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SUPERIOR COURT OF CALIFORNIA
COUNTY OF TRINITY
BY: DONNA HANOVER, DEPUTY CLERK

DH

**TRINITY COUNTY GRAND JURY
2007-2008**

**SPECIAL DISTRICTS COMMITTEE
FINAL REPORT**

AUDIT COMPLIANCE & INVESTIGATIONS

**This Report was Approved
On June 10, 2008**

**2007-2008 TRINITY COUNTY GRAND JURY
SPECIAL DISTRICTS COMMITTEE
FINAL REPORT**

AUDIT COMPLIANCE & INVESTIGATIONS

PURPOSE:

The Trinity County Grand Jury is charged each year with reviewing fiscal activities and operations of entities under its authorized purview to assure that residents are being well served. The Special Districts Committee chose the topic of Audit Compliance as administered by the Trinity County Auditor-Controller's office, in conjunction with the California State Controllers Office.

BACKGROUND:

Special Districts are required by State of California law to have an annual (or biennial) financial audit of its books and records. These are to be turned in to the office of the Trinity County Auditor-Controller. (See ATTACHMENT 1).

METHOD OF INVESTIGATION:

The Special Districts Committee, on the basis of complaints received and the audit compliance pattern previously mentioned, chose to review the operations of three of the eighteen special districts in Trinity County. The Committee members used interviews, mail inquiry, search options and numerous documents and reports to investigate the operational status of the: 1) Hayfork Fire Protection District; 2) Post Mountain Public Utility District; and 3) Trinity County Waterworks #1 District. (See ATTACHMENTS 2 and 3).

FINDING #1:

At the time of initial inquiry with the Trinity County Auditor-Controller's office, all but three of the seventeen special districts were current in their compliance of having an annual audit on file with the office. NOTE: The Mountain Communities Healthcare District was in its first full year of operations as a newly formed special district. Coffee Creek Volunteer Fire District has filed its audit report and is the nineteenth Special District in Trinity County; They raise funds through successful events and currently have no taxing authority.

RECOMMENDATION #1:

Continue to monitor annual compliance, and biennial compliance in one case, of special districts. Use the expertise of the Trinity County Auditor-Controller's office to determine whether cost savings can be achieved by utilizing a pooled-resource approach to audit compliance, especially for rural, volunteer fire districts.

FINDING #2:

The Hayfork Fire Protection District achieved full compliance with its biennial audit and supplied all documents and reports requested by the Grand Jury within three months of the request.

RECOMMENDATION #2:

Because this special district has an approved status to file audit information every other year, a more reasonable overview by the grand jury would be to survey how well the district meets its obligation to provide fire services. This would mean use of equipment, training that is up-to-date and compliance with public meeting laws.

FINDING #3:

Post Mountain Public Utility District defies the definition of a smoothly functioning district with a clear purpose and mission. Brown Act violations are noted in the investigation attachments. Rather than focus all attention on the Governing Board and the operations of the district, the Grand Jury has reported on factors that need further clarification.

RECOMMENDATION #3:

The Grand Jury believes this special district must advise its constituency of the ongoing problem it is having in fulfilling its purpose and mission. This is particularly true of the inability to plow roads during winter of 2008 and insuring there are qualified personnel staffing the volunteer fire department.

FINDING #4:

Trinity County Waterworks #1 is a dependent special district with a large budget that is often rubber-stamped by the Board of Supervisors, who is ultimately the body in charge. While this district has been run by able and long-serving officers and manager, it should not be overlooked that water supply is a responsibility which must meet regulations of agencies beyond our county. Risk to customers for even minor infractions can put our county behind the eight ball.

RECOMMENDATION #4:

Though the Grand Jury would need to employ experts to really delve into the full performance of this special district, it was relatively easy to acquire budgetary information from the county budget book on how this district draws revenue and operating expenses. The cautionary note in our finding is not meant to diminish the job that has been accomplished for the customers of this district over many years.

CONCLUSION:

The Special Districts Committee has concluded that all special districts are currently in compliance with their responsibility to file audit reports with the Trinity County Auditor-Controller's office. We thank the three districts that were out of compliance for bringing their districts current. We are also pleased to know that the eighteenth and newest special district is well on its way to being compliant as it enters its second year.

RESPONSES REQUIRED:

<u>Entity</u>	<u>Finding/Recommendation</u>	<u>Respond in</u>
Board of Supervisors	1, 2, 3, 4	90 days
Auditor-Controller	1	60 days
Hayfork Fire Protection District	2	60 days
Post Mountain Public Utility District	3	60 days
Trinity County Waterworks #1 District	4	60 days



TRINITY COUNTY

Board of Supervisors
P.O. BOX 1613, WEAVERVILLE, CALIFORNIA 96093
PHONE (530) 623-1217 FAX (530) 623-8365

September 18, 2007

THESE
4
PAGES
ARE
ATTACHED
LJL

Trinity County Grand Jury
ATTN: Les Daye, Chairman
Special District Committee
PO Box 1117
Weaverville, California 96093

RE: Information Regarding Audits of Special Districts

Dear Mr. Daye:

This is in response to your letter dated August 30, 2007.

A search of Board of Supervisors actions found that on September 2, 2003, the Board of Supervisors approved a request from the Hayfork Fire Protection District to prepare biennial audits beginning in the years 2002/2003 and each year thereafter until further notice.

On July 20, 2004, the Board of Supervisors denied a motion to specify an annual budget amount below which special districts would be permitted to request approval for audits covering a five-year period.

I have enclosed certified copies of the minutes from those proceedings. Please let me know if I can be of any further assistance in this matter.

Sincerely,

Handwritten signature of Wendy G. Tyler in cursive.

WENDY G. TYLER
Clerk of the Board/Administrative Analyst

:wgt
Enc.

JUDY PFLUEGER
DISTRICT 1

JEFF MORRIS
DISTRICT 2

ROGER JAEGEL
DISTRICT 3

HOWARD FREEMAN
DISTRICT 4

WENDY REISS
DISTRICT 5



David Nelson
Auditor-Controller

County of Trinity
Office of the Auditor-Controller

P.O. Box 1230
Weaverville, CA 96093-1230

(530) 623-1317
Fax: (530) 623-1323

AI

Mr. Dave Nelson
Trinity County Auditor/Controller
PO Box 1230
Weaverville, CA 96093

Dear Mr. Nelson,

The 2007-08 Trinity County Grand Jury Special Districts Committee is inquiring about each special district in Trinity County with the requirement to have on file with your office an annual audit, which meets the requirements of California Government Code Section 2

Please use the following list of Special Districts to indicate, by way of reply, the year the audit is on file with your office, as required by California State law.

- Douglas City C.S.D.
- Greater Hayfork Valley Park & Recreation
- Hayfork Fire Protection
- Hyampom C.S.D.
- Junction City Fire Protection
- Lewiston C.S.D.
- Post Mountain P.U.D.
- Ruth Lake C.S.D.
- Salyer C.S.D.
- Trinity P.U.D.
- Trinity Center C.S.D.
- Trinity County R.C.D.
- Trinity County Waterworks #1
- Weaverville C.S.D.

ATTACHMENT 2

October 16, 2007

Board of Directors
Hayfork Fire Protection District
PO Box 668
Hayfork, CA 96041

To the Board of Directors,

The 2007-2008 Trinity County Grand Jury Special Districts Committee is inquiring about the current status, biennial basis filing, of the audit by your special district within Trinity County.

California Government Code Section 26909(a) requires each Board to file required audits on a timely basis with the Trinity County Auditor. Please make arrangements to have your audit filed in the next 30 days.

Please advise our Committee when you have complied with this requirement. In the meantime, please send us the following records: a) all meeting minutes from April, 2007 - September, 2007 (please include any special meeting minutes).

b) grants applied for &/or obtained from 2002 to present. Show what equipment was purchased or is scheduled to be purchased with the funds. Include vehicles by year, type and weight.

c) training received since 2005 for each category of volunteer firefighter, EMT and first responder. Be specific, if training complies with Romero bill requirements.

d) training received since 2005 for elected or appointed Board members.

Was Brown Act covered?

e) bylaws and policy/procedures adopted by the Board since 2005. Include personnel policies and job descriptions for all fire department volunteers.

Thank you, in advance, for your cooperation in answering this inquiry at your earliest convenience.

Sincerely,
2007-08 Trinity County Grand Jury Special Districts Committee

Agenda

Post Mountain PUD

Rescheduled to Saturday, May 24, 2008 @ 10:00 AM

Regular meeting of May 10, 2008 was cancelled due to a lack of quorum of

Directors.

FIRE HALL

Trinity Pines Drive and White Oak

1. Call to order: Roll Call to determine quorum.
2. Public Comment: Members of the Public are invited to address the Board on any items not on the Agenda, or on issues affecting the operation and within the jurisdiction of the Board. Speakers are limited to five minutes.
3. Approval of Minutes: Regular meeting of April 12, 2008.
4. Correspondence: 1. Letter from Trinity County concerning the Workmans Comp. Reimbursement- will turn letter over to Treasurer.
5. Old Business
 1. Appointments to the Board of Directors- Are there any nominees?
 2. Appointment for Road Supervisor- Kathy Manley is doing an outstanding job as temporary Supervisor.
 3. Appointment for Treasurer- Debbie B. is doing an outstanding job but needs to be replaced or much help due to her time demands.
 4. What progress has been done towards a current Newsletter?
6. New Business: A. Approval of Roads Report and give go ahead to Tom Hale for road work as shown in the Roads Report.
 - B. Should we change time and day of our Directors meeting to better accommodate the public and the Directors?
 - C. Items the Board has overlooked?
7. Reports
 - a. Treasurer's Report- Debbie Brusatori.
 - b. Roads Report- Snow Removal Committee -- Tom. Ouwiler.
 - c. Fire Department- Jeff Wallace
 - d. Grants- Kerry Moon

Thank You All for your interest and cooperation !

Post Mountain PUD is an Equal Opportunity Provider



POST MOUNTAIN PUBLIC UTILITY DISTRICT

Post Office Box 1026, Hayfork California 96041

Post Mountain PUD Regular Scheduled Meeting held 2-16-08

1. The rescheduled meeting was called to order at 10:10 am. There is a quorum present with Director Kerry Moon, Director Tom Onwiler, Director Gerald Impretreace and President Phil Kerney.

2 Public Comment

A member commented on a road problem due to Jim Lacy digging trenches across Pine Forest Dr. President Phil stated this cannot be discussed at this time. With a name mentioned it would have to be discussed under a "Closed Session" and there is no closed session on this agenda, however, under Item #6 New Business, Road Department, it can be discussed.

A second member asked about gated roads, what actions could be done. President Phil stated there has been several actions taken, including sending letters to all property owners on the issue. The member stated he had received the letters, but still wondered what if any actions had been taken. President Phil stated again that he had heard from the District Attorney and that a Deputy has to come here and check the gates, make a report of a violation before further action can be taken, due to the snow a deputy has been unable to come in to check.

A third member asked about a current board member that is not a full time resident and has gates on his road, how is that allowed. President Phil stated that he can be a board member as he met the requirements of being a resident of Post Mountain and a registered voter in Trinity County.

A fourth member stated she lives on Rainbow Ct and was asking about culverts, etc. as she has two kids and has problems getting out of her road. President Phil stated that on last years road assessment, a culvert was placed at Autumn Way but one was not scheduled for Rainbow Ct. Supervisor Wendy Riess stated we were going off the agenda and that this should be discussed under the Road Dept. item.

A member brought up a question on a "neighbor hood" watch program. Art Askim stated there had been some interested residence a number of years ago, but there has not been in several years. Supervisor Riess said a watch could be set up in this area and she would be happy to meet with interested parties after the meeting.

Margret Irwin stated that perhaps we should remind people that the PUD has three responsibilities; fire, road and electricity.

Another member ask a question on the hospital tax. President Phil stated we had gone over that issue on its onset and it is not our responsibility.

Dave Manley said he would like to thank Supervisor Riess for her attendance and help in keeping us on tract.

3. Approval of minutes.

Regular Meeting of January 19, 2008 and Special Meeting of January 26, 2008. Copies are placed on bulletin boards and there are more copies here. Supervisor Riess stated on the Special Meeting the Board Members voted to hire an emergency clearer person, this item needed to be ratified, she did not see that this was done. Under the New Business, Road Dept. section this needs to be done by a Board Member making a motion to do so. It was noted and will be done at that time.

Motion made to accept January 19, 2008 minutes – motion seconded and carried.

Motion made to accept Special Meeting Minutes of January 26, 2008 – seconded and carried.

4. Correspondence

Letter from Board of Equalization regarding Use Tax exemption on the plow truck. We do not qualify for the exemption, so we need to be prepared to pay the \$230.00 fee

Letter from concerned residents on road and snow removal. Letter was read and the issues will be taken up under New Business, snow removal item.

Two letters of resignation from Board Members. President Phil Kerney submitted a letter resigning as of the end of this meeting. Vice-President Greg Synder submitted a letter resigning as of 2-8-08.

Letter from Treasurer Debbie B. resigning as of 2-9-08.

Comment from Board Member thanking Phil and Debbie.

Supervisor Riess commented as to the public not knowing what the next steps would be - she can comment on that issue. President Phil said that was on the agenda.

5. Old Business

Break-in theft and recovery fees. Claim was submitted to insurance carrier, have list of items taken – total dollars was \$9588.89. President Phil has list of items taken. Any discussion, there was nothing further.

Repairs and replacements – we have replaced the generator, other items will be discussed during New Business.

Door locks were ordered and the locksmith will be here Monday to fix the door locks

6. New Business

Will ratify emergency action taken for snow removal at Special Meeting .

Motion was made, seconded and passed to accept actions taken at Special Meeting as an added agenda item.

Motion was made, seconded and passed to accept ratification of emergency actions taken,

- Appointment of two Board Members - any discussion? President Phil stated we would need an acting President. Supervisor Riess stated we do still have a quorum and we can advertise for two board members plus a treasurer and road supervisor. Need vote for approval of advertising. Motion was made, seconded and passed to advertise for filling vacant offices. Reminder, PUD policy that no spouses can serve together.

Read letter from concerned residences regarding snow removal and other issues.

Have agreement between PUD Board, Fire & Road Dept. to clear fire hall first, then roads to fire department personnel for emergency access.

On our first snow emergency, a contractor was hired to plow Pipeline, Southridge and Madrone.

We need an A or B licensed driver to drive our district snow plow

During our second snow emergency we tried to take our district plow up Chrome Mine Rd. to Sunset, however, the plow started over-heating. This is due to a lack of maintenance on the plow. It is a 1960 vintage vehicle and it is hard to get parts for maintenance.

One problem is no public involvement. Past records have been lost in the archives. President Phil had one report dated 1/26/05 with Boyd Hammer, Gary Carpenter and Mary Blackstone on problems with snow removal. There is no funding for snow removal, we are not responsible. Are we responsible to remove snow in a 911 call?

President Phil stated we have had delays in getting our small plow ready for use in snow removal.

Returning to public letter, Phil stated there is no more funds for snow removal. Margaret Irwin stated that in the old budgets they used to set aside some of the Road donation money for use in snow removal. Phil stated we have spent over \$4200.00 for snow removal this year.

Art Askim asked about the plow truck funds. It came from an OES Grant for road maintenance.

Gary Carpenter had a notice of 2-5-(16) that roads need to be plowed.

Much discussion was held by members, it was finally decided that a sub-committee could be selected to form a snow removal plan and they will also address other issues in the letter. Motion was made, seconded passed to form the sub-committee, Supervisor W. Riess stated there could be no more than 2 board members on the committee.

Phil stated there is no more funds for snow removal. Mr. Askim stated that he had done plowing for 10 years and we do not need the small truck, it will not do the job if over 4" of snow. The big plow would, but in the past we have received graders and other equipment from the County to the district for anyplace from \$1.00 to \$500.00. Just need to approach them.

Mr. Askim said we would need a board member to be on a committee. Director Tom Onwiler volunteered, however, he stated he would not be able to be here at all times thru the week and some week-ends. It was stated there is phone contact. It was also agreed that all the people that signed the public letter would be on the committee.

Mr. Irwin asked a question about the equipment. President Phil stated that we had just missed a County auction, so the truck was purchase from a local town resident.

7. Next item on the agenda is payment of invoices. Supervisor W. Riess has question if we had a contract as to what the snow contractor was to do. President Phil said no signed contract. The first day minimal plowing was done. The second day he was given a marked map for plowing. President Phil said he had very little contact with this plower.

Kathy Manley thanked Phil for the effort made for snow removal.

Motion was made to pay snow removal invoices, seconded and passed.

Comment was made to thank our resigning Treasurer for all her hard work, President Phil stated he had done so in his Statement to the District.

Need authorization to replace Fire Dept. equipment. There had been a question if the price priorly quoted included tax and shipping, it did not, price is approximately \$1500.00. Motion was made to purchase 42 equipment now with Fire Dept funds and when the insurance money is paid those funds will be replaced.

8. Road Dept. Repairs

Discussion on Pine Forest Rd. trenches, long standing item.

There were many comments made and much discussion regarding the individual and this road problem. It was stated that the individual carries a weapon. President Phil stated he can carry a weapon on his own property. Individuals need to make phone calls to the Sheriff Dept. regarding potential threats. What action does the Board need to do now to take action. President Phil will write down the times he has talked to the individual regarding the holes. There is a policy code on road maintenance. If someone was injured due to the holes in the road, we would be liable. Per Mr. Askin first was a CSD then became a PUD. Per Margaret Irwin there is a company that can help, just need to call them.

Question on what happens if no board members, the County Board of Supervisors would take over running the PUD.

These items can be placed on the next meeting agenda. Who will take on that duty. Kerry Moon will prepare the next agenda

9. Reports

Treasurer - has a revised report - report given. Question on roads - does report include grant from OES, yes it does. Does not include current snow removal. Report is as of the end of January. Motion was made to accept report, seconded and carried.

Road Dept - PUD snow plow was "red-tagged" by President Phil due to problems trying to remove snow. Art Askin may check out the plow. Repairs - Culverts replaced in spring time by Ozzie Balhino. Will look at Autumn Way in spring during further road assessments. Snow removal, already discussed. Motion made to accept Road Report, seconded and carried.

Fire Dept. - Had no runs again this month. Chief Jeff Wallace reported on all the mandated classes required for the volunteer firemen, had about 100 hours plus the runs that are made for fire or accidents. Motion made to accept Fire Dept. report, seconded and carried.

Grants - Kerry Moon said he did rewrite the Title 3 Grants he had prepared and increased the dollar amounts. He also wrote to another company for info.

Motion made to adjourn meeting. Director Tom Onwiler stated he would be out of town for the next meeting, the next meeting will be rescheduled to March 22, 2008. Kerry Moon will post the meeting agenda..

Meeting adjourned.

Observation of Meeting by Special Districts Committee

On October 13, 2007, three members of the Special Districts Committee observed a regularly scheduled Board meeting of the Post Mountain Public Utility District.

This was intended as the next step in gathering additional information related to Complaints 1a & 1b. The meeting was chaired by the recently installed Board President. A quorum was present and a meeting agenda had been posted in conspicuous public locations. However, it was apparent, and noted in the meeting record, that the supporting materials for board members were not assembled and distributed at least 72 hours in advance of the meeting. It was further revealed that board members had attended training, which included the Brown Act, on September 22, 2007.

The meeting began ten minutes late (10:10 AM) and in attendance were two workers for the Road Department. Also attending was the current Fire Captain. The previously identified Acting Fire Chief was not only missing from this meeting, but might be out of the area and not in communication.

It was disclosed in a general discussion about fire hall locks and who would have access, that a cabinet in plain sight and easily accessible might contain sensitive records and other materials which had no lock. A new board clerk seemed to be the excuse for this oversight.

The expected swearing in of a new board member did not take place as that person didn't attend. Other new business included a long discussion of a matter which had been left unresolved since 11/4/1997. Briefly, it concerns the lack of cooperation by a landowner who has installed locks on gates which are located on a county road(s). The fire department has no keys to these gates, but has a policy to cut the locks to gain entrance. The board is seeking a resolution of this issue with the landowner.

A financial report was made available to all present, but the treasurer went home sick without commenting on the one page report. A road report was passed out and discussed. A check for over \$10,000. was received by the PUD general fund, yet was attributed as partial funds for the road department. Our special district committee obtained the phone number of the road department (responsible person) and will query him about these funds and other items mentioned in the complaints.

The fire department report was a bit muddled. One fact which was made public is that the fire department has run out of checks. The fire department holds meetings on the Saturday following the PUD meeting. The road department (funded by donations) also holds a meeting on the Sunday before the PUD meets. Grants were not discussed at this meeting, but the need for a snow plow was identified as an urgent item.

Agenda

Post Mountain PUD

Rescheduled to Saturday, April 12, 2008 @ 10:00 AM
Regular meeting of March 22, 2008 was cancelled due
to a lack of quorum of Directors.

FIRE HALL

Trinity Pines Drive and White Oak

1. Call to order: Roll Call to determine quorum.
2. Public Comment: Members of the Public are invited to address the Board on any items not on the Agenda, or on issues affecting the operation and within the jurisdiction of the Board. Speakers are limited to five minutes.
3. Approval of Minutes: Regular meeting of February 16, 2008.
4. Correspondence:
 1. Letter from Trinity County Legal Counsel
 2. Letter from U. S. Equal Opportunity Commission
 3. Training E-Mail from OHS Training Opportunities
5. Old Business
 - A. Is the Insurance check in from the stolen property incident/break in?
 - B. Are there any more letters or complaints about the possibility of gaining electric power?
 - C. Letter written to Sheriff's Office needs to be reviewed by Board and approved.
 - D. Information about the possibilities of electric power to be included in next newsletter.
6. New Business:
 - A. Appointments to the Board of Directors.
 - B. Appointments for Road Supervisor or Treasurer.
 - C. News Letter needed.
 - D. Ask Wendy Reiss about Commercial Zoning and the General Plan
 - E. Discuss the possibilities in regard to creating a Roads Assessment to finance our Roads Department and perhaps have a paid administrator.
 - F. Discuss the option of dissolving Post Mm. PUD.
7. Reports
 - a. Treasurer's Report- Debbie Brusatori.
 - b. Roads Report- Snow Removal Committee - and - Progress in finding a contractor to grade roads and clean culverts -Tom. Onwiler.
 - c. Fire Department- Jeff Wallace
 - d. Grants- Kerry Moon

Thank You All for your interest and cooperation !

Post Mountain PUD is an Equal Opportunity Provider

POST MOUNTAIN PUBLIC UTILITY DISTRICT

Post Office Box 1026 - Hayfork, California 96041

POST MOUNTAIN PUD MINUTES OF 4-12-08

1. Acting President Tom Onwiler called the meeting to order at 10:00. First item of business, there is a quorum with acting President Tom Onwiler, Director Kerry Moon and Director Gerald Imperative being present
2. **Public Comment** – None presented.
3. Approve minutes – approve minutes of February 16, 2008 as there was no meeting held on March 22, 2008 due to a quorum not being present. Motion made and seconded to approve the minutes.
4. **Correspondence**
 - A. Received letter from County Counsel regarding no further free legal counsel for the special districts. There will be a fee of \$115.00 per hour. Supervisor Wendy Reiss discussed the budget problems facing the County this year being part of this situation for the County Counsel. Margaret Irwin commented there is the SDMRM Association that can help on legal problems.
 - B. Received a letter from Equal Opportunity Center indicating there is a “Discrimination Charge” that has been filed, however, there is no action needed at this time.
 - C. Motion to add a time sensitive item that was received after the agenda was posted, motion passed. There is a form 700 that Directors Kerry Moon and Gerald Imperative need to complete and return, Direct Moon will process.
5. **Old Business**
 - A. We have received the insurance check for the stolen items from the break-in and it has been deposited.
 - B. No letters received or complaints re: electric power to the Pines.
 - C. Discussed letter to Sheriff's Office regarding gate issues, etc. has been handled.
 - D. Tabled info re electric power to Pines until next meeting.
6. **New Business**
 - A. Appointments of two Board Director – None presented, need volunteers..

B. Appointments of Treasurer and Road Supervisor – None presented, need volunteers...

C. Need newsletter – Director Kerry Moon stated Newsletters usually mailed four times a year. We need a Spring issue. Owner info on gate issues, fuel reductions, road issues, fire dept. info, etc. Member Kim Balbini stated he could help prepare the newsletter, we just need to get some info to him, can do by E-mail address @ balbinikim@yahoo.com

D.. Motion made to discuss items D. E. & F under one item as they all can be discussed during guest speakers Susan Price and Supervisor Wendy Reiss on the General Plan and Lafco procedures.

Acting President Tom Onwiler introduced Supervisor Wendy Reiss who made an opening statement and introduced Susan Price of the Planning Dept. and representing Lafco Agency.

Susan Price and Wendy Reiss did a great deal of research on Trinity Pines Sub-Division and passed out research info regarding road assessment fees and the \$24.00 per year assessment on the yearly tax bill. The developer did require a \$12.00 a year road maintenance assessment included in the monthly payments of property purchases, which apparently expired in 1978 and was never renewed. The \$24.00 assessment on the tax bill was passed in 1992 for a fire suppression tax. It was suppose to be increased yearly by the cost of living increase, but was never implemented, we have lost that income.

There was much discussion on the pros and cons of resolving the PUD and returning to a CSD. We became a PUD for the purpose of acquiring electric power, however, there is a new law that now allows a CSD to acquire electricity. To dissolve as a PUD we have to go through LAFCO, this could be a costly amount. Could effect slur local fire department protection.. If we went to Hayfork Fire District, and that is not a sure possibility, it was noted that they are a minimum of 45 minutes away from our area. It would also have a major effect on the cost of our fire insurance for lack of a local fire station.

There was a great deal of discussion on the requirements of the Lafco Agency and the procedures we would be required to do to have them come in and assess what we were capable of doing in our present condition. We have had a \$35.00 voluntary road donation per parcel which does not always get paid by all parcel owners, which means we do not have the funds to do the required road maintenance each year. We had a past Road Supervisor that did an excellent job and could supply information. Supervisor Wendy Riess made a statement that she is very disappointed in the lack of volunteers from the members. She received phone calls, but none of the callers are present.

Susan discussed the present standard of the General Plan. Had question on commercial zoning, Susan said we need to send letters on our zoning desires. There is an MSR (Municipal Service Review) that needs to be done, it requires an exact population count of residents living in Trinity Pines. Tom Onwiler volunteers to work with the County on the MSR, it is due by August 31, 2008. Director Kerry Moon will place the MSR update on the next meeting agenda. Susan has all info on all needed items, etc. Lafco would review and make a determination.

Lafco would be working with us. This process has not been done in twenty years, lack of staff or funds, now law says it is to be done every five years. Susan would help us start out.

Motion made to add an additional agenda item that had accidentally been dropped. Passed.

E. Margaret Irwin made statement that "ignorance of the law" does not absolve you from them and it can cause serious liability issues.

She has found records of six years ago left exactly as she left them in a box upstairs. She cannot imagine the hardship placed on a new board. Has standing rules, resolutions that were passed by CSD and PUD all signed. She came on the board twelve years ago and spent six years preparing all this information. Then she was asked to develop a Policy Code that took in government resolutions and taylor them to this area. We do not have to mail info out to six TV stations. Just post notices on our own boards located right on Trinity Pines Dr.

There was a CD out that contained all the guidelines, we could not afford to purchase it, so the Hayfork Water District gave us access to theirs, but they had already made changes to it that was for their area so we could not use it. Vince and I traveled to McKinleyville and used theirs as they had not made any changes yet and we had to get to the original law.

When I went off the board 5 ½ years ago, I did two CD's, one of the Policy Code and one of miscellaneous things that had been on my computer for years. If you find the Policy Code CD keep it in the safe! Our Policy Code was put into play as soon as it was passed. Every page shows when a policy was approved. At the end of it there were a lot of things we needed - like how do you plan an assessment on a utility line! Not an immediate need, but we needed it, she found this in a brown envelope with her markings on it that stated "this needs to be simulated into your policy code" it has not been touched. There is the master book that you use to update, etc. - every board member is to have a copy, the Grand Jury says there has to be one in the library. She told the new people this, but to this date there is not a copy in the library. She is willing to take the new material and integrate the necessary stuff in the book. She is willing to make copies for everyone as required. But it has expense, binders, etc. Supervisor Wendy Reiss stated she has binders and they could be prepared at her office, with the boards approval. Tom Orwiler said so be it!!

7. Reports

Treasurers Report

Will have new form for reporting as new accounting methods.

Financial report given, motion made to approve, passed.

Road Report

Maraget Irwin reported that during our last snow storm she had put up six signs requesting information on needs to have roads plowed, due to school children or medical problems. She received 5 calls, this represents 13 kids and 9 families. She feels this shows great apathy of residence feeling it does no good to call.

Director Kerry Moon said he had contacted Tom Hale regarding doing our road this year, he is not available at present. It was discussed we would be limited to amount not to exceed \$3000.00

Fire Report

Fire Chief Jeff Wallace gave the March 22, 2008 report. On 2/26/08 our fire personnel went to the Hayfork Fire Station and received required shots for Hepatitis, TB and Tetanus.

On 2/26/08 they responded to a flue fire on Ponderosa Rd. The fire was under control and the unit stayed for inspection of flue and walls.

Grants Report

Director Kerry Moon stated there was nothing to report at this time.

Acting President Tom Sawiler adjourned the meeting.

Financial Report

April 12, 2008

<u>Account</u>	<u>Bank Beginning Balance</u>	<u>Deposit</u>	<u>Interest</u>	<u>Expenses</u>	<u>Ending Balance As of 03/31/2008</u>	<u>Not Cleared</u>
General Fund	\$3,408.04	\$0.00	\$0.57	\$140.73	\$3,267.88	\$240.00
Fire Fund	50,773.93	\$8,684.89	\$8.18	\$152.96	\$59,314.04	\$1,792.80
Road Fund	\$12,330.23	\$0.00	\$2.09	\$0.00	\$12,330.23	\$0.00
Certificates of Deposit	\$6,599.82				\$6,599.82	\$0.00
	\$73,112.02	\$8,684.89	\$10.84	\$293.69	\$81,511.97	\$2,032.80

Purchase Order Due 4/12/08

<u>P.O.#</u>	<u>Vendor</u>	<u>For/Fund</u>	<u>Amount</u>	<u>Line</u>	<u>Department</u>
2486	Jeanne Hodge, CPA	Annual FYE 2007 Audit	\$2,717.00	607	General
2487	FASIS	4th Qtr Wrkman's Comp	\$625.00	402	Fire
2488	Verizon California	March phone bill	\$68.98	105	Fire
2489	Frontier Fuel	Gas for Mar 2008	\$183.99	301	Fire
2490	PMPUD - General	3rd Qtr bank Interest	\$23.17	506	Fire
2491	PMPUD - General	3rd Qtr bank Interest	\$7.54	915	Road
			\$3,625.66		
<u>PA's</u>					
2485	Office Depot	Office Supplies	\$97.84	601	General
<u>On Hold</u>					
2478	Lloyal's Lockworks	Service Call	\$75.00	802	Fire

Grants Applied For (B)

**Application for a FEMA
grant to purchase a new fire
engine.**

Included with this is:

- **Entire Application**
- **Proposal from
Rosenbauer**
- **Payment Bond**

Narrative Statement

Project Description

* Please provide your narrative statement in the space provided below. Include in your narrative, details regarding (1) your project's description and budget, (2) your organization's financial need, (3) the benefit to be derived from the cost of your project, and (4) how the activities requested in your application will help your organization's daily operations and how this grant will protect life and property.

PROJECT DESCRIPTION AND BUDEGET

The most active engine in the greater Hayfork area is more than 30 years old and needs to be replaced. This engine was purchased used by the department; it was a surplus engine from Orange County acquired with much excitement over 20 years ago. Hayfork Fire Department is requesting \$300,000 to replace the first out engine and to provide a core and essential piece of equipment for our aged fleet. Hayfork Fire Department and about half a dozen agencies in surrounding communities desperately need a triple combination engine with 1250gpm pump with a 500 gallon tank that could either be used in stationary or road mode.

With this purchase Hayfork Fire Department would be able to enhance the interoperability of Hayfork and the greater area. This engine will be the newest one in the area surrounding Hayfork and will be the hub for smaller fire agencies in the area. Hayfork is extremely rural with the next closest major fire department in Weaverville, an hour away on a treacherous road that in the winter is often closed. Mutual aide is always problematic; the region needs a reliable engine.

Hayfork Fire Department's first out response area is only 84 square miles; however there are no other fire departments able to respond to surrounding areas. So Hayfork Fire in actuality responds to fire and medical services in more than 350 square miles, servicing more than 3,000 people. The call volume is well over 400 calls a year. The terrain is difficult, with many four wheel drive roads and with snow in the winter. Hayfork Fire Department engines now are in such disrepair that they are sometimes not able to make it to many locations. Our county is as big as Delaware and has more than 13,000 residences; the population is very spread out. There are also only nine fire departments that cover the county. There are no paid career fire departments except the California Department of Forestry and United States Forest Service, and both do not respond to all type of calls. Many local fire departments are only staffed with one older fire engine.

The engine Hayfork Fire Department is requesting would increase the interoperability of Hayfork and the surrounding areas immensely.

With this equipment Hayfork Fire Department would have to implement a driver operators program to meet the NFPA standards. This will be done through an outside agency for a low cost of about \$2,000. If allowed by project guidelines, Hayfork Fire would also purchase NFIRS/CFIRS reporting software and begin reporting response data.

THE FINANCIAL NEED OF THE PROJECT

Hayfork receives \$29,000 each year through local taxes. This money is used up almost entirely by insurance (which takes about half), fuel (a major cost), and maintenance on vehicles. While Hayfork Fire can well maintain a new vehicle, if one is funded through this project, we do not believe the department will be able to fund a vehicle in foreseeable years without outside equipment. Much of the equipment Hayfork receives is handed down from other places. Much of it turns out to not be reliable.

The new engine would enhance the town's fire coverage greatly. The average age of our fleet is 35 years old. Many of the engines and vehicles cannot meet their intended duties, which then affects the ability to protect life, property, and crucial infrastructures of this country.

THE BENIFT OF THE PROJECT

The Hayfork Fire Department is all volunteer, as are all the surrounding departments. Hayfork Fire works with other communities and provides training to smaller departments. Hayfork continues the effort of fire protection through community education and code enforcement. With this greatly needed engine Hayfork Fire Department will be able to enhance the protection of our beautiful mountainous town and the surrounding area. Hayfork is

also passed through by many tourists in the summer on Highway 3 who want to take the scenic route to Arcata and Eureka. Citizens and travelers will greatly benefit from this apparatus.

If the fire department gets this engine it will then be equipped with an up-to-standard engine that can solely handle the needs of this region. This engine will soon likely be the only running engine in the Department due to the age and disrepair of the rest of the fleet. All of the other vehicles need major repairs and are barely suitable for use. Existing vehicles need new transmissions, lights, sirens, rebuilt pumps and valves, and brakes. The money we would save with this new engine will allow the department to save money to fix the other equipment. With a total operating budget of only \$29,000 a year it is difficult to repair old equipment.

IMPROVEMENT OF OPERATIONS AND PROTECTION OF LIFE AND PROPERTY

With a new engine our operations will improve dramatically. By having a new engine that we can depend on, we will increase the morale of the department and town. When all the equipment is old and for the most part does not work efficiently it wears on the volunteers. Having to jump start your first out engine regularly is not productive and is worrisome not only for the volunteers, but for the community.

With a new engine we will be able to increase the interoperability of our area and be able to protect the lives and property of our cherished community. This is our purpose, and we are fully committed to upholding our mission after the granted engine is implemented.

If granted this new engine it will greatly help us prevent the loss of life and property. Although we will still educate our community about the dangers with fire, we will now be able to function at a level that we can uphold and truly feel that we can protect with this new engine by the use of the Federal Emergency Management Agency Grant.

* Please describe all grants that you have received from DHS including any AFG grants received from DHS or FEMA, for example, 2002 AFG grant for vehicle or 2003 ODP grant for exercises. (Enter "N/A" if Not Applicable)

N/A

Request Information

* 1. Select a program for which you are applying. Remember, you can only apply for one program this year. You can apply for as many activities within a program as you need. (If you modify your selection, you will lose data entered under the original activity.)

Program Name

Vehicle Acquisition

* 2. Will this grant benefit more than one organization?

Yes

If you answered Yes to Question 2 above, please explain.

Yes. This grant will replace the most active fire engine in the greater Hayfork area. Hayfork is the main response agency serving more than a dozen communities, including Trinity Pines, Peanut, Hyampom, Forest Glenn and Wildwood. This region encompasses more than 350 square miles and a population of more than 3,000. Hayfork is the largest and most active department in the region and serves as a hub service for the region's smaller volunteer departments.

Request Details

The activities for program Vehicle Acquisition are listed in the table below.

Activity	Number of Entries	Total Cost	Additional Funding
Vehicle Acquisition	1	\$ 300,000	\$ 0

Vehicle

Vehicle Details

*1. What type or class of vehicle will you use the grant funds to purchase (select one)?

Type I, Type II, Type III Engine

Please provide further description of the item selected above or if you selected Other above, please specify.

Type II triple combination engine with a 1250gpm pump, pressure and/or capacity with a 500 gallon tank that could be used in either stationary or road mode. The project will also provide driver/operator training.

*2. Cost:

\$ 300000 (whole dollar amounts only)

*3. Is the vehicle you propose to buy a refurbished, used or new response vehicle to meet current standards?

New

*4. What is the newest (age) vehicle you currently own in the class you are purchasing?

14+ years

*5. How old is the oldest (age) vehicle you own in the class you are purchasing?

24+ years

*6. What is the average age of all vehicles in your fleet?

20+

*7. Do you have a comprehensive driver/operator training program?

No

8. If you answered No, are you asking for

Yes



one with this application?

*9. Is the vehicle you propose to buy: Replacement of an existing apparatus

*10. Does the vehicle you are replacing have seat belts for each riding position in the original design of the apparatus? No

*11. Is the vehicle you are replacing a converted vehicle not originally designed for its current use? Yes

*12. Does the vehicle you are replacing have an open cab configuration? No

*13. If awarded, will you permanently remove this substandard vehicle from service? Yes

*14. Will this vehicle be used for automatic and/or mutual aid? Both

Vehicle Inventory

* You have 15 emergency response vehicles or less so please list all vehicles providing the type, the age, the pump capacity (GPM) if applicable, and the carrying capacity (gallons) if applicable. Enter whole numbers only.

Vehicle	Type	Age	GPM	Gallons
1	Tanker	53	450	1250
2	Tanker	28	350	4000
3	Engine (or Pumper)	43	750	750
4	Engine (or Pumper)	33	1250	600
5	Engine (or Pumper)	28	250	500
6	Other	17	0	0
7	Rescue Vehicle	16	0	0
8	Select			
9	Select			
10	Select			
11	Select			
12	Select			
13	Select			
14	Select			
15	Select			

Budget

Budget Object Class

a. Personnel	\$ 0
b. Fringe Benefits	\$ 0
c. Travel	\$ 0
d. Equipment	\$ 300,000
e. Supplies	\$ 0

Department Call Volume

* How many responses per year by category? (Enter whole numbers only. If you have no calls for any of the categories, enter 0)

Structural Fires	13
Vehicle Fires	10
Vegetation Fires	5
EMS Response Calls	269
Rescue	0
Hazardous Condition/Materials Calls	0
Service Calls	31
Good Intent Calls/False Alarms	43
Other Calls and Incidents	9

* Please indicate the number of times your department provides or receives mutual aid. Do not include first-due responses claimed above.

In an average year, how many times does your organization receive mutual/automatic aid? 0

In an average year, how many times does your organization provide mutual/automatic aid? 200

Assurances and Certifications

Form 20-16A

You must read and sign these assurances by providing your password and checking the box at the bottom of this page.

Note: Fields marked with an * are required.

Assurances Non-Construction Programs

Note: Certain of these assurances may not be applicable to your project or program. If you have any questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States, and if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. Section 4726-4763) relating to prescribed standards for merit systems for programs funded under one of the nineteen statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. Sections 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. Section 794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. Sections 6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) Sections 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. 290-dd-3 and 290-ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Acts of 1968 (42 U.S.C. Section 3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Title II and III of the Uniform

- Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or Federally assisted programs. These requirements apply to all interest in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply with provisions of the Hatch Act (5 U.S.C. Sections 1501-1508 and 7324-7328), which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
 9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. Sections 276a to 276a-7), the Copeland Act (40 U.S.C. Section 276c and 18 U.S.C. Sections 874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. Sections 327-333), regarding labor standards for Federally assisted construction sub agreements.
 10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
 11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in flood plains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. Section 1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. Section 7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended, (P.L. 93-523); and (h) protection of endangered species under the Endangered Species Act of 1973, as amended, (P.L. 93-205).
 12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. Section 1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
 13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. 469a-1 et seq.).
 14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
 15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. 2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
 16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. Section 4801 et seq.) which prohibits the use of lead based paint in construction or rehabilitation of residence structures.
 17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act of 1984.
 18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations and policies governing this program.
 19. It will comply with the minimum wage and maximum hours provisions of the Federal Fair Labor Standards Act (29 U.S.C. 201), as they apply to employees of institutions of higher education, hospitals, and other non-profit organizations.



Chief David Loeffler
 Hayfork Fire District
 P.O. Box 668
 Hayfork, CA 96041

December 5, 2006

Dear Chief Loeffler:

We hereby Propose and agree to furnish, after your acceptance of this proposal and the proper execution by the Hayfork Fire District, CA and an officer of Central States Fire Apparatus, LLC the following apparatus and equipment:

Central States 1250 GPM Custom Pumper and Specified Equipment mounted on a Spartan Custom Fire Chassis, all per the enclosed Central States specifications.

All of which are to be built in accordance with the specifications, clarifications and exceptions attached and which are made a part of this agreement and contract, to deliver by September 27, 2007 subject to all causes beyond our control, for the sum of:

Rosenbauer/Central States Apparatus Buildup and Specified Equipment	\$ 166,591.00
Spartan Custom Chassis	96,737.00*
Delivery to Hayfork Fire District, CA	<u>2,500.00</u>
TOTAL	\$ 265,828.00*

Two Hundred Sixty Five Thousand, Eight Hundred Twenty Eight & 00/100 Dollars

Payment Terms: Final payment for the apparatus shall be made at time of delivery or pick up of the completed vehicle. Due to insurance liability, the apparatus will not be left at the purchaser's location without full acceptance and payment or prior agreement between purchaser and bidder.

*Note: If chassis is not paid for upon arrival at the plant in Lyons, SD, add \$3,869.00 to the proposal price. The amount in this proposal shall remain firm for a period of 30 days from the date of same.

Respectfully submitted,

Sales Representative Robert L. Beck
 Robert L. Beck

We accept the above Proposal and
 Enter into contract with signature below.

Central States Fire Apparatus, LLC	_____	Title _____
_____	Title _____	_____
_____	Date _____	_____

Central States Fire Apparatus, LLC
 100 Third Street * Box 57 * Lyons, South Dakota 57041
 Phone: 605-543-5591 * Sales Fax: 605-543-5593 * Acctg. Fax: 605-543-5674
 E-mail: Sales@centralfire.com * www.centralfire.com

**REGULAR MEETING MINUTES OF
THE BOARD OF DIRECTORS
August 14, 2007**

Open Session - 6:00 p.m.

HAYFORK FIRE PROTECTION DISTRICT

Directors Present: Stan Stetson, Stan Ehler, Homer Yates

HVFD Present: Bob Young, Jerry Hlavac, Jim Taft, Mike Atchison, Danny Ray Riggs

1. **CALL TO ORDER 6:02 pm**

2. **ADDITIONS/CHANGES TO AGENDA**
Check received to be announced under correspondence.
3. **CLOSED PERSONNEL SESSION**
None
4. **LAST MONTHS APPROVAL OF MINUTES**
 - a. July 10, 2007 meeting minutes for approval MSC (Yates, Ehler)
 - b. July 18, 2007 meeting minutes for approval MSC (Ehler, Yates)
 - c. July 26, 2007 meeting minutes for approval MSC as corrected (Ehler, Yates)

5. **CORRESPONDENCE**
 - a. We received a check from Dr. Mercill for \$300.00. The clerk will call him to see where he would like his donation to go.

6. **REPORTS**
 - a. Fire Chief's/Training Report/Personnel and membership report – J. Taft went to the Chiefs meeting. They are currently going through the background investigation form. They have developed one they are going to use and it is available for us to use if we want. Sheriff's department is going to get cut again. Young said Cal fire would like a letter saying all building permits property inspections are the HVFD responsibility. The clerk needs to send a letter from the board and the new district map to Cal fire in Weaverville and to Trinity County building/planning department. Ehler thinks we have dual jurisdiction with Cal Fire. Misc. discussion on this subject. In stead of the clerk writing a letter we have formed a committee of Stan Ehler, Bob Young and Dave Loeffler to go meet with Cal Fire and Planning Department to clarify the responsibilities for each department. State fire code needs to be amended within 180 days after we get it. The clerk has not received anything. Patridis water tank has been installed. The generator has arrived for the utility truck. Fair time coming up and they do the fireman's breakfast Sunday from 7 – 9am. On September 15, 2007 or the 8th Young will do a CPR classes. We have a small insurance claim. The cover on the old horns fell off and damaged two vehicles.

- b. Building Fund report – Emily Allan has not come back to work as of yet. Bob, Joe and Murray have staked out the lot. The geo tech survey will be done on August 15, 2007. Diana Feinstein wrote back responding to our letter. She informed us of what grants are good for our type of business - Assistance to fire fighters grant. She offered a letter of support and Roger Jaegel will handle getting it. In response to the solicitation letters Murray sent out we got \$1,000 from Dean Myers, \$1,000 from Bob Mountjoy, \$1,000 from Murray's family, \$1,000 from Murray's son, \$200 from Mike Fillette, \$300 from Dr. Mercill. He sent out 55 letters. This week we will be receiving the preliminary construction drawings.
- c. Standard Operating Procedure – update - No report

7. AGENDA ITEMS

- a. AFG (Assistance to Firefighters Grants) – None at this time.
- b. Long range planning – Ehler said we had a good turn out. We did not get a lot of feed back but we did get a few good ideas. The clerk will send a letter to the chamber of commerce. Ehler will e mail me with some ideas. When we adopt the plan we can thank them for their help via the Trinity Journal.
- c. Donation account – Misc. discussion on this. Donation money will go to the volunteers. Phase I will have to come out of the \$110k line of credit from Murray. We need an itemization on what we need to complete phase I. Measure F was sold for operations of the fire hall. We just need to get everyone on the same page. We need talk about the non ear marked money to pay for some of the incidentals. Or is everyone expecting the district to scale down on some of their budget to pay for the incidentals. We need a definition on the building fund. It would be helpful if we had the \$25k grant letter saying what the provisions are of the grant. Agenda item for September meeting. Move to 6 a. Building committee comprehensive report building fund status availability of donations project status
- d. OES Fire and Rescue Branch Annual Salary Survey – Young filled it out and it is done.
- e. Jeanne Hodge - Audit papers signed and the clerk will mail it back to her to get going on the audit.
- f. HVFD Policy-Request – HVFD wants to be in charge of the mutual aids in Trinity Pines area. As long as you are operating under the requested mutual aid from Post Mountain. Misc. discussion on the process. They can do what they want and we will operate our people to do what we do.
- g. Barker Valley Fire Station site project – Ehler got some ground lease templates for different projects. They are using one of those templates and he is going to type it up for us to use. We have a couple of different options. We have an acre of land. One side of

the road will need to be graded and the other side of the road is fairly flat. Stetson will try to get Maraviov or Hilderbrand to go and shoot elevations.

- h. Grant for wild land Fire Engine – Tabled until next meeting.
- i. Policy of board of directors for SOP's – table until next meeting
- j. Fire District Association of California – They have an annual conference. If the fire district joins then everyone is a member. Risk authority, 20% off the rates, trainings on proper procedures and laws, they do have trainings they can send to us to do. Dues are based on the operating budget. \$110 per year. They do provide legislative updates. Website is www.fdac.org for more information. Agenda Item for approval next month.
- k. Bids on Doors for building – Rob Barcellona Construction bid. He was the only one that was interested in bidding on it. Bid price \$8,310.00. MSC that we accept this bid to get the doors installed (Ehler, Yates)
- l. Grand Jury - The clerk will E mail all information to Stan Ehler so he will help her write a response.
- m. Surplus Vehicles – Table until next meeting.

8. PUBLIC COMMENT AND/OR QUESTIONS

None

9. NEW BUSINESS

The cage covering the horns came off the building and damaged two vehicles. Yates talked to Jeanette Palla to find out what the procedure should be for future claims. They will have to fill out the papers and submit them to us for approval or denial at the next meeting. Then we will send it to Paula so she can look at it for errors etc...

10. ORAL COMMUNICATIONS/ COMMISSIONER'S COMMENTS

None at this time

11. APPROVAL OF MONTHLY WARRANTS/FINANCIAL REPORTS

Approval of monthly warrants in the amount of \$12,290.73 and for donation account \$36,575.00 MSC (Ehler, Yates)

12. ADJOURNMENT 9:10 pm

contractor; and 3) extend the term of agreement from July 30, 2004 to June 30, 2005.

- 1o. Approves and authorizes Planning Director to sign Agreement No. 03FG230776 (Contract No. 2003-412), in the amount of \$90,000 and all subsequent amendments with the Bureau of Reclamation for Trinity River Inundation Zone Relocation.

SHERIFF

- 1p. Approves and authorizes Chairman to sign the Equipment and Operation contract with the State of California Department of Boating and Waterways (Contract No. 2003-425), in the grant amount of \$50,000, to replace a patrol boat and trailer.

THE FOLLOWING ITEMS HAVE BEEN PULLED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.

- 1a. On motion of Supervisor Freeman, seconded by Supervisor Reiss and carried, approves minutes of August 19, 2003, as submitted by Clerk, with corrections.

3. COUNTY AUDITOR/CONTROLLER

- 3a. County Auditor/Controller reports on agenda meeting.
- 3b. County Auditor/Controller reports on other matters of interest to the Board.
- Report on the submittal of request to the California State Governor to appoint new Supervisor to fill vacancy left by the passing of Supervisor David Klipp.

- 3c. On motion of Supervisor Reiss, seconded by Supervisor Freeman and carried, approves request from the Hayfork Fire Protection District to prepare biennial audits beginning in the years 2002/2003 and each year thereafter until further notice.

4. REPORTS FROM DEPARTMENT HEADS, MEMBERS OF THE BOARD AND COUNTY COUNSEL

POST. MT. PUD
12 PAGES ARE
REST OF
ATTACHMENT 3
HAYWARD FPD
\$16 PAGES ARE
REST OF
ATTACHMENT 2

2c. On motion of Supervisor Miller, seconded by Supervisor Chambers, approves and authorizes Chairman to sign Resolution No. 2004-066, in opposition of Herbicide Spraying in Trinity County. Approves with the following vote polled: Supervisors Chambers, Miller, Freeman and Reiss – Aye. (File Code: C 04 3)

2d. On motion of Supervisor Miller, seconded by Supervisor Freeman and carried, denies application of waiver of county fees, in the amount of \$100 for an encroachment permit from the Department of Transportation, for the Human Response Network's Candlelight Walk and Vigil on October 7, 2004. (File Code: C 04 27)

2e. No action taken by the Board to create a Personal Ethics Policy for members of the Board of Supervisors. (File Code: C 04 8)

2f. On motion of Supervisor Freeman, seconded by Supervisor Chambers, approves the appointment of Supervisors to the various Boards, Commissions and Committees, which were previously assigned to Supervisor Modine. Supervisor Modine will not be attending these meetings due to illness. (File Code: C 04 8)

3. COUNTY AUDITOR/CONTROLLER

3a. Brian Muir, County Auditor/Controller reports on agenda meeting.

3b. Brian Muir, County Auditor/Controller reports on other matters of interest to the Board.

3c. On motion of Supervisor Freeman, seconded by Supervisor Reiss and carried, denies specifying an annual budget amount, below which a special district would be permitted to request approval for an audit covering a five year period. Supervisor Chambers – Abstains. Comments received from Dero Forslund, County Clerk/Recorder/Assessor and Pat Mortensen, Grants Administrator. (File Code: C 04 6)

3d. On motion of Supervisor Miller, seconded by Supervisor Chambers, to authorize hiring an extra help Administrative Clerk I at range G114 in the Hospital, effective August 1, 2004.

Training for Elected Officials (D)

All of our elected or nominated board members are given a copy of the Brown's Act. Also our monthly and special meetings are conducted under the Brown's Act.

Included with this is:

- **Copy of Brown's Act distributed to our board members**
- **Correspondence from county counsel that was also distributed to our board members**

Bylaws, Policy, Procedures etc (E)

Included with this is:

- **Adopted Bylaws for Hayfork Volunteer Fire Department.**
- **Three contracts for Professional Services.**
- **MOU between HFPD, HVFD, and TCLS**
- **Adopted Hiring procedures – including Release Waiver and Personal History Statement**

Training hours for Hayfork Volunteer Fire Dept. (2005-2007)

Fire fighter training hours (Romero required)	107			
EMT training hours			216	
2005 Hours				323

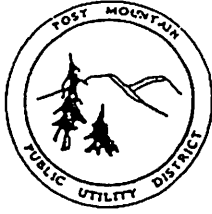
Fire fighter training hours (Romero required)	242			
First Responder training hours		196		
EMT training hours			108	
2006 Hours				546

Fire fighter training hours (Romero required)	400			
First Responder training hours		36		
EMT training hours			588	
2007 Hours				1024

Totals	749	232	912	1893
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TOTAL TRAINING HOURS – 2005-2007 **1893 hours**

James Taft – Captain 4 (Training Officer)



POST MOUNTAIN PUBLIC UTILITY DISTRICT

Post Office Box 1026, Hayfork California 96041

October 30, 2008

RECEIVED

NOV 12 2008

TRINITY COUNTY
SUPERIOR COURT

Trinity County Grand Jury
PO Box
Weaverville, CA 96093

Dear Grand Jury Members,

This letter is in response to the Grand Jury findings for 2007/2008.

We are a new Board of Directors. Since we are new, we are learning, finding and fixing.

We have not only lost our past directors due to moving from the area or job duties, but we have also recently lost our Treasurer and Road Supervisor. Until these positions are filled the Board of Directors are attending to the needs of each of these positions.

Each Director now has a copy of the PMPUD Policy Code Book, as well as learning the Brown Act procedures. We just sent a Director to Irvine, CA to attend the "Special District Risk Management Association" Conference, she returned with a arm load of information. The Directors will be attending class on the Brown Act on November 6, 2008.

We do send "Newsletters" to every parcel owner in Trinity Pines (sample enclosed) as well as posting meeting agendas and copies of minutes at five locations on bulletin boards at main entrances to Trinity Pines (sample enclosed). We have purchased a new (used) plow truck.

We are hoping our public will bear with us. We are committed to following the policy code in order to make our district run smoothly and take care of the "peoples business" as needed in our district.

Thank you,

Post Mountain PUD
Board of Directors

Enclosures



Post Mountain Public Utility District

Post Office Box 1026 Hayfork, CA 96041 phone 530-628-4645 Leave a message

Spring 2006 Newsletter

Road Conditions

As we improve the roads, people want to drive faster. This causes potholes and washboard roads. When the roads dry out, driving will cause a lot of dust to billow up. Dusty roads are "slippery" and you can skid on them at faster speeds, especially if you are not used to driving under these conditions. *Please be considerate and if you are leaving a dust cloud, Slow Down.*

Watch for the many residents who enjoy walking their dogs and horses on the roads.

The winter provided plenty of rain and snow and many of the roads are very soft and in need of rock. I haven't been able to do my annual road survey, where I check for damage and how much dirt has filled ditches and culverts, and probably won't be able to do this until after this newsletter goes to press. The roads scheduled for grading this year are: POWERLINE RD., CHAPARRAL CT., MADRONE CT., MADRONE RD., CEDAR POINT RD., WEST VALLEY CT., WEST VALLEY RD., PIPELINE RD., AND WHITE OAK RD., GULCH RD.

The USFS may start opening gravel pits again, but we'll probably have to pay to develop the material. We may have to decide if we want to use our dollars to develop rock or maintain roads and culverts.



Post creek overflowing its banks

COOL JAZZ & HOT BAR-B-CUE FUND RAISER

YOU'RE INVITED TO HEAR ONE OF OUR NEWEST RESIDENTS PERFORM

A SMOOTH JAZZ RECORDING ARTIST

LOU ROSSI & HIS POSSE

Enjoy a great Kansas City style Bar-B-Cue Feast while you listen and groove in the pine grove at the Fire Hall. (BRING CHAIRS) **Mark Your Calendars!**

Saturday - AUGUST 5, 2006

1pm-4pm

NO PETS PLEASE

\$10 for adults - \$6 for children (free under 3)

RSVP's would help 530-628-4435

How the Road Donations Work

It seems that in every newsletter I say something about how the road donations are different from the fire benefit assessment, and I still hear people tell me that they "paid their road dues with their property tax".

NO, you didn't. *The road department is entirely funded by donations. The \$24 that you pay to the Trinity County Tax Collector is for the Fire Dept. Benefit Assessment*

ONLY. NONE of this money can, by law, be used for any other purpose. The \$35 per lot donation we

ask for goes into the road dept. fund and that money is implemented through a budget that is proposed annually by the road supervisor and approved by the PMPUD board of supervisors. Anytime we are eligible for grants or relief money, we **must** pay our share of the costs from these funds. The average annual income from these donations is \$5000-\$8000. To grade about 5 miles of roads costs us about \$6000-\$7000 annually. The rest of the money pays for insurance (**required by law**), signs, fuel, parts and supplies; our share of any grants/relief money for road projects and a share of the PMPUD administration costs. Each department: Road, Fire and Administration **MUST** make an annual budget.

The budgets are (by law) public domain. The PMPUD is a government entity and is governed by laws. For a copy of any department budget, send us a stamped, self addressed envelope with your request.

Trinity Pines Drive Road Improvement

Trinity County Road Department received another grant this year from the Air Quality Board to fund double chip-sealing of another half mile of Trinity Pines Drive. They were able to do almost 2 miles last year.



Rattlesnake Rd. in January

The county hopes to double chip-seal all the county roads in the subdivision through these grants. County roads are: Westridge Rd., Chrome Mine Rd., Trinity Pines Dr., Post Mountain Rd. and most of Rattlesnake Rd.

Please do not go around the workers and drive on the hot paving material. Expect traffic delays on Trinity Pines Drive during this process and use alternate routes if possible.

If you'd like more information call Ron Martin/ T.C. Road Dept. Sup. @ 530-623-1365.

FIRE DEPARTMENT REPORT

From Ingrid Landis, Fire Chief I

The Post Mountain Fire Department Volunteers have been hard at work this winter and spring training on our new fire engine. This past fall, we've had the new engine respond to several local fires around houses, a number of medical emergencies, as well as, highway accidents.

The new set of JAWS (vehicle extrication equipment) was used in an over-the-bank truck accident on Highway 36. Thanks to the expertise of our Assistant Fire Chief, Jo San Metz, the driver was cut from the vehicle and safely rescued.



Volunteers training on the new engine

The equipment, donated to our department from a grant obtained by the Trinity County Fire Chiefs Association, was received right on time. The accident was our first need for JAWS in about 15 years and the other equipment was at least that old, so we have been very fortunate in re-equipping our Fire Department.

New Ordinance

Post Mountain recently adopted an ordinance regarding the easements, driveway accesses and roads, signs and abandoning vehicles. Be sure to write or call us BEFORE you do any work in the road or ditches, including driveway access across ditches. If you live on a county road you need to contact the Trinity County Road Dept.

The
Hayfork Chamber of
Commerce
welcomes you to
Hayfork!

Our Chamber and the Hayfork Spirits Club
have prepared an informational packet
for information on our community.
Please contact us at:

Hayfork Chamber of Commerce
P.O. Box 191
Hayfork, Calif. 96041

530-628-5610

ROAD DONATION COUPON

Your fair share of the cost of maintenance of the non-county roads for the 2006-07 fiscal year is \$35 per lot.

OUR RECORDS, WHICH ARE OBTAINED FROM TRINITY COUNTY ASSESSOR'S OFFICE, SHOW THAT YOU OWN _____ - LOT(S) in Post Mountain.

- I am enclosing \$35 x _____ lots = \$ _____
- Please accept my EXTRA donation of: \$ _____
- Total amount of this donation \$ _____

Your Name _____

Assessor's Parcel # _____

Please return this coupon with your check to: PMPUD, PO Box 1026, Hayfork, Ca, 96041

NOTE: Please note any errors on your mailing label and notify the Trinity County Assessor at PO Box 1255, Weaverville, CA 96093

MAPS:
8 1/2 x 11 copies
of the area
may be
purchased for \$5.

You may
subscribe to
PMPUD
MINUTES for
\$15 per year.

To request in-
formation send
a stamped, self-
addressed en-
velope with your
request.



POST MOUNTAIN PUBLIC UTILITY DISTRICT

Post Office Box 1026, Hayfork California 96041

December, 2006

Dear Resident/Owner:

This is not the newsletter you are used to getting. This is to inform all our neighbors of changes in our (Trinity Pines) Post Mountain Public Utilities District.

Some of our long term board members have left. Mary Blackstone, the roads person for decades, is not here anymore. Ingrid and Paul, who have worn many different hats for many years in our community are also gone.

I will explain the same problem we always have in the Road Dept. We are funded *entirely* by donation. The only way we can grade roads to maintain and repair them is if we have enough money. The only way we can plow during winter for the full time residents is if we have enough money.

We also need volunteers. We need more people to donate time during summer so we can dig out culverts and ditches and fill in potholes etc.

We need people who are willing to dig themselves and their neighbors out during winter and people who will bring hot drinks and food to the volunteers.

We need more people who have mechanical, engineering or equipment experience. We also need more firefighters and emts. The Fire Dept. is partially funded but we do not have enough personnel to send a crew on a fire because it leaves our area uncovered. All training and tests are paid for by our PUD if you are interested.

There is an ordinance in Trinity Pines that says there is a 15 mph speed limit on all our dirt roads. It is a state and county law that says 25 mph on county roads. Please drive safe and be kind to your neighbors.


There is also a new county ordinance requiring fire fuels be cleaned up on private property. If you would like more information, contact the county.

Road Meetings are held at 10:00 am on the first Sunday of the month.

PUD Meetings are held at 10:00 am on the second Saturday.

Fire Meetings are held at 10:00 am on the third Saturday.


We look forward to seeing you and hearing from you. Please let us know if you are a full time resident, an occasional visitor or a summer resident. Thank you and watch for signs on our posts for upcoming events and meetings.



Hale Equipment
Lic. 754728
Bridged Insured

Dumper work
Backhoe work
Sepic System
Driveway work
Excision work
Dump Truck

P.O. Bx. 218
Hayfork Ca. 96041
531-628-4324

BAYLEY 

Lumber & Hardware, Inc.


Jim Bayley
(530) 628-5686

200 Tule Creek Rd.
Hayfork, CA 96041

REAL ESTATE & PROPERTY MANAGEMENT

Sharon Eggleston
Broker

P.O. Box 1677
Hayfork, CA 96041
530-628-5326
Fax: 530-628-5513
etiz@anowcrest.net



HAYFORK Drug Store

77 MAIN ST.
HAYFORK, CALIF. PHONE 628-5231

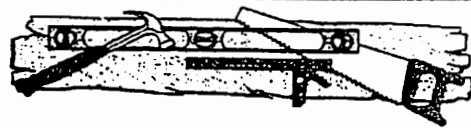
Store Hours
9 am to 5:45 pm Monday - Friday
10 am - 2 pm Saturday
Sunday Closed

Drug & Medical Supplies • Sundries • Vet Supplies

WILEY'S
80. SIDE OF MAIN ST., HAYFORK
HOURS: MON - SAT. 9 AM - 1 PM
SUN. 10 AM - 1 PM

SELECT
MARKETS.

530-628-5646



Treanor Construction
Troy Treanor - General Contractor
Hayfork, CA 530-628-1179
License #746572



POST MOUNTAIN PUBLIC UTILITY DISTRICT

Post Office Box 1026, Hayfork California 96041

Summer, 2008

VOLUNTEERS HELP REDUCE COST OF ROAD MAINTENANCE.

Thanks to Everybody Who Pitched in This Past Year Clearing Culverts and Doing Surveys and Work in Your Area!! Your Efforts are Appreciated!!

As you are probably aware, the cost of maintaining our roads is paid by your annual donation of \$35.00. With these donations the P.U.D. and Roads Dept. do as much as we can with the funds available. Surveys of roads, ditches and culverts are done seasonally and projects are prioritized by need and affordability. Unfortunately, it has been a very long time since we had the funds or volunteers to plow during winter; PLEASE help if you can!

Generally, as has *always* been the case, most work is done as Neighbors together going out filling the pot holes on the roads you live and drive on. As a community we can keep our roads safe IF we are willing to work together to accomplish this goal.

We also need volunteers who are willing to put in the time necessary for training as firefighters and EMT's. At this time we only have five residents of the Pines on our Fire Dept. – that is not many considering how many people live here.

Even those new residents here only for "the season" could help by NOT emptying the pond at Rattlesnake and Chrome Mine as that actually belongs to the property owner; feeds wells downstream for people's homes; and is used in emergency by our Fire Dept. to protect our homes and property! **Prop 215 Growers: Be Discreet! Have some respect & consideration for the children and residents who do not partake.** Your crop is not worth their freedom or safety!

ELECTRICITY IN TRINITY PINES.

We are trying to get together all the current information with the help of our Supervisor, Wendy Reiss, and are *planning* on having a Public Information meeting in September concerning this issue. Please come to the PUD meetings at the Fire Hall on the corner of Trinity Pines and White Oak Road on 2nd Saturday of each month at 10am to give input or ask questions about this subject. If you can not attend you can write the PUD.

As we all know, it is fire season, keep your house and property defensible!! Please obey speed limits, be safe and be good neighbors. **Look forward to seeing you!**

POST MOUNTAIN PUD BOARD MEETING

Fire Hall: Trinity Pines and White Oak Rd.

September 13, 2008 10:00am

AGENDA

1. Call to order: roll call to determine quorum
2. Public Comment: the public is invited to address the Board on any items that are NOT on the agenda or on items that affect the operation and are within the jurisdiction of the Board. The Board may not take action on any items heard during public comment. The public may request that an item be brought back at a future Board meeting. All speakers MUST state their name for the record. Speakers are limited to five minutes.
3. Approval of minutes: As submitted by Jackie Jackson
4. Financial Report – As submitted by acting President Tom Onwiler
5. Correspondence: Bank statements
6. Old Business
 - a. MSR – Supervisor Wendy Reiss was to contact Susan Price and E-mail Tom with info.
 - b. Alarm system – Tom was to contact Robert Jackson and have info at next meeting.
 - c. Water System – Both Curly and Tracy have checked the water system, but we still have no water to the building, should we try to contact a plumber.
 - d. PUD Internet connection reports on costs from Homer of Hayfork and Snow crest. Elect to have Internet connection.
 - e. Copy machine – Curly checked the amps and watts, seems to be proper, but the machine is still not working properly, only will make a few copies and shuts off.
 - f. USDA letters, were the old records found for proof of payments
7. New Business
 - a. Appointments for Road Supervisor and Treasurer
 - b. Election of President and Vice President
 - c. Mercy Air Contract due and payable
 - d. If on Internet could do E-mail of minutes and other communications to Board members.
 - e. Jackie Jackson requests reimbursement of \$24.66 for printer ink cartridge.
 - f. Need to schedule a Special Meeting for further committee business
8. Reports
 - a. Road Dept.
 - b. Fire Dept
 - c. Grants

POST MOUNTAIN PUBLIC UTILITY DISTRICT

PO BOX 1026 HAYFORK, CA 96041

POST MOUNTAIN PUD MINUTES OF 9-13-09

Meeting was called or order at 10:06. Roll call of Acting President Tom Onwiler, Directors Curly I., Debra L. and Debbie D. for a quorum present.

Public Comment – The public is invited to address the Board on any items that are NOT on the agenda or on items that effect the operation and are in the jurisdiction of the Board. The Board may not take action on any items heard during public comment. The public may request that an item be brought back at a future Board meeting. All speakers MUST state their name to the Board. Speakers are limited to five minutes.

Margaret Irwin stated that this was not a legally posted meeting. One of the four posted Agenda notices had been posted on the Fire Department Board not on the PUD Board. She also read a letter from Supervisor Wendy Reiss as she could not attend the meeting due to the County Fire situation. She wanted to be sure that the PUD responded to the Grand Jury report and another letter PUD received.

Approval of Minutes – presented by Jackie Jackson. Motion made, seconded and passed to accept the minutes.

3 Financial Report– No report presented

4 Correspondence: Grand Jury Report – Special agenda item

5. Old Business -

- a. MSR – tabled until Wendy and Susan can be freed up from the fire duties
- b. Alarm System - still trying to make a contact with Robert Jackson
- c. Water System – tabled to next meeting.
- d. Copy Machine – will try to clean

6. New Business

- a. Accept standing committees and appointments
- b. Election of President and Vice President – Unanimous votes for Tom Onwiler, President and Debra Lynch, Vice President.
- c. Appointments for Road Supervisor and Treasurer – Josan Metz offered Road Supervisor.

Reports

a. Road Dept. - Covering the Grand Jury Report – 933.05 of the penal code, became public record 9-1-08. Finding #3 pertains to Post Mountain and will be written into the records. Post Mountain PUD defies the definition of smoothly functioning District for clear purpose and mission. Brown Act violations are noted in the violations attachments. Rather than focus all the attention on the governing board and the operation of the District the Grand Jury has reported on the factors that need further clarification. The Grand Jury believes this District must advise its contingencies of the ongoing problem it is having in fulfilling its purpose and mission. This is particularly true of its inability to plow roads in the winter of 2008 and insuring there are qualified personnel staffing the volunteer fire department. That is it for the report.

We need to respond back to them letting them know we do now have a plow. Debbie D. asked if we have an active snow removal committee. Margaret Irwin stated President Tom is the chairman of the Snow Removal committee. Each person took a specific duty at the time that it was set up. The committee posted the Pines and the results were tabulated. Debbie D asked if it was a viable committee, Margaret said if it was called up it probably would be, that they had never met. Art Askim did come right over and got the big plow truck fixed. Tom stated at our next meeting he would officially hand that over to Debbie D. as the official liaison between those committees. She can start putting the committee together. President Tom asked Debbie D. to prepare a written response regarding the Road Dept,

Another letter received, that was handed in at the meeting, so was not on the agenda, but as we are in the correspondence it will be presented now. Regarding the facts of the Post Mountain Fire Dept. demobilization from the Ino fire. Tom stated they were demobilized from the fire due to medical reasons. Two of the members that were on the fire had medical problems develop. Debbie D. asked about a closed session where they signed confidentiality form, it is not being violated. A question of were they honorably discharged? Can they still go on other strike teams, Debra L. stated yes, that they had just been called to a fire. Debbie D. stated that she had inquired and that yes they are good to go! Comments made about the rumors, yes they need to be squashed!! Nothing else under road department.

Fire Report

a Received a written report from Chief Jeff W. due to the Chief and Asst. Chief attending fallen firefighters memorial in Junction City. President read report.

Grants Report

Kerry Moon submitted a written report the the Secretary. He has submitted eight requests for grants and has not received any responses. He stated he needs some help as this is a time consuming task.

Debbie D. asked what all would be involved time wise, also asked about Grant writing books that PUD bought, they will be returned and kept at the PUD building. Maraget Irwin stated any grants submitted needs to be brought to the Board, same thing for the fire department, any type of funds has to come before the Board, it was stated this has been done.

Debra L. stated on behalf of the fire department that some time back a grant had been submitted for \$7000 or \$8000 for the department to obtain radios, does not know what happened with it! Tracy Allen said yes it was suppose to be for obtaining radios for all the firefighters as the ones they now have are not compatible with other departments, especially out in the fields. President Tom stated he would meet with Chief Jeff regarding getting an order made, we do have funds, he just needs to bring an amount to the Board, our fire crew needs to have adequate equipment.

Back to the Road Dept. - Road repair work scheduled was postponed due to the need to wait for some rain per the contractor Tom Hale. He had been paid, but the check was returned and the funds are back into the account, however, President Tom has reservations about spending the money at this time since the newsletter was not mailed out yet for anymore donations monies to come in and then our not having money for snow plowing – road repair questions has been tabled to the next meeting.

We were almost adjourned, but Josan Metz asked where the little plow truck was, it was stated it has been located at the Fire Chiefs residence because of the spring break-in and the plow truck could not be locked up, it has been staged at a close residence.

Bobby W. made a statement that he had gone to the library to read the PUD Policy Code book and there is not a book there. President Tom said there should be and we will see that one gets there.

Meeting was then adjourned.



RECEIVED

OCT - 6 2008

TRINITY COUNTY
SUPERIOR COURT

September 26, 2008

Donna Hanover
Court Executive Officer
Superior Court of California

Re: 2007-2008 Trinity County Grand Jury Report findings on Trinity Co. Waterworks

We are having difficulty understanding the finding and the recommendation for our district.

We are asking for clarification of what it is the grand jury found that would require an answer from us.

We thank the Jury for the kind words, aimed toward the District in the bodies of both the finding and the recommendation.

Sincerely

A handwritten signature in cursive script that reads 'Thomas N. Lewis'.

Thomas Lewis
Chairman of the Board
Trinity Co. Waterworks District #1
CC; Wendy Tyler Clerk of the Board and Adm Analyst



TRINITY COUNTY
DAVID NELSON, AUDITOR-CONTROLLER
ANGELA BICKLE, CHIEF DEPUTY AUDITOR
P.O. BOX 1230, WEAVERVILLE, CALIFORNIA 96093-1230
PHONE (530) 623-1317 FAX (530) 623-1323

RECEIVED

OCT - 1 2008

**TRINITY COUNTY
SUPERIOR COURT**

October 1, 2008

The Honorable Anthony Edwards,
Presiding Judge of the Superior Court
11 Court Street
Weaverville CA 96093-1258

Honorable Judge Edwards,

Finding #1:

At the time of initial inquiry with the Trinity County Auditor-Controller's office, all but three of the seventeen special districts were current in their compliance of having an annual audit on file with the office. NOTE: The Mountain Communities Healthcare Districts was in its first full year of operations as a newly formed special district. Coffee Creek Volunteer Fire District has filed its audit report and is the nineteenth Special District in Trinity County; they raise funds through successful events and currently have no taxing authority.

Response: I agree, as of August 2007 all but three special districts had complied. Currently we have received all audits for 2005/006 fiscal year.

Recommendation#1:

Continue to monitor annual compliance, and biennial compliance in one case, of special districts. Use the expertise of the Trinity County Auditor-Controller's office to determine whether cost savings can be achieved by utilizing a pooled-resource approach to audit compliance, especially for rural volunteer fire districts.

Response: I will as Auditor-Controller continue to look for cost savings for our special districts in Trinity County. Special Districts around the north state are having the same difficulties complying with the audit requirements set forth in CA Government Code Section 26909. I am currently working with other County Auditor-Controllers' to find reasonable and cost efficient solutions for this requirement.

David Nelson
Auditor-Controller