CHIEF OF PROBATION	7.1	Continue efforts to maintain and improve living conditions at Los Padrinos	X			
		7.2	Remove window coverings on staff offices used for consultations with minors	X			
		7.4	Complete assessment and professional inspection of the roof of entire complex	X			
	LOS ANGELES COUNTY BOARD OF SUPERVISORS	7.3	Raze all buildings on Eastlake site to reconstruct a more modern facility in tandem with new courthouse already scheduled for construction			X	
PROPERTY TAX AVOIDANCE OR PICKING THE TAX PAYERS' POCKET?	LOS ANGELES COUNTY BOARD OF SUPERVISORS	8.1	Request California Legislature require reassessment of real property where the structural ownership is changed in a purchase/transfer		X		
		8.2	Support passage of AB 2756 or similar legislation	X			

Title of Report	Responsible Agency	Recommendation #	Brief Keyword Description of Findings and Recommendations Requiring a Response	Implemented	Will Implement	Further Analysis Needed	Will Not Implement
PROPERTY TAX AVOIDANCE OR PICKING THE TAX PAYERS' POCKET?	ASSESSOR LOS ANGELES COUNTY	8.1	Request California Legislature require reassessment of real property where the structural ownership is changed in a purchase/transfer		X		
		8.2	Support passage of AB 2756 or similar legislation	X			
SCHOOL DISCIPLINE PRACTICES: ARE WE HELPING OR HINDERING OUR CHILDREN?	LOS ANGELES UNIFIED SCHOOL DISTRICT	9.1	Clarify role of Discipline Foundation Policy coordinator	X			
		9.2	Define qualities necessary to promote DFPC at school-site level	X			
		9.3	Monitor the implementation of the Discipline Foundation Policy more closely	X			
		9.4	Identify more opportunities for collaboration with all levels of administrators and school staff	X			
		9.5	Enhance Central Office oversight of Discipline Foundation Policy monitoring	X			
		9.5.1	Superintendent of LAUSD to direct Operations to use data regarding disproportionate suspensions of African-American students	X			
		9.6	Work with bargaining units so job descriptions are incorporated into performance evaluations	X			
		9.6.1	Superintendent to direct Operations to update policy manual regarding disproportionately suspending any ethnic group				X
		9.7	Continue to utilize data on disciplinary alternatives	X			

Title of Report	Responsible Agency	Recommendation #	Brief Keyword Description of Findings and Recommendations Requiring a Response	Implemented	Will Implement	Further Analysis Needed	Will Not Implement
SCHOOL DISCIPLINE PRACTICES: ARE WE HELPING OR HINDERING OUR CHILDREN?	LOS ANGELES UNIFIED SCHOOL DISTRICT	9.8	Develop disciplinary best practices newsletter	X			
		9.9	Institute disciplinary focused meetings and seminars	X			
		9.10	Enhance flow of information on DFP implementation				X
		9.11	Establish relevant training for all employees who manage disciplinary issues	X			
		9.12	Require annual training of all employees who handle disciplinary issues	X			
		9.13	Require annual training on campus law enforcement policies and procedures	X			
		9.14	Incorporate campus enforcement performance into monthly performance dialogues	X			
		9.15	Annual cross-training of school-site employees	X			
		9.16	Establish mechanism to monitor staff participation on policies and procedures	X			
		9.17	Superintendent to direct Data and Accountability Office to monitor school-level discipline data for significant variations	X			
		9.18	Superintendent to identify schools with low levels of recorded alternatives to suspension	X			
		9.19	School-level response for LAUSD MAX data entry	X			

Title of Report	Responsible Agency	Recommendation #	Brief Keyword Description of Findings and Recommendations Requiring a Response	Implemented	Will Implement	Further Analysis Needed	Will Not Implement
SCHOOL DISCIPLINE PRACTICES: ARE WE HELPING OR HINDERING OUR CHILDREN?	LOS ANGELES UNIFIED SCHOOL DISTRICT	9.20	Develop tracking of informal law enforcement actions between officers and students	X			
		9.21	Superintendent to identify ways to share basic contact data with LASPD				X
		9.22	Superintendent to ensure strong leadership at Central Office	X			
		9.23	Superintendent to incorporate DFP into job descriptions and performance evaluations	X			
		9.24	Superintendent to monitor implementation of DFP	X			
		9.25	Superintendent to utilize data to target training on disproportionate use of suspensions	X			
		9.26	Update DFP manual/Policy Bulletin on suspensions				X
		9.27	Superintendent to identify schools that are not effectively using alternatives to suspensions	X			
		9.28	Superintendent to develop best-practices newsletter for disciplinary alternatives	X			
		9.29	Institute discipline-focused meetings and instructional seminars between small collaborative groups	X			
		9.30	Superintendent to visit high-performing schools to share information about implementation of DFP				X

Title of Report	Responsible Agency	Recommendation #	Brief Keyword Description of Findings and Recommendations Requiring a Response	Implemented	Will Implement	Further Analysis Needed	Will Not Implement
SCHOOL DISCIPLINE PRACTICES: ARE WE HELPING OR HINDERING OUR CHILDREN?	LOS ANGELES UNIFIED SCHOOL DISTRICT	9.31	Superintendent to establish relevant training for all employees who manage disciplinary issues	X			
		9.32	Superintendent to require annual training of all employees who handle disciplinary issues	X			
		9.33	Superintendent to monitor school-level discipline data for significant variations	X			
		9.34	Superintendent to identify schools with low levels of recorded alternatives to suspension	X			
		9.35	Specify school-level administrative responsibilities for data entry to LAUSD MAX	X			
		9.36	Superintendent to share basic contact data with LASPD to improve data integrity and accuracy				X
		9.37	Chief of LASPD to require annual training on campus law enforcement	X			
		9.38	Incorporate campus enforcement performance into monthly Performance Dialogues	X			
		9.39	Incorporate campus enforcement performance into monthly Performance Dialogues	X			
		9.40	Superintendent and Chief to identify opportunities for collaboration	X			
		9.41	Superintendent and Chief to consider annual cross-training of school-site employees	X			

Title of Report	Responsible Agency	Recommendation #	Brief Keyword Description of Findings and Recommendations Requiring a Response	Implemented	Will Implement	Further Analysis Needed	Will Not Implement
SCHOOL DISCIPLINE PRACTICES: ARE WE HELPING OR HINDERING OUR CHILDREN?	LOS ANGELES UNIFIED SCHOOL DISTRICT	9.42	Super and Chief to consider annual cross-training of school-site employees	X			
WHY IS GRANDMA WORTH LESS?	LOS ANGELES COUNTY DEPARTMENT OF CHILDREN AND FAMILY SERVICES	11.1	DCFS must exercise its authority and pay a relative foster parent the same rate as a nonrelative		X		
		11.2	DCFS must expand its efforts to place abused children currently in group homes with a relative foster caregiver		X		
TWELVE STEP PROGRAMS IN DETENTION FACILITIES	SHERIFF'S DEPARTMENT	12.1	Daily AA meetings at all jails in Los Angeles County should be made available		X		
		12.2	Daily AA meetings at jails should continue and the number of meetings expanded		X		
	LOS ANGELES COUNTY PROBATION DEPARTMENT	12.3	LACPD should confer with H&I to determine the cause of the backlog of applications	X			
DETENTION COMMITTEE	LOS ANGELES COUNTY BOARD OF SUPERVISORS	15.2	Approve funding request for the replacement of Men's Central Jail			X	
	LOS ANGELES COUNTY SHERIFF'S DEPARTMENT	15.1	Relocate inmates from Twin Towers to facilities with lower populations		X		
		15.3	Retrain deputies on the proper use of force		X		
		15.4	Continue EBI/MERIT and vocational skills training		X		

Title of Report	Responsible Agency	Recommendation #	Brief Keyword Description of Findings and Recommendations Requiring a Response	Implemented	Will Implement	Further Analysis Needed	Will Not Implement
DETENTION COMMITTEE	LOS ANGELES COUNTY PROBATION DEPARTMENT	15.5	Offer EBI/MERIT at all major jail facilities		X		
		15.6	Expand catering services to outside groups		X		
		15.7	Multiple safety recommendations outlined in letters to Sheriff Baca	X			
		15.8	Ongoing maintenance needs to continue		X		
		15.9	Officers in SHU must follow patrol regulations of every 15 minutes	X			
		15.10	Request BOS to fund upgrade or replacement of Eastlake facility	X			
		15.11	Eastlake staff must be held accountable for its treatment of minors and must be trained to treat all minors with courtesy and respect	X			
		15.12	Continue and expand rehabilitation programs at Challenger camps	X			
		15.13	Replicate Camp Paige environment at other camps	X			
		15.14	Provide additional staff to Camp Rockey		X		
		15.15	Remove graffiti from buildings at Camp Rockey	X			
		15.16	Move sports activities from Camp Kilpatrick to another camp	X			
		15.17	Continue great programs at Camp Miller			X	
		15.18	Repair/repaint scorched buildings at Camp Mendenhall	X			

Title of Report	Responsible Agency	Recommendation #	Brief Keyword Description of Findings and Recommendations Requiring a Response	Implemented	Will Implement	Further Analysis Needed	Will Not Implement
		15.19	Resurface play areas at Camp Mendenhall		X		
DETENTION COMMITTEE	LOS ANGELES COUNTY PROBATION DEPARTMENT	15.20	Repair/repaint scorched buildings at Camp Munz	X			
		15.21	Resurface play areas at Camp Munz	X			
		15.22	Request BOS funding for building smaller juvenile facilities focused on rehabilitation		X		
		15.23	Hire professional staff with degrees in disciplines conducive to rehabilitation of youth		X		
		15.24	Conduct review of procedures for punishment in the SHU		X		
		15.25	Consider renaming "SHU" at juvenile facilities		X		

**The complete responses are available at  
<http://grandjury.co.la.ca.us/gjreports.html>**

# DETENTION COMMITTEE



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## DETENTION COMMITTEE

California Penal Code Section 919(b) states, “The grand jury shall inquire into the condition and management of the public prisons within the county.” This includes jails that house adults and are operated by municipal police agencies; jails and courthouse lockups controlled by the Los Angeles County Sheriff’s Department (LASD); and facilities for minors incarcerated in juvenile halls and camps under the supervision of the Los Angeles County Probation Department (Probation).

The Los Angeles County 2014–2015 Civil Grand Jury (CGJ) created the Detention Committee (committee), comprising 12 members of the CGJ, to execute the inspection mandate. The CGJ retained supervision over the tasks of the committee. Along with the committee, the balance of the CGJ participated in inspections. Teams of two to six jurors conducted unannounced inspections of 60 police station jails; 25 lockups and 22 station jail facilities under the control of the LASD; and 10 juvenile camps, two juvenile courts, and two juvenile halls under the control of Probation. Furthermore, the CGJ toured Century Regional Detention Facility, Pitchess Detention Center (North and South facilities), Twin Towers Correctional Facility, and Challenger Juvenile camps. The purpose of the tours was to familiarize the CGJ with large-jail and juvenile-camp operations. These tours did not constitute inspections.

The jury prepared for inspections by reviewing prior grand jury Detention Committee reports. At each inspection, team members employed checklists to ensure uniformity of inspections. The teams inspected physical plants and grounds; medical facilities; cafeteria and kitchen facilities; dormitories; and availability of educational or vocational programs.

Additionally, state law requires personnel to have access to documents covering employment-related policies, procedures, and training. The inspection teams determined whether the documentation was available and maintained at the inspected facilities and, if so, whether in hard copy or online. Teams also checked for documentation of inspections by departments of health, fire, and corrections.

Unless otherwise noted in the tables, all of the above were satisfactory.

Teams sometimes further inquired into many other topics, including the presence and use of defibrillators at most sites, as well as the presence of programs designed to help minors re-integrate into the community at juvenile camps.

**SUMMARY OF MUNICIPAL  
POLICE STATION JAILS INSPECTED**

<b>NAME ADDRESS PHONE NUMBER OF FACILITY</b>	<b>DATE</b>	<b>INSPECTION RESULTS</b>	<b>COMMENTS</b>
77th Street Station (Regional Headquarters) 7600 S. Broadway Los Angeles, CA 90003 213-473-4851	10/16/14	Satisfactory	A very clean facility. Defibrillators located throughout the facility. Due to lack of detention officers, Police Officer IIs were backfilling for vacant detention officer positions (see recommendations for LAPD).
Alhambra Police Department 211 S. 1st St. Alhambra, CA 91801 626-570-5151	10/10/14	Satisfactory	A clean facility. Staff stated staffing levels were appropriate. This was a pay-to-stay facility.
Arcadia Police Department 250 W. Huntington Dr. Arcadia, CA 91723 626-574-5150	08/22/14	Satisfactory	A very clean station. Staff stated staffing levels were appropriate.
Azusa Police Department 725 N. Alameda Ave. Azusa, CA 91702 626-812-3200	09/19/14	Satisfactory	The jail was very clean. Private contractor provides private jailer for the city of Azusa. Staff stated staffing levels for the jail were appropriate. Defibrillator available in the watch commander's office.
Baldwin Park Police Department 14403 E. Pacific Ave. Baldwin Park, CA 91706 626-960-4011	09/17/14	Satisfactory	The jail was operated by a private company. The defibrillator was located on the upper floors of the police station.

<b>NAME ADDRESS PHONE NUMBER OF FACILITY</b>	<b>DATE</b>	<b>INSPECTION RESULTS</b>	<b>COMMENTS</b>
Bell Gardens Police Department 7100 Garfield Ave. Bell Gardens, CA 90201 562-806-7600	09/19/14	Unsatisfactory	The inspection revealed peeling paint. There were locks on cabinets holding detainees' belongings, but there were no keys. One cell was not useable because of broken plumbing pipes.
Bell Police Department 6326 Pine Ave. Bell, CA 90201 323-585-1245	04/03/15	Satisfactory	Clean, small pay-to-stay facility. Operated by a private company.
Beverly Hills Police Department 464 N. Rexford Dr. Beverly Hills, CA 90210 310-550-4951	09/17/14	Satisfactory	Staff stated staffing was adequate. It was a very clean station. Cameras monitored each cell. Pay-to-stay facility. There were two defibrillators on-site and personnel were trained in their use.
Burbank Police Department 200 N. Third St. Burbank, CA 91502 818-238-3217	09/14/14	Satisfactory	This was a pay-to-stay facility.
Central Area Station 251 E. 6th St. Los Angeles, CA 90014 213-485-6588		Did not inspect	This was a police station only and did not include a jail.
Claremont Police Department 570 W. Bonita Ave. Claremont, CA 91711 909-399-5411	09/05/14	Satisfactory	A small clean jail. Jailer observed arrestees in cells via monitors. The jail had defibrillators. All staff had been trained in their use.
Covina Police Department 444 N. Citrus Ave. Covina, CA 91723 626-858-4413	10/31/14	Satisfactory	The front room was small and dark. Inside area was well-lit and bright. The facility was clean and well-kept. All manuals were available and well-organized. Cameras were in the outside hallway but not inside the holding cells. The cameras had not been working for almost a year. The city of Covina had placed an order to have them fixed within the next six months.

<b>NAME ADDRESS PHONE NUMBER OF FACILITY</b>	<b>DATE</b>	<b>INSPECTION RESULTS</b>	<b>COMMENTS</b>
Culver City Police Department 4040 Duquesne Ave. Culver City, CA 90232 310-837-1221	10/31/14	Satisfactory	No issues were noted.
Devonshire Station 10250 Etiwanda Ave. Northridge, CA 91325 818-832-0633		Did not inspect	Jail closed.
Downey Police Department 10911 Brookshire Ave. Downey, CA 91502 562-861-0771	08/22/14	Satisfactory	No issues were noted.
El Monte Police Department 11333 Valley Blvd. El Monte, CA 91731 626-580-2110	09/19/14	Satisfactory	This jail was operated by a private agency.
El Segundo Police Department 348 Main St. El Segundo, CA 90245 310-524-2200	10/10/14	Satisfactory	The facility was fairly clean. There was one defibrillator in the holding area and one in the station. Both defibrillators had never been used. There were video cameras in all the holding cells. Only one service officer was working at the front desk and in the holding area on the day the inspection team visited the station.
Foothill Station 12760 Osborn St. Pacoima, CA 91331 818-756-8865	08/29/14	Did not inspect	The jail had been closed for six months. Arrestees were transferred to other jails.
Gardena Police Department 1718 162nd St. Gardena, CA 90247 310-217-9632	09/05/14	Satisfactory	A very clean station.
Glendale Police Department 131 N. Isabel St. Glendale, CA 91206 818-548-4840	09/19/14	Satisfactory	A very clean facility. There were three defibrillators on-site. This was a pay- to-stay facility. The jail had video conferencing.