

RESOLUTION NO. 10-108

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PASO ROBLES  
APPROVING AND AUTHORIZING RESPONSE TO GRAND JURY REPORT ON  
"USE OF CITY VEHICLES"

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WHEREAS, pursuant to Penal Code section 933, a public agency which receives a Grand Jury Report addressing aspects of the public agency's operations, must comment on the Report's findings and recommendations contained in the Report in writing within ninety days to the Presiding Judge of the Superior Court with a copy to the Foreperson of the Grand Jury; and

WHEREAS, the City Council of the City of Paso Robles has received and reviewed the 2009-2010 San Luis Obispo County Grand Jury Report, dated June 9, 2010, entitled "Use of City Vehicles" and prepared a response to the report.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PASO ROBLES DOES HEREBY RESOLVE AS FOLLOWS

Section 1. The City Council of Paso Robles approves and authorizes the City Council's response to the 2009-2010 San Luis Obispo County Grand Jury Report entitled "Use of City Vehicles" a copy of which is attached hereto as Exhibit A and incorporated herein.

Section 2. The City Council of Paso Robles directs the City Clerk to forward the City Council's Grand Jury Report response to the Presiding Judge of the San Luis Obispo Superior Court and to the Foreperson of the San Luis Obispo County Grand Jury.

PASSED AND ADOPTED by the City Council of the City of Paso Robles this 3rd day of August, 2010 by the following vote:

AYES: Steinbeck, Hamon, Strong, Gilman, Picanco

NOES:

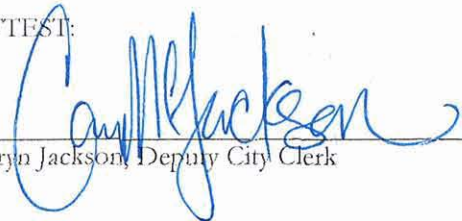
ABSTAIN:

ABSENT:



Duane Picanco, Mayor

ATTEST:

  
Caryn Jackson, Deputy City Clerk

## EXHIBIT A

### RESPONSE OF THE PASO ROBLES CITY COUNCIL TO GRAND JURY REPORT REGARDING USE OF CITY VEHICLES

#### INTRODUCTION

The 2009-2010 San Luis Obispo Grand Jury prepared a report titled, "Use of City Vehicles". The Paso Robles City Council is required to respond to Findings 4 and 5 and Recommendations 1, 2 and 3. Consistent with Section 933 through 933.05 of the California Penal Code the Paso Robles City Council is responding to each.

#### FINDINGS AND RESPONSES

##### Finding # 4

Only the cities of Arroyo Grande, Atascadero, and Pismo Beach maintain a policy of enrolling city employees who use city cars in the state Department of Motor Vehicles Pull Notice program, which alerts the city when a driver is ticketed or involved in an accident.

##### Response to Finding # 4

All City of Paso Robles employees that drive vehicles as part of their normal course of employment are enrolled in the California Department of Motor Vehicles Pull Notice Program. That long-standing practice will be formalized in a proposed revision to the City's vehicle use policy.

##### Finding # 5

Policies and procedures for assignment of take-home vehicles vary in stringency, potentially placing the city at risk of abuse and increased liability.

##### Response to Finding # 5

The City of Paso Robles intends a proposed revision to the City's vehicle use policy to address potential City risk and liability relative to take-home vehicle usage.

#### RECOMMENDATIONS AND RESPONSES

##### Recommendation # 1

Grover Beach, Morro Bay, Pismo Beach, **Paso Robles**, and San Luis Obispo should develop or amend their written policies for city vehicle use to make sure they specify continued driver license review, restriction of city business use only, safe and legal operation, and accident reporting.

## EXHIBIT A

### **RESPONSE OF THE PASO ROBLES CITY COUNCIL TO GRAND JURY REPORT REGARDING USE OF CITY VEHICLES**

#### **Response to Recommendation # 1**

The City of Paso Robles intends a proposed revision to vehicle use policy to address continued driver license review, restriction of city business use only, safe and legal operation and accident reporting.

#### **Recommendation # 2**

Grover Beach, Morro Bay, **Paso Robles** and San Luis Obispo should enroll all drivers of city vehicles in the DMV Pull Notice Program.

#### **Response to Recommendation # 2**

Pursuant to long-standing practice, all City of Paso Robles employees that drive vehicles as part of their normal course of employment are enrolled in the California Department of Motor Vehicles Pull Notice Program. That practice will be formalized in a proposed revision to the vehicle use policy.

#### **Recommendation # 3**

Grover Beach, Morro Bay, **Paso Robles**, Pismo Beach and San Luis Obispo should develop, or strengthen existing policies and procedures to better define take-home vehicle usage to ensure that sufficient business and financial justification exists.

#### **Response to Recommendation # 3**

The City of Paso Robles intends to propose revisions to the vehicle use policy to address potential City risk and liability relative to take-home vehicle usage.



**Grand Jury**  
**P.O. Box 4910**  
**San Luis Obispo, California 93403**

June 9, 2010

**Confidential**

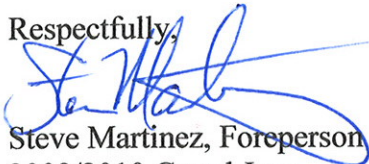
James App City Manager  
City of Paso Robles  
1000 Spring St  
Paso Robles CA 93449

The San Luis Obispo County Grand Jury has completed the attached report titled **“Use of City Vehicles.”** This copy of the report is being provided to you two days in advance of its public release, as required by California Penal Code §933.05 (f), which states:

*A grand jury shall provide to the affected agency a copy of the portion of the grand jury report relating to that person or entity two working days prior to its public release and after the approval of the presiding judge. No officer, agency, department, or governing body of a public agency shall disclose any contents of the report prior to the public release of the final report.*

Please check the last page of text of the report for the timing of your response, if any, as required by the Penal Code. Sections 933 through 933.05 of the Penal Code are attached for your reference.

Please keep in mind that this report must be kept confidential until its public release by the Grand Jury.

Respectfully,  
  
Steve Martinez, Foreperson  
2009/2010 Grand Jury

Enclosures

## **California Penal Code**

933. (a) Each grand jury shall submit to the presiding judge of the superior court a final report of its findings and recommendations that pertain to county government matters during the fiscal or calendar year. Final reports on any appropriate subject may be submitted to the presiding judge of the superior court at any time during the term of service of a grand jury. A final report may be submitted for comment to responsible officers, agencies, or departments, including the county board of supervisors, when applicable, upon finding of the presiding judge that the report is in compliance with this title. For 45 days after the end of the term, the foreperson and his or her designees shall, upon reasonable notice, be available to clarify the recommendations of the report.

(b) One copy of each final report, together with the responses thereto, found to be in compliance with this title shall be placed on file with the clerk of the court and remain on file in the office of the clerk. The clerk shall immediately forward a true copy of the report and the responses to the State Archivist who shall retain that report and all responses in perpetuity.

(c) No later than 90 days after the grand jury submits a final report on the operations of any public agency subject to its reviewing authority, the governing body of the public agency shall comment to the presiding judge of the superior court on the findings and recommendations pertaining to matters under the control of the governing body, and every elected county officer or agency head for which the grand jury has responsibility pursuant to Section 914.1 shall comment within 60 days to the presiding judge of the superior court, with an information copy sent to the board of supervisors, on the findings and recommendations pertaining to matters under the control of that county officer or agency head and any agency or agencies which that officer or agency head supervises or controls. In any city and county, the mayor shall also comment on the findings and recommendations. All of these comments and reports shall forthwith be submitted to the presiding judge of the superior court who impaneled the grand jury. A copy of all responses to grand jury reports shall be placed on file with the clerk of the public agency and the office of the county clerk, or the mayor when applicable, and shall remain on file in those offices. One copy shall be placed on file with the applicable grand jury final report by, and in the control of the currently impaneled grand jury, where it shall be maintained for a minimum of five years.

(d) As used in this section "agency" includes a department.

933.05. (a) For purposes of subdivision (b) of Section 933, as to each grand jury finding, the responding person or entity shall indicate one of the following:

(1) The respondent agrees with the finding.

(2) The respondent disagrees wholly or partially with the finding, in which case the response shall specify the portion of the finding that is disputed and shall include an explanation of the reasons therefor.

(b) For purposes of subdivision (b) of Section 933, as to each grand jury recommendation, the responding person or entity shall report one of the following actions:

(1) The recommendation has been implemented, with a summary regarding the implemented action.

(2) The recommendation has not yet been implemented, but will be implemented in the future, with a timeframe for implementation.

(3) The recommendation requires further analysis, with an explanation and the scope and parameters of an analysis or study, and a timeframe for the matter to be prepared for discussion by the officer or head of the agency or department being investigated or reviewed, including the governing body of the public agency when applicable. This timeframe shall not exceed six months from the date of publication of the grand jury report.

(4) The recommendation will not be implemented because it is not warranted or is not reasonable, with an explanation therefor.

(c) However, if a finding or recommendation of the grand jury addresses budgetary or personnel matters of a county agency or department headed by an elected officer, both the agency or department head and the board of supervisors shall respond if requested by the grand jury, but the response of the board of supervisors shall address only those budgetary or personnel matters over which it has some decisionmaking authority. The response of the elected agency or department head shall address all aspects of the findings or recommendations affecting his or her agency or department.

(d) A grand jury may request a subject person or entity to come before the grand jury for the purpose of reading and discussing the findings of the grand jury report that relates to that person or entity in order to verify the accuracy of the findings prior to their release.

(e) During an investigation, the grand jury shall meet with the subject of that investigation regarding the investigation, unless the court, either on its own determination or upon request of the foreperson of the grand jury, determines that such a meeting would be detrimental.

(f) A grand jury shall provide to the affected agency a copy of the portion of the grand jury report relating to that person or entity two working days prior to its public release and after the approval of the presiding judge. No officer, agency, department, or governing body of a public agency shall disclose any contents of the report prior to the public release of the final report.

# **USE OF CITY VEHICLES**

## **SUMMARY**

The seven cities within the County of San Luis Obispo provide a wide array of public services including: police, fire, water, wastewater, streets, lighting, development services and recreation. Providing these services involves use of city vehicles, some of which are taken home by city personnel. The policies justifying take-home vehicles used by San Luis Obispo County personnel were the subject of a 2008-2009 San Luis Obispo Grand Jury report. That report led the 2009-2010 Grand Jury to investigate the use and control of vehicles by the county's seven incorporated cities. The Grand Jury recognizes the importance of cities having adequate vehicle pools, but in a number of cities, established policies fail to require sufficient justification for associated vehicle use and the tracking of drivers' safety records.

## **METHOD**

The Grand Jury requested a copy of city policies governing the use of city vehicles and the justification for an employee, or city official, taking a vehicle home. The Grand Jury also developed and mailed a Vehicle Usage Survey<sup>1</sup> to city managers in each of the County's seven incorporated cities. The survey requested data covering the number of automobiles, light trucks, sport utility vehicles and other city-operated vehicles in each city. The requested data was broken down into six categories that included police, fire, public works, parks and recreation, city council/management and pool vehicles. The Grand Jury performed a comparative analysis

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<sup>1</sup> See Appendix 1

of the survey results and followed-up with inquires to management in cities where the survey results raised questions.

## **NARRATIVE**

The purpose of this investigation was to examine the extent to which the cities have management policies, procedures and ordinances which control the use of city owned or leased vehicles. The Grand Jury also analyzed the procedures which city employees are required to follow to obtain authorization for use of a city vehicle and the policies governing the assignment of take-home vehicles.

### **CITY OF ARROYO GRANDE**

The City of Arroyo Grande currently follows its Administrative Policies and Procedures "Use of City Vehicles" -- Policy #A-010, issued Aug. 1, 2007. Vehicles are made available for employees to use on city business and the policy states employees shall not use city vehicles for personal use unless specifically authorized. Policy #A-010 includes an "Exhibit A" which provides justification and authorization for city employees' use of city vehicles. An employee must sign a form to document having read and understood Policy #A-010. Authorization is then provided by signature of a department director, city manager or the city council. Under Policy #A010, the employee's drivers license is monitored by the city through the Department of Motor Vehicles Pull Notice Program. This program provides automatic notices to the city when registered drivers are ticketed or involved in a reported accident. The chief of police is the Pull Program Coordinator for Arroyo Grande.

In summary, Arroyo Grande maintains a total of 66 vehicles in its vehicle pool. As of December 2009, the police department had 21 vehicles with 5 designated as take-home. The fire department had 10 vehicles including 1 as take-home. The city's public works department had 21 vehicles including 2 as take-home. Parks and recreation had 12 vehicles including 1 as take-home. There are two unassigned vehicles in the city pool and no vehicles are assigned to city

council/management. Of the total number of vehicles used by city employees 9, or 14%, are authorized to be taken home on a regular basis.

## **CITY OF ATASCADERO**

The City of Atascadero currently follows its "City of Atascadero Vehicle Use Policy" -- Policy No. 18, issued Jan. 8, 2010. This policy establishes procedures regarding the effective and economical use of city-owned and privately-owned vehicles operated during the course of city business. City vehicles are to be used by city employees only for purposes strictly relating to city business and operations, except where an employment contract provides for additional use. Employees must sign an acknowledgement form that they are aware of this policy.

Authorization is granted for take-home vehicles by the employee's department director and by the city manager. Policy No. 18 prescribes that department directors or their appointees keep a list of all employees who may be required to drive city-owned or privately-owned vehicles on city business. The department directors or their appointees are to receive and record Department of Motor Vehicles Pull Notice reports. City employees are required to provide both their driver's license and private insurance information to the city when their job duties include driving either a city-owned or privately-owned vehicle. Evidence of a valid driver's license and insurance information is to be maintained in each employee's file.

In summary, Atascadero maintains a total of 61 vehicles. As of December 2009, the police department had 24 vehicles with 4 designated as take-home. The fire department had 2 vehicles with 1 as take-home. The public works department had 23 vehicles with 3 as take-home. The parks and recreation department had 7 vehicles with none as take-home. There are no unassigned vehicles in the pool and 5 assigned to City Council/Management but none are assigned for take-home use. Of the total number of vehicles maintained in the vehicle pool 8, or 13%, are taken home.

## **CITY OF GROVER BEACH**

The City of Grover Beach currently follows its policy "Use of Municipal Equipment" -- City of Grover Beach Administrative Directives No. 8, issued June 6, 1996. The policy is very simple and states, in part, the following:

### **Policy:**

"Every official and employee shall firmly adhere to the city policy that no city equipment or vehicles shall be used for personal or private use, under any conditions."

### **Method:**

"No city vehicle, except those assigned to an official or employee, may be taken home for any reason without the specific authorization of the department director."

The policy does not make any reference to having a valid California driver's license or being enrolled in the Department of Motor Vehicle Pull Notice Program. Nor does it have any place to document that employees have received and read the city's vehicle use policy.

In summary, the survey revealed that Grover Beach maintains a total of 37 vehicles in its pool. As of December 2009, the police department had 17 vehicles with 3 designated as take-home. The fire department had 6 vehicles with 1 as take-home. Public works had 12 vehicles with 1 as take-home. Parks and recreation and city council/management had no vehicles. There were 2 unassigned vehicles in pool, none for take-home. Of the total number of vehicles maintained in the vehicle pool 5, or 14%, are taken home.

## **CITY OF MORRO BAY**

The City of Morro Bay currently follows Resolution No. 74-94 -- "Establishing Travel Subsistence Rates While On Official Business For The City Of Morro Bay." Morro Bay does not currently have a policy or procedure that specifically addresses the issue of take-home vehicles. Resolution No. 74-94 focuses on the policies for employee reimbursement of expenses when using city-owned, or privately-owned, vehicles for city business. Morro Bay officials

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indicated to the Grand Jury that Resolution No. 74-94 is in the process of being revised and will eventually read quite differently from the current policy.

Our survey showed that the city maintains a total of 52 vehicles in their pool. As of December 2009, the police department had 13 vehicles with 2 designated as take-home. The fire department had 9 vehicles with 1 as take-home. Public works had 17 vehicles with 2 as take-home. Parks and recreation had 10 vehicles with none as take-home. There were 2 unassigned vehicles and 1 assigned to city council/management with 1 assigned for take-home. Of the total number of vehicles maintained for city use 6, or 12%, are taken home.

### **CITY OF PASO ROBLES**

The City of Paso Robles currently follows its "Fleet Management Policy" for the use of city-owned vehicles and for those that are taken home. Section X of the fleet policy specifies the general use of city vehicles, whereas Section XI specifies requirements and policies for employee assigned vehicles or take-home vehicles. Use of city vehicles requires approval by the department manager. The policy states the city employee must possess a valid California driver's license of proper class for the vehicle being operated, but does not specify how, or if, the employee's license or driving record is checked.

Paso Robles maintains a total of 89 vehicles in its vehicle pool. As of December 2009, the police department had 26 vehicles with 5 designated as take-home. The fire department had 5 vehicles with 2 as take-home. Public works had 53 vehicles with 7 as take-home. Parks and recreation had 2 vehicles, none as take-home. There were 2 unassigned vehicles in a pool, 1 assigned to city council/management, none designated as take-home. Of the total number of vehicles maintained in the vehicle pool 14, or 15.7%, are taken home.

### **CITY OF PISMO BEACH**

The City of Pismo Beach currently follows its "City of Pismo Beach Administrative Policy" -- Resolution No. R-2007-056 for the use of city owned pool vehicles and privately owned vehicles operated during the course of city business. Authorization to use city vehicles is by the

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department head or the city manager. The policy clearly states that employees must possess a valid California driver's license, appropriate to the class of vehicle being driven on city business. City employees are required to be enrolled in the Department of Motor Vehicles Pull Notice Program, for review of the status of the employee's driver's license. Employees must also sign a form that acknowledges they have received and read a copy of the vehicle usage policy.

Our survey showed that Pismo Beach maintains a total of 43 vehicles. As of December 2009 the police department had 15 vehicles with 4 designated as take-home. The fire department had 1 vehicle with none as take-home. Public works had 20 vehicles with 5 as take-home. Parks and recreation had none. There were 5 vehicles in a pool, 2 assigned to city council/management. Of the pool vehicles, 2 are designated as take-home. Of the total number of vehicles maintained in the pool 11, or 25.6%, are taken home. The city says that the high percentage of take-home vehicles is centered in the public works department where workers need them to respond to emergencies at the city-operated sewage treatment plant.

### **CITY OF SAN LUIS OBISPO**

The City of San Luis Obispo currently follows its "Financial Management Manual" -- Section 400, for the policy covering the use of pool vehicles. Section 405-B states; "Use of city units is only for conducting city business unless 1) a vehicle has been approved as a part of compensation or 2) personal use of a vehicle has been specifically approved by the city manager." The manual goes on to state that employees are to "carry a valid California driver's license and obey all traffic laws." The policy does not require drivers of city owned vehicles to be enrolled in the Department of Motor Vehicles Pull Notice Program. The policy does not require any documentation that employees have read or received a copy of the Financial Management Manual.

San Luis Obispo maintains a total of 96 city vehicles. As of December 2009, the police department had 28 vehicles with 4 designated as take-home. The fire department had 9 vehicles with 1 as take-home. Public works had 46 vehicles with 6 as take-home. Parks and recreation had 5 vehicles with none as take-home. There were 7 additional vehicles in a pool and 1

assigned to city council/management. None of the 8 are designated as take-home. Of the total number of vehicles maintained by the city 11, or 12%, are taken home.

## **FINDINGS**

1. As of December 2009, the seven incorporated cities in San Luis Obispo County reported owning or leasing a total of 444 vehicles, of which 66 are regularly taken home.
2. All cities except Morro Bay have established some rules for employee use of city-owned vehicles, such as limitations of use for personal purposes, requirement for current drivers' licenses, and accident reporting.
3. Morro Bay reports that a new vehicle use procedure is currently being prepared.
4. Only the cities of Arroyo Grande, Atascadero and Pismo Beach maintain a policy of enrolling city employees who use city cars in the state Department of Motor Vehicles Pull Notice program, which alerts the city when a driver is ticketed or involved in an accident.
5. Policies and procedures for assignment of take-home vehicles vary in stringency, potentially placing the city at risk of abuse and increased liability.

## **RECOMMENDATIONS**

1. Grover Beach, Morro Bay, Pismo Beach, Paso Robles, and San Luis Obispo should develop or amend their written policies for city vehicle use to make sure they specify continued driver license review, restrictions of city business use only, safe and legal operation, and accident reporting.

2. Grover Beach, Morro Bay, Paso Robles and San Luis Obispo should enroll all drivers of city vehicles in the DMV Pull Notice program.
3. Grover Beach, Morro Bay, Paso Robles, Pismo Beach and San Luis Obispo should develop, or strengthen existing, policies and procedures to better define take-home vehicle usage to ensure that sufficient business and financial justification exists.
4. Arroyo Grande and Atascadero should review their current policies and procedures regarding take-home vehicle usage to ensure that sufficient business and financial justification exists.

## **REQUIRED RESPONSES**

**The City of Arroyo Grande** is required to respond to Finding 5 and Recommendation 4. The responses shall be submitted to the Presiding Judge of the San Luis Obispo Superior Court by **September 9, 2010**. Please provide a copy of all responses to the Grand Jury as well.

**The City of Atascadero** is required to respond to Finding 5 and Recommendation 4. The responses shall be submitted to the Presiding Judge of the San Luis Obispo Superior Court by **September 9, 2010**. Please provide a copy of all responses to the Grand Jury as well.

**The City of Grover Beach** is required to respond to Findings 4 & 5 and Recommendations 1, 2 & 3. The responses shall be submitted to the Presiding Judge of the San Luis Obispo Superior Court by **September 9, 2010**. Please provide a copy of all responses to the Grand Jury as well.

**The City of Morro Bay** is required to respond to Findings 2, 3, 4 & 5 and Recommendations 1, 2 & 3. The responses shall be submitted to the Presiding Judge of the San Luis Obispo Superior Court by **September 9, 2010**. Please provide a copy of all responses to the Grand Jury as well.

**The City of Paso Robles** is required to respond to Findings 4 & 5 and Recommendations 1, 2 & 3. The responses shall be submitted to the Presiding Judge of the San Luis Obispo Superior Court by **September 9, 2010**. Please provide a copy of all responses to the Grand Jury as well.

**The City of Pismo Beach** is required to respond to Finding 5 and Recommendations 1 & 3. The responses shall be submitted to the Presiding Judge of the San Luis Obispo Superior Court by **September 9, 2010**. Please provide a copy of all responses to the Grand Jury as well.

**The City of San Luis Obispo** is required to respond to Findings 4 & 5 and Recommendations 1, 2 & 3. The responses shall be submitted to the Presiding Judge of the San Luis Obispo Superior Court by **September 9, 2010**. Please provide a copy of all responses to the Grand Jury as well.

The mailing addresses for delivery are:

<b>Presiding Judge</b>	<b>Grand Jury</b>
Presiding Judge Charles S. Crandall Superior Court of California 1050 Monterey Street San Luis Obispo, CA 93408	San Luis Obispo County Grand Jury P.O. Box 4910 San Luis Obispo, CA 93402

# Appendix 1

## San Luis Obispo County 2009-2010 Grand Jury

### Survey Regarding Inventory and Use of City-Owned and/or Leased Vehicles

- **Column 1:** Number of all city owned/leased vehicles exceeding \$5,000 in value when new
- **Column 2:** Number of city vehicles which are assigned to an individual and are required or permitted to be taken home overnight on a regular basis.

**Note:**

- Does **NOT** include any county-owned vehicles, such as those used by Sheriff and County Fire under city contract
- Does **NOT** include buses and heavy or specialized equipment, motorcycles or bicycles

**Additional Note:**

- After compilation of the data received, each city was contacted and asked to verify that the information shown was correct. Morro Bay did not respond.

**City of Arroyo Grande Population: 16,759 Acreege: 3,840 Employees: 101**

Vehicle Type	Police		Fire		Public Works		Parks & Recreation		City Council, Management & Staff		Pool Vehicles & Other	
	Total	Take Home	Total	Take Home	Total	Take Home	Total	Take Home	Total	Take Home	Total	Take Home
Automobiles	17	5	1	--	--	--	--	--	--	--	1	--
Light Trucks	4	--	1	--	12	2	9	1	--	--	--	--
Sport/Utility	--	--	2	1	--	--	--	--	--	--	1	--
Other Vehs.	--	--	6	--	9	--	3	--	--	--	--	--
<b>Totals →</b>	21	5	10	1	21	2	12	1	0	0	2	0

**City of Atascadero Population: 27,778 Acreege: 15,360 Employees: 136**

Vehicle Type	Police		Fire		Public Works		Parks & Recreation		City Council, Management & Staff		Pool Vehicles & Other	
	Total	Take Home	Total	Take Home	Total	Take Home	Total	Take Home	Total	Take Home	Total	Take Home
Automobiles	23	4	--	--	--	--	--	--	--	--	--	--
Light Trucks	--	--	--	--	3	--	4	--	--	--	--	--
Sport/Utility	1	--	2	1	2	--	2	--	5	--	--	--
Other Vehs.	--	--	--	--	18	3	1	--	--	--	--	--
<b>Totals →</b>	24	4	2	1	23	3	7	0	5	0	0	0

**City of Grover Beach Population: 13,085 Acreege: 1,280 Employees: 63**

Vehicle Type	Police		Fire		Public Works		Parks & Recreation		City Council, Management & Staff		Pool Vehicles & Other	
	Total	Take Home	Total	Take Home	Total	Take Home	Total	Take Home	Total	Take Home	Total	Take Home
Automobiles	15	2	--	--	--	--	--	--	--	--	--	--
Light Trucks	--	--	2	--	12	1	--	--	--	--	1	--
Sport/Utility	2	1	1	1	--	--	--	--	--	--	1	--
Other Vehs.	--	--	3	--	--	--	--	--	--	--	--	--
<b>Totals →</b>	17	3	6	1	12	1	0	0	0	0	2	0

**City of Morro Bay Population: 10,436 Acreege: 4,448 Employees: 102**

Vehicle Type	Police		Fire		Public Works		Parks & Recreation		City Council, Management & Staff		Pool Vehicles & Other	
	Total	Take Home	Total	Take Home	Total	Take Home	Total	Take Home	Total	Take Home	Total	Take Home
Automobiles	13	2	--	--	3	--	--	--	1	1	1	--
Light Trucks	--	--	2	--	12	2	5	--	--	--	--	--
Sport/Utility	--	--	1	1	2	--	1	--	--	--	1	--
Other Vehs.	--	--	6	--	--	--	4	--	--	--	--	--
<b>Totals →</b>	13	2	9	1	17	2	10	0	1	1	2	0

**City of Paso Robles**      **Population: 30,072**      **Acreege: 12,739**      **Employees: 174**

Vehicle Type	Police		Fire		Public Works		Parks & Recreation		City Council, Management & Staff		Pool Vehicles & Other	
	Total	Take Home	Total	Take Home	Total	Take Home	Total	Take Home	Total	Take Home	Total	Take Home
Automobiles	22	4	1	1	--	--	--	--	--	--	1	--
Light Trucks	--	--	2	--	45	7	1	--	--	--	--	--
Sport/Utility	4	1	2	1	8	--	1	--	1	--	1	--
Other Vehs.	--	--	--	--	--	--	--	--	--	--	--	--
<b>Totals →</b>	26	5	5	2	53	7	2	0	1	0	2	0

**City of Pismo Beach**      **Population: 8,545**      **Acreege: 1,920**      **Employees: 90**

Vehicle Type	Police		Fire		Public Works		Parks & Recreation		City Council, Management & Staff		Pool Vehicles & Other	
	Total	Take Home	Total	Take Home	Total	Take Home	Total	Take Home	Total	Take Home	Total	Take Home
Automobiles	11	3	--	--	--	--	--	--	1	1*	2	--
Light Trucks	1	--	1	--	19	4	--	--	--	--	--	--
Sport/Utility	3	1	--	--	1	1	--	--	1	1**	3	--
Other Vehs.	--	--	--	--	--	--	--	--	--	--	--	--
<b>Totals →</b>	15	4	1	0	20	5	0	0	2	2	5	0

\* Police Chief

\*\* Fire Chief

**City of San Luis Obispo Population: 44,239 Acreege: 7,040 Employees: 345**

Vehicle Type	Police		Fire		Public Works		Parks & Recreation		City Council, Management & Staff		Pool Vehicles & Other	
	Total	Take Home	Total	Take Home	Total	Take Home	Total	Take Home	Total	Take Home	Total	Take Home
Automobiles	23	3	1	1	7	--	--	--	--	--	5	--
Light Trucks	2	--	5	--	30	6	--	--	1	--	2	--
Sport/Utility	3	1	3	--	8	--	--	--	--	--	--	--
Other Vehs.	--	--	--	--	1	--	1	--	--	--	--	--
<b>Totals →</b>	28	4	9	1	46	6	0	0	1	0	7	0

**Total of All Cities Reporting Population: 150,914 Acreeges: 46,627 Employees: 1,011**

Vehicle Type	Police		Fire		Public Works		Parks & Recreation		City Council, Management & Staff		Pool Vehicles & Other	
	Total	Take Home	Total	Take Home	Total	Take Home	Total	Take Home	Total	Take Home	Total	Take Home
Automobiles	124	22	3	2	10	--	--	--	2	2	11	--
Light Trucks	7	--	13	--	133	26	1	1	1	--	3	--
Sport/Utility	13	4	11	5	21	1	--	--	7	1	6	--
Other Vehs.	--	1	15	--	28	3	--	--	--	--	--	--
<b>Totals →</b>	144	27	42	7	192	30	1	1	10	3	20	0

## Appendix 2

### San Luis Obispo County 2009-2010 Grand Jury

## City Vehicle Use Profile

City	Total Vehicles	Vehicles taken home	Percentage taken home	Number City employees	Employee Take Home Percentage	City Population
Arroyo Grande	66	9	13.6 %	101	8.9 %	16,759
Atascadero	61	8	13.1%	136	5.9 %	27,778
Grover Beach	37	5	13.5%	63	7.9 %	13,085
Morro Bay	52	6	11.5%	102	5.9 %	10,436
Paso Robles	89	16	18.0%	174	9.2 %	30,072
Pismo Beach	43	11	25.6% <sup>2</sup>	90	12.2 %	8,545
San Luis Obispo	96	11	11.5%	345	3.2 %	44,239
Totals	444	66	14.9%	1,011	6.5%	150,914

<sup>2</sup> The city indicated that the high percentage of take-home vehicles is centered in the public works department where workers need them to respond to emergencies at the city-operated sewage treatment plant.