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**Madera County and City of Madera Government  
Public Servants or Self Serving**

**Madera County Grand Jury  
Report 1920-06  
December 21, 2020**

## OVERVIEW:

The Madera County Board of Supervisors (BOS) serves as the legislative and executive governing body of Madera County government. The Board of Supervisors is made up of five elected officials from five supervisorial and geographical districts in the County. Within the limits prescribed by State law, the Board enacts ordinances and rules, determines County policy, supervises the activities of County departments, adopts an annual budget, and negotiates and approves salaries.

The Madera City Council, a board of seven, is the elected legislative body of the City of Madera. Members of the City Council are elected by district, and the Mayor is elected at large. There are six (6) Council districts. Members of the City Council, including the Mayor, serve four-year terms. According to the National Association of Counties' Code of Ethics, the code requires that the duty and responsibilities to the communities remain unbiased, are fair and open to the public, and receive community input.

The self-serving practices of the City of Madera and County of Madera governments have repeatedly ignored the rights, voices, and the needs of the constituency. As elected officials, their duty is to serve the residents of Madera County and the City of Madera honestly, openly, and purposefully.

In this 2019-2020 Grand Jury report, the Madera County Grand Jury (MCGJ) addresses the following complaints.

- **Part I: Madera County Administrative Officer (CAO) Management Practices**
- The rights of employees have been squelched and dismissed.
  - **The complaints were that Workplace Harassment issues were not addressed.**
- **Part II: Coarsegold Rezoning**
- The repeated requests of residences have been shoved to the side.
  - **The complaints were failure by the BOS to listen to impacted constituents.**
- **Part III: Madera Municipal Airport Closure of Runway 8-26**
- The needs of a long-valued and heralded agricultural industry are experiencing frequent incursions of urban expansion without prior notice.
  - **The complaints were that adequate Public Notice not provided in accordance with the Brown Act.**

## PART I

### **Madera County Administrative Officer (Cao) Management Practices**

The complaints were that Workplace Harassment issues were not addressed.

### SUMMARY

During the last 10 years several workplace harassment complaints from Madera County employees have been reported to local news agencies and the Madera County Grand Jury (MCGJ). The 2012-2013 Madera County Grand Jury reported on these issues and they were not resolved by the Madera County Board of Supervisors or Human Resources Department. This

2019-2020 Madera County Grand Jury report further documents the ongoing and newly reported issues that occurred in the Chief Administrators Office (CAO) of Madera County.

## **GLOSSARY**

BOS – Madera County Board of Supervisors

CAO – County Administrative Officer

MCGJ – Madera County Grand Jury

MCC – Madera City Council

Nonfeasance - The willful failure to execute or perform an act or duty required by one's position, office, or **law**, whereby that neglect results in harm or damage to a person or property

## **BACKGROUND**

During the 2019-2020 year, the MCGJ received complaints which had previously been addressed in the *MCGJ Report of 2012-2013* regarding misconduct by the County Administrative Officer (CAO). The response to the 2012-2013 report by BOS dismissed the findings of the MCGJ and denied the existence of any problems. Therefore, the MCGJ was prompted to revisit the 2012-2013 issues expecting that progress in resolving workplace harassment issues would have been made. After reviewing the new complaints, the MCGJ was appalled that these serious issues regarding the office of the CAO persisted.

## **METHODOLOGY**

Interviewed:

- Complainants
- County Staff
- Elected Officials

Documents:

- Resignation and Agreement Release, Madera County Contract #11539-19 dated 12/13/2019
- Resolution No. 2016-284 “Policy and Guidelines on Discrimination and Harassment” adopted by the Madera County Board of Supervisors October 18, 2016
- Resolution No. 2019-128 “Policy and Guidelines on Discrimination and Harassment” adopted by Madera County Board of Supervisors August 20, 2019
- The National Association of Counties’ (NACo) [www.NACo.org](http://www.NACo.org) Board of Supervisors Meetings:
- Board of Supervisors meeting 10/1/2019. Reorganization of Human Resources Department.
- <http://maderacountyca.iqm2.com/Citizens/FileOpen.aspx?Type=14&ID=2611&Inline=True>
- Board of Supervisors meeting on 12/10/2019 – Public Comment
- Board of Supervisors meeting on 01/14/2020 – Public Comment

- Madera County Board of Supervisors Meeting 2/4/2020. Selection of new Director of Human Resources.
- <http://maderacountyca.iqm2.com/Citizens/FileOpen.aspx?Type=14&ID=2611&Inline=True>
- Reviewed locally published newspaper articles regarding ongoing CAO issues <sup>6</sup>

## DISCUSSION

The 2012/2013 Madera County Grand Jury wrote a report that cited the same workplace harassment issues within the CAO office that are contained within the 2019 complaints. The 2012/2013 report cited.

1. *The CAO creates a hostile work environment by:*
  - a. *bullying, intimidating and threatening subordinates.*
  - b. *demonstrating retaliation, resentment, and secrecy.*
  - c. *sending threatening and intimating emails and letters to department heads;*
  - d. *using inappropriate and profane language in an angry email to department heads;*
  - e. *engaging in angry, verbal tirades in the presence of others.*
2. *The CAO plays favorites with certain employees.*
3. *The CAO uses divisive tactics by pitting department heads against one another.*

The 2019-20 MCGJ upon investigation and interviewing current complainants cited the workplace harassment issues have been allowed to continue for the last 10 years without any intervention by the BOS or Madera County Human Resources.

As a result of a second public complaint, MCGJ initiated investigations into continued abusive behavior within the County workplace. The MCGJ researched the topic using internet search resources and reviewed Madera County Policies and Guidelines on Discrimination and Harassment related to workplace behavior. The MCGJ interviewed past and current county employees who were targets of, or witnesses to, abusive behavior. The MCGJ found that abuse continued to occur in County government and that the County has not enforced the adopted policies in place to protect employees. Employees have escaped from abusive behavior by severing their County employment or just simply “flying under the radar”.

These harassed employees did not file complaints of abusive behavior because they perceived they could not get a fair and impartial investigation into their complaints. This was largely because the Human Resources Department reported directly to The Office of the CAO.

Affected County employees relayed that if any employees filed complaints, such action would most likely put their jobs in jeopardy. A particularly disturbing report in the May 27, 2014 Big Valley News Room an employee who was harassed by the CAO filed for workman’s compensation. The employee accepted a \$10,000 settlement. The employee, accepting the payout could never again work for or apply for a position with Madera County Government.<sup>7</sup> In March of 2014 another separate hostile work environment claim was filed with the California

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<sup>6</sup> Refer to Bibliography

<sup>7</sup> 5/27/2014 Big Valley News/New Hostile Work Environment Claim Against Madera County

Fair Labor and Housing Office in Fresno. At this point the Madera County Counsel's office requested an outside investigation be conducted by Bickmore Risk Services. The MCGJ requested, via a public records request, a copy of this report. MCGJ was advised that no such report existed.

On December 10, 2019, the MCGJ attended the BOS meeting and witnessed an Elected Official addressing the BOS on the recurring workplace actions of CAO. The speaker addressed the BOS adopted policy violations and was speaking not only as an individual but for other county employees, who feared speaking out against the CAO's harassment. The speaker stated that the BOS "turned a blind eye".

At the October 1, 2019 meeting, BOS authorized the reorganization of the Department of County Administration and created the Department of Human Resources. A new Director of Human Resources with the new reorganization, was selected and hired at the February 4, 2020 BOS Meeting. The new Director of Human Resources reports directly to the BOS.

The MCGJ reviewed the BOS updated Resolution No. 2019-128 "Policy and Guidelines on Discrimination and Harassment" adopted August 20, 2019 and found no change in the guidelines for handling complaints by county employees. The complaint process is as follows: "*The employee complaining about a co-worker or a supervisor/manager shall submit a complaint in writing to his or her department head, with a copy to the Deputy CAO-Human Resources Operations (Deputy CAO), who will notify and provide a copy of the complaint to County Counsel*". If any employee is complaining about a Department Head, the complaint goes to the Clerk of the Board of Supervisors who then distributes copies to the Deputy CAO-Human Services.

The MCGJ expressed the continued lack of action by the BOS, allowing the former CAO to continue the same inappropriate behavior. The BOS was aware of these workplace harassment issues since 2012 and did nothing to correct such abusive behavior.

The CAO's bullying and intimidation of County employees and department heads continued until the CAO's resignation December 13, 2019. The CAO's selective enforcement of policies, the use of Annual Evaluations as a punitive tool and the continued violation of written Policy and Procedure protocols were construed by County employees as acceptable behavior sanctioned by the BOS. The MCGJ assigns responsibility entirely on the BOS in failing to recognize, address and correct the actions of; bullying, intimidating and threatening activities in a timely manner. The BOS's response to the issues cited in the 2012-2013 report, stated the findings in the MCGJ report "are not supported by the record" and that all recommendations by the MCGJ "will not be implemented". Therefore, the BOS did not correct the issues revealed in the 2012-2013 report.

The delay in replacing the former CAO cost the county far too much in taxpayer money, in addition setting the county up for future litigation by employees who were previously reluctant to take any legal actions against the county.

The annual salary of \$306,000 for this CAO was not justified.

On September 22, 2015, The ABC News headline read *Madera County's top administrator is getting a pay raise*. The report stated *Staff (County) proposed a raise from \$183 thousand a year to \$214 thousand*. Though this decision was defended by the county taxpayers disagreed. In one article a *Chowchilla resident said, "a raise of the proposed amount at this time is excessive, completely unfair, and it sends the wrong message to the constituents."* A Madera resident said, *"Let's take care of the employees because you guys keep slapping the employees in the face, saying they're not worthy"*. On September 29, 2015, the Chowchilla News printed an article titled *Madera County official receives controversial pay bump*. The article stated *Madera County CAO was recently granted a more than \$31,000 salary increase, causing some to question why he's being given a raise before rank-and-file employees*

In addition, the severance pay of \$113,168.34 is called into question. Despite the resignation of the CAO a severance package was paid out. Madera County Contract No. 11539-19, Resignation Agreement and Release signed by the CAO and Chairman for the BOS on December 13, 2019 states the following:

*Recital:*

*Section B. An employment issue has arisen between the CAO and the County, and CAO now desires to voluntarily resign from his employment with the County, and the County desires to accept CAO's immediate resignation, upon the terms and conditions set forth in this Agreement.*

*Agreement:*

*Section 2. Resignation. By execution of the Agreement, CAO voluntarily resigns his employment with the County effective at the close of business on December 13, 2019, which resignation is hereby accepted by County. CAO's resignation is irrevocable. CAO agrees he shall have no right to future employment with the County.*

*Section 3. Severance Payment: Benefits: Leave Payment. In consideration of CAO's immediate resignation and the releases set forth in the Agreement, County agrees to pay CAO the sum of \$113,168.34, less all required taxes and deductions and voluntary deductions....*

## **FINDINGS**

- F1.** The MCGJ finds that the Board of Supervisors committed nonfeasance by not taking appropriate action on a timely basis on the ongoing workplace harassment complaints and issues.
- F2.** The MCGJ finds that the CAO's \$306,000 salary is excessive commensurate to the size of the County population and budget.
- F3.** The MCGJ finds that the CAO's severance of \$113,168.34 was paid by county taxpayers.
- F4.** The MCGJ finds that the Board of Supervisors negligent in failing to address the ten years of harassment thus allowing the unhealthy work environment to persist.

## **RECOMMENDATIONS**

- R1.** The MCGJ recommends that the Board of Supervisors immediately address, review, and curtail all abuses of power in the county workplace by working with the County Human Resources Director to ensure that adopted Policies and Procedure protocols are enforced.

**R2.** The MCGJ recommends that the County Director of Human Resources immediately conduct compensation research and salary review for the CAO position as it relates to counties and budgets similar in size to Madera County.

**R3.** The MCGJ recommends that the Board of Supervisors immediately document and provide a rationale for the severance package and payout made to the CAO.

**R4.** The MCGJ recommends that immediately changes are made to Resolution No. 2019-128 “Policy and Guidelines on Discrimination and Harassment,” adopted by Madera County Board of Supervisors August 20, 2019, to enable employees to report issues to the Human Resources Department without fear of retribution or retaliation.

## **PART II**

### **Coarsegold Rezoning**

The complaints were failure by the BOS to listen to impacted constituents.

#### **SUMMARY**

The Madera County Grand Jury (MCGJ) responded to complaints regarding the ongoing request to rezone a Coarsegold neighborhood from residential rural to light industrial. Residents of the area in question presented to the Board of Supervisors’ objections to this rezone, provided a signed petition by all neighbors and continue to oppose this rezoning. This issue has come before the Board of Supervisors and County Planning Department numerous times beginning in 2002 and continuing through 2018.

#### **GLOSSARY**

BOS – Madera County Board of Supervisors

CEQA - California Environmental Quality Act was enacted in 1970 and requires that all known environmental effects of a project be analyzed, including environmental noise impacts

EIR – Environmental Impact Report

MCGJ – Madera County Grand Jury

#### **BACKGROUND**

Over the past 17 years, a property owner in the Meadow Springs Ranch neighborhood has repeatedly requested the rezoning of a 30-acre parcel from Residential Mountain Single Family (RMS) to Industrial, Urban or Rural, Light LI. The request also included an amendment to the General Plan and Coarsegold Area Plan designations from Rural Residential (RR) to Light Industrial (LI). The property is located on the West Side of Highway 41, between Veater Ranch Road and Stone Creek Drive. The parcel was split into two lots in 2014 (APN #054-090-095 and APN #095-090-096) and is surrounded entirely by residential homes. A petition signed on June 12, 2018 by 121 residents, has continually opposed the rezoning citing noise, traffic flow issues, and environmental impacts. Additionally, reviews completed and recommendations by the County Planning Department, Cal Trans, and the Regional Water Control Board also recommended denial of this rezoning and filed a negative environmental impact report. This

report addresses the ongoing requests and opposition presented to the Board of Supervisors by the various agencies and concerned property owners.

## METHODOLOGY

Interviewed:

- Complainants

Meetings

- Board of Supervisors Meeting August 21, 2018 – Public Hearing for Re-zoning
- Madera County Planning Commission June 5, 2018 – Regular Meeting
- Board of Supervisors Meeting June 22, 2009 - Board of Supervisors Special Meeting
- Board of Supervisors Meeting August 21, 2008 – Board of Supervisors Meeting

Documents

- Referenced Madera County General Plan GP #2016-004
- Environmental Impact Report – Sierra Meadows Estates Subdivision, May 2005
- Reviewed Coarsegold Area Plan Adopted October 10, 2006
- Reviewed Coarsegold Municipal Services Review Adopted March 28, 2017
- PRJ# 2016-006, CZ# 2016-011, GP# 2016-004, APN# 054-090-096, CEQA MND #2016-24, June 5, 2018
- Petition to Oppose Rezoning June 12, 2018
- Reviewed Proposal of Opposition to PRJ #2016-004 Presentation presented to Board of Supervisors August 21, 2018
- Referenced Resolution 4329 Denied Rezone August 21, 2018 Public Hearing

## DISCUSSION

The BOS demonstrated favoritism to certain property owners, while ignoring the voices of a large group of concerned residents and regulatory agencies. The property owner requesting the rezoning in 2002, 2005, 2009, 2014, 2017, and 2018 was denied each time. The BOS ignored the Planning Commission, Cal Trans and Regional Quality Control Water Boards denial of the rezoning request citing safety and environmental impacts. At a June 22, 2009 Special Meeting, a Planning Commission member was observed having a conversation with the requesting property owner. The Planning Commission member proceeded to the podium to speak during public comments to advocate for the requesting property owners rezoning request. A member of the BOS was observed to have signaled from the dais to the requesting property owner to have a private conversation in the lobby. After the lobby conversation the BOS member then returned to the dais requesting an immediate vote to return the project back to the Planning Commission **without** allowing the 35 opposing residents to speak. A former BOS witnessed the conversation between the property owner and the current BOS member. County Counsel intervened and addressed the BOS and public citing testimony that members of the Planning Commission had discussed the project outside the Public Hearing process. The hearing was deemed “tainted and compromised” and the rezoning request was denied. This blatant disregard by the BOS to follow the Public Hearing process further typifies the biased decisions being made in the county.

A public hearing is intended to obtain public testimony or comment prior to any decisions being made. Not all members of the public wishing to speak were heard.

The property owner requesting this rezoning proposal has been cited multiple times for code violations and has been notified of the rezoning denial. The following denotes the Planning Commission recommendation to deny the rezoning six times and the three code violations from 2002 through 2018. Only one code violation was rectified.

***Resolution 4329 Denied Rezone Board of Supervisors Meeting August 21, 2018***

*The Planning Commission recommends to the Board of Supervisors that the general plan amendment and rezone be denied. However, should the Board of Supervisors vote to approve the general plan amendment and rezoning, it is recommended that the Board also approves all conditions of approvals, the mitigated negative declaration and the mitigation monitoring program as included.*

***Previous Relevant Board Actions on this Specific item:***

***GP #2002-05 (proposed to amend the designation from RR - Rural Residential - to HC - Heavy Commercial); and CZ #2002-07 (proposed to rezone from RMS - Rural Mountain Single Family - to PCD - Planned Commercial Development) was denied at the Planning Commission. (APN #054-090-021).***

***A Code Enforcement violation (ZA #2003-0262) for grading and stockpiling material on site without benefit of permit was issued in 2003. (APN #054-090-021).***

***PRJ #2005-009 consisting of a rezone from RMS (Residential, Mountain, Single Family) District to PCD (Planned Commercial Development), a General Plan Amendment from RR (Rural Residential) to HC (Heavy Commercial) Designation and an Area Plan Amendment from SF-2 ½ (Single Family - 2 ½ Acre) District to CG (Commercial General) District was denied at the Planning Commission, the Board of Supervisors referred it back to Staff, and was eventually withdrawn due to no further action by the applicant. (APN #054-090-021)***

***PRJ #2008-014 consisting of a rezone from RMS (Residential, Mountain, Single Family) to PIP (Planned Industrial Park), a General Plan Amendment from RR (Rural Residential) Designation to LI (Light Industrial) Designation, and an Area Plan Amendment was heard by the Planning Commission on April 7, 2009 and denied by a 5-0 vote. The Board of Supervisors heard the item on June 22, 2009, and denied the project by 5-0 vote. (APN #054-090-021).***

***A Notice of Violation was issued by the Regional Water Quality Control Board for grading without adequate erosion control best management practices in place on May 5, 2010. (APN #054-090-021).***

***A Code Enforcement violation (ZA #2013-0127) was issued for illegal construction. (APN #054-090-021). This violation has been corrected.***

***Project PRJ #2016-006 Description and Analysis:***

*The applicant is requesting to amend the Zoning, General Plan and Coarsegold Area Plan designation to a light industrial designation for the storage and maintenance of heavy equipment (i.e. pick-up trucks, dump trucks, equipment transport trucks, water trucks, loaders, dozers, backhoes, excavators, scrapers, rollers, compactors, pavers, and paving equipment), and for the storage of building materials, such as culvert pipe, pipe products, aggregate, conduit beams, catch basins, manholes, and small equipment such as welders and air compressors. The request is to change the zoning from RMS (Residential, Mountain, Single Family) to IL (Industrial, Urban or Rural, Light); to change the general plan designation from RR (Rural Residential) to LI (Light Industrial); and to change the Coarsegold Area Plan designation from RR (Rural Residential) to LI (Light Industrial Business Park).*

*The hours of operation of the site would be 5 days a week, 6:00 AM to 7:00 PM, twelve months a year. However, the applicant has indicated that he is under contract with CalFire and the Forest*

*Service (USFS). This would mean that there is a potential of equipment such as the bulldozers, water trucks and related vehicles will go in and out of the site at all hours of the day.*

A full report provided to the BOS on June 5, 2018 by the Community and Economic Development Planning Commission and Environmental Impact Report (EIR) Assessment of the rezoning request. The report included an Environmental Impacts Study with input from County and State Agencies; Cal Trans, Madera County Planning Commission, Regional Water Quality Board and other Agencies. These agencies studied the impacts of noise (under the 1970 CEQA Act), traffic flow, water quality impacts, and noise issues.

The partial analysis results from the regulatory agencies reported the following impacts of this proposed rezoning:

**Madera County Community and Economic Development Planning Division:  
Planning Commission Staff PRJ #006-006 Report:**

*Access to the site is via Highway 41 directly across from Veater Ranch Road. At this time, there are no acceleration or deceleration lanes to accommodate the equipment getting up to or slowing down from highway speed. The topographic nature of Highway 41 in that area makes it difficult to judge when the next vehicle is coming, therefore for heavy equipment to get on to Highway 41 and attempt to get up to speed may pose safety issues. Highway 41 is considered an arterial roadway that currently meets or exceeds capacity. It was originally designed as a two lane highway with a capacity of approximately 2,100 vehicles per hour. There are areas of Highway 41 where the vehicle trips exceeds 2,200 vehicles per hour. With the hours of operation being from 6:00AM to 7:00 PM, there would be negative impacts to commute traffic with heavy equipment entering and leaving the site, causing congestion.*

*The subject parcel is surrounded predominately by residentially zoned parcels. Most of the residences in the area have a direct line of site to the parcel and can see when heavy equipment is parked on site. These residents have indicated that they can also hear the equipment when in operation. Across Highway 41 from the site at Veater Ranch Road is a school bus stop. There is the chance that heavy equipment could be leaving the site at or around the same time school children are waiting for pick-up, which could be a potential safety issue.*

**Cal Trans**

*The Coarsegold Area Plan has policies that seek to achieve a safe circulation system that accommodates the areas needs and is capable of handling its' current and future needs. Based on comments received from Caltrans, which referenced their comments on the 2008 project, this project would contribute negatively to the circulation patterns in the area. Caltrans commented on the project, and indicated that their current comments were similar to the previous projects on the parcel. Highway 41 in the area of the project is planned for a 4-lane highway with a 146 feet (73 feet measured from centerline) minimum right-of-way. The existing right-of-way within the project area varies between 85 to 160 feet. Therefore, additional right-of-way to the west will be needed for future planned highway. Encroachment permits must be obtained for all encroachment activities. Caltrans would further require left and right turn lanes to access the parcel so as to not impact traffic.*

### **Water Quality Control Boards and other Agency comments**

*Coarsegold Creek is directly down slope from the project location. A drainage swale is indicated leading from the project site to the creek. Heavy equipment engines have a tendency, even if maintained properly, to drip oils, grease, lubricants, and anti-freeze on to the ground. During any precipitation event, these oils and greases and lubricants can flow straight to the creek. The applicant has also indicated the operation might include equipment maintenance.*

*This could lead to release of oils, grease, fuels and other materials detrimental to Coarsegold Creek.*

*The Regional Water Quality Control Board contacted Staff as a part of their response to the project. They had expressed some concern over the project. One of the main points they voiced was that the applicant had apparently been issued a Notice of Violation in 2010 regarding grading activities that had inadequate erosion and sediment control best management practices being implemented.*

*The project was circulated to County Departments and outside regulatory agencies for comments and conditions. This included the San Joaquin Valley Air Pollution Control District, Regional Water Quality Control, Department of Fish and Wildlife, Agricultural Commissioner, the Chowchilla Yokuts Tribe, Picayune Rancheria of Chuckchansi, Table Mountain Rancheria, the Coarsegold Area Plan Advisory Committee and Sheriff's Department.*

*The Picayune Rancheria of Chuckchansi responded with concerns on the project. Their concerns included cultural resources, noise issues, the new access point and the new well. They indicate that if the project were approved that an archaeological evaluation be conducted.*

MCGJ observed video of the June 22, 2009 BOS meeting when impacted property owners made a clear case against the rezoning of this property and offered reasonable viable options for the property owner to explore. Attempts by the property owners and regulatory agencies to mitigate the request only led to rebuff and dismissal of solutions offered to the BOS. Ultimately, the matter was sent back to the County Planning Department for "further review." One BOS member called the public comments and proposal as "**mob rule.**" The BOS voted against the rezoning five times and finally denied the request again at the August 21, 2018 following the Planning Department's repeated recommendations. The waste of taxpayer money and County and State resources to continually reconsider a rezoning proposal that has been denied a minimum of six times is excessive.

### **FINDINGS**

**F1.** The MCGJ finds that the Board of Supervisors' behavior towards the public and the constituents is contrary to the National Association of Counties' Code of Ethics.

**F2.** The MCGJ finds that elected officials of the Board of Supervisors acted outside the Public Hearing process and may have violated the Brown Act.

**F3.** The MCGJ finds that the Board of Supervisors acted negligently by showing favoritism to the property owner requesting the rezoning and ignoring the recommendations of the regulatory agencies and aggrieved tax paying property owners.

## RECOMMENDATIONS

**R1.** The MCGJ recommends that the Board of Supervisors immediately adhere to and comply with the National Association of Counties' Code of Ethics that states that well-functioning counties form the basis for the people's trust in government.

**R2.** The MCGJ recommends immediately that all Board of Supervisor members read and follow the Brown Act as required by law.

**R3.** The MCGJ recommends that immediately the Board of Supervisors make a final decision on this rezoning request and **close the request.**

## PART III

### Madera Municipal Airport

Part III. The needs of a long-valued and heralded agricultural industry are experiencing frequent incursions of urban expansion without prior notice.

**The complaints were that adequate Public Notice was not provided in accordance with the Brown Act.**

## SUMMARY

The self-serving practices of the City of Madera and the County of Madera have repeatedly ignored the rights, voices, and the needs of the constituency. Along with issues addressing work-place harassment (Part 1) and repeated requests for rezoning (Part 2) contained in this overall report (Madera County and the City of Madera Government: Public Servant or Self-Serving), this investigation into the closure of Runway 8-26 (Part 3) further highlights the City of Madera and the County of Madera's self-promoting agendas rather than the interests of the residents of Madera County in an honest, open, and purposeful fashion.

Within the City of Madera and the County of Madera there has been much public interest and an outcry concerning the closure of Runway 8-26 at the Madera Municipal Airport. The topic of the closure of Runway 8-26 has been discussed in the Madera Tribune and during Madera City Council meetings. In addition to the public responses to the closure of Runway 8-26, the Madera County Grand Jury (MCGJ) received several citizen complaints regarding the closure of Runway 8-26.

In order to operate, every airport is required to submit to the Airport Land Use Commission (ALUC – “The Commission”) their Master Plan (“Master Plan”). The Airport Land Use Compatibility Plan (ALUCP – “The Plan”) was originally drafted for the Madera Municipal Airport in 1993. It is required by the Federal Aviation Administration (FAA) and State Aeronautical Act (SAA). The Plan utilizes composite compatibility zones. Four compatibility factors are considered: noise, safety, airspace protection, and overflight. The Commission was intended to promote compatibility between airport operators and surrounding land use. From this Master Plan of the airport, The Commission then completes The Plan. The Plan is approved by the FAA, not the County, City, or Airport Advisory Committee.

## **GLOSSARY**

AAC: Airport Advisory Commission (appointed by the City of Madera)

ALP: Airport Layout Plan

ALUC: Airport Land Use Commission aka “The Commission (appointed by the County of Madera, includes two county representatives, two city representatives [Chowchilla and Madera] and one aeronautic expert/citizen appointee)

ALUCP: Airport Land Use Compatibility Plan aka “The Plan” (pertains to property surrounding the perimeter of the airport)

AMP: Airport Master Plan aka “Master Plan” (pertains to airport property)

FAA: Federal Aviation Administration (must approve actions taken by The Commission)

NOTAM: Notice To Airmen (reflects current conditions at the airport)

SAA: State Aeronautical Act

TAG: Technical Advisory Group, (working subcommittee of The Commission, comprised of city and county staff members, without an aeronautics expert)

## **BACKGROUND**

The Madera Municipal Airport is a general aviation airport owned and operated by the City of Madera, situated on 524 acres on the northwest edge of the City of Madera, and is supervised by the Madera Public Works Department. It is self-supporting and does not receive any subsidies from the City of Madera. Revenues from the airport finance the cost of operations and maintenance with the surplus going into the Enterprise Airport Fund.

The Airport has two asphalt paved runways. The primary runway, Runway 12-30, is 5544 feet long and the secondary, agriculture runway, Runway 8-26, is 3702 feet long and is restricted to aerial agriculture application, crop dusters, only. There is no tower, and pilots follow FAA procedures.

The City of Madera Airport Advisory Commission is a City Council appointed body established to serve in an advisory capacity to the City Council and staff on matters concerning the airport. The Commission is tasked with reviewing the annual budget to prioritize capital projects as well as reviewing and recommending airport policies, operational procedures, and action regarding land use surrounding the airport. The Advisory Commission meets three times a year or more if needed.

The Airport Land Use Compatibility Plan (The Plan), required by the FAA and State Aeronautical Act (SAA), was originally drafted for the Madera Municipal Airport in 1993. It was intended to promote compatibility between airport operators and surrounding land uses. The Plan does not have authority over existing land uses or operations of the airport, nor does it propose future airport or land use development or physical environmental changes.

In 2015, the City of Madera requested an update of the original 1993 Master Plan and a committee was formed including City Planners. The outcome of the updated Master Plan

included closure of the Runway 8-26, and the construction of a large housing development. This Master Plan was presented to the public at a City Council meeting in August 2019 as a “done deal.” As a result, much negative commentary from pilots and users of Runway 8-26 was voiced.

Since then, the MCGJ received complaints over the closure of Runway 8-26 and the loss to local agriculture of the crop dusting services necessary to maintain and grow the agricultural industry.

In the past, Runway 8-26 served as an agricultural runway for the purpose of crop dusting, and aerial application of fertilizers, and pesticides. Runway 8-26 has been considered a vital, centrally located agricultural runway for the purpose of crop dusting. Crop dusting is a general term for aerial application of products.

With the closure of the Runway 8-26 at the Madera Airport, crop dusters no longer have a “designated crop duster only”- runway with which to conduct business. Crop dusters will be required to use the main runway, which is used by all other private and public flights.

Changes to the airport and its operations are the purview of the City of Madera’s Airport Layout Plan, not The Plan, as stated in the September 1, 2015 ALUCP Staff Report. According to the Staff Report, the City of Madera was “in process” of updating the Airport Layout Plan (ALP), therefore, it fell to the City of Madera to provide Public Notice concerning those changes. However, it was the position of the City of Madera planners that notice provided by the County of Madera was adequate. The MCGJ was not able to find any separate notices addressing the closure of Runway 8-26 made or posted by the County. Rather, the MCGJ was told the closure of Runway 8-26 was a “done deal.”

The discussion surrounding the closure of Runway 8-26 dates back to 1993. The Plan is only for the areas surrounding the airport. The Plan does not address what the airport does on airport property if the airport does not violate past Airport Land Use Compatibility Plans. The Commission solely serves in an advisory capacity and cannot dictate the closure of a runway. According to the California Environmental Quality Act (CEQA):

*The Madera Municipal Airport Land Use Compatibility Plan (ALUCP) will replace the existing plan adopted in by the Madera County Land Use Commission (ALUC) in 1993. The proposed ALUCP is included as Attachment to the Initial Study. Preparation of the ALUCP is intended to promote compatibility between airport operations and surrounding land uses considering noise, safety, airspace protection, and overflight effects. Neither the ALUCP nor the ALUC have authority over existing land uses, operation of the airport, or state, federal, or tribal lands. Nor does the ALUCP propose future airport or land use development, or physical changes to the environment. Based on the analysis performance, adoption, and implementation of the ALUCP will not create a significant effect on the environment.*

<https://opr.ca.gov/2015071075>

## **METHODOLOGY**

Interviews:

- City administrators and staff
- Airport Advisory Commission members

- Farm Bureau personnel
- Airport Land Use Commission members
- Airport personnel
- Impacted individuals, farmers, pilots, agricultural industry people

Document Investigations:

- Public meeting agendas and minutes
- Newspaper articles
- Public notices
- Federal, State, County, City land use documents
- Brown Act
- Government Codes
- Airport regulations, design, and management

## **DISCUSSION**

During the MCGJ’s investigation, and according to the Madera City Council, the unavailable Master Plan was cited as the original source for the decision to close Runway 8-26. However, repeated requests for a copy of the Master Plan went unheeded.

According to multiple sources, a broad public awareness of the 2015 Airport Land Use Compatibility Plan Update surfaced during the first week of June 2019 at an informal meeting with stakeholders and the City of Madera personnel. The updated plans included the closure of the Runway 8-26. Federal grant funding financed the maintenance of Runway 8-26. Without Federal grant funding, the City of Madera would not fund the maintenance of Runway 8-26. Consideration for continued funding required submission of a grant renewal application. Without a grant renewal application submission, funding terminated, maintenance was suspended, and the runway closed. FAA grants are available if requested. The MCGJ found no evidence that the City or County of Madera submitted any such request to continue receiving funding to maintain Runway 8-26. Repeated offers, by private entities, over many years, to negotiate an agreement to lease the property from the City of Madera were ignored.

A presentation was made during a Madera City Council meeting on August 21, 2019 where many citizens learned of the planned closure of Runway 8-26 and raised concerns. The presentation referred to the Airport Land Use Compatibility Plan Update from September 29, 2015. Citizens became aware of the problems the closure of the runway would present to crop dusters and the lack of information provided to the public. Heightened concerns from the public included the lack of adequate, detailed, and informative notice to those affected by the runway closure, the change in plans for the relocation of the construction site for the fire house, and airport safety. Concerned citizens have concluded that the veiled reasons for the closure of Runway 8-26 appears to be the desire of the City of Madera and County of Madera to develop the surrounding area, specifically “Village D.” Village D is identified as “Village Reserve” in

The Plan, (Page 108, Section 5-3). Village Reserve is within the City of Madera’s sphere of influence and is located immediately west of the Madera Municipal Golf Course, and immediately north and south of the Airport boundary. Negative commentary from pilots and users of Runway 8-26 was voiced during this meeting. The plan was presented to the public as a “done deal.” The airport Runway 8-26 is identified on the Compatibility Policy Map as shown as C1.

Concerned citizens became aware of the 2015 Madera Countywide Airport Land Use Compatibility Plan (ALUCP) during June 2019. At this time, in June 2019, very few who regularly use Runway 8-26 had seen or were aware of The Plan, or how The Plan would affect those who use the airport. Pilots, farmers, and crop dusters became aware that the restricted agricultural Runway 8-26, would be closed with the upcoming plans for “Village D” property development.

For pilots, the FAA maintains a website where information is posted regarding changes in airport conditions. The airports are also required to maintain a record with all NOTAMS and maintain the records for 5 years. According to the FAA, a NOTAM is a notice to pilots,

*“containing information (not known sufficiently in advance to publicize by other means) concerning the establishment, conditions, or change in any component (facility, service, or procedure of, or hazard in the National Airspace System) the timely knowledge of which is essential to personnel concerned with flight operations.”*

NOTAMs do not include any proposed changes to airport facilities and availability. There is no evidence that a NOTAM was posted regarding the closure of Runway 8-26. NOTAM’s do NOT serve as Public Notice. No record of the impending closure of Runway 8-26 was posted in a NOTAM until July 28, 2020, when the following NOTAM was posted:

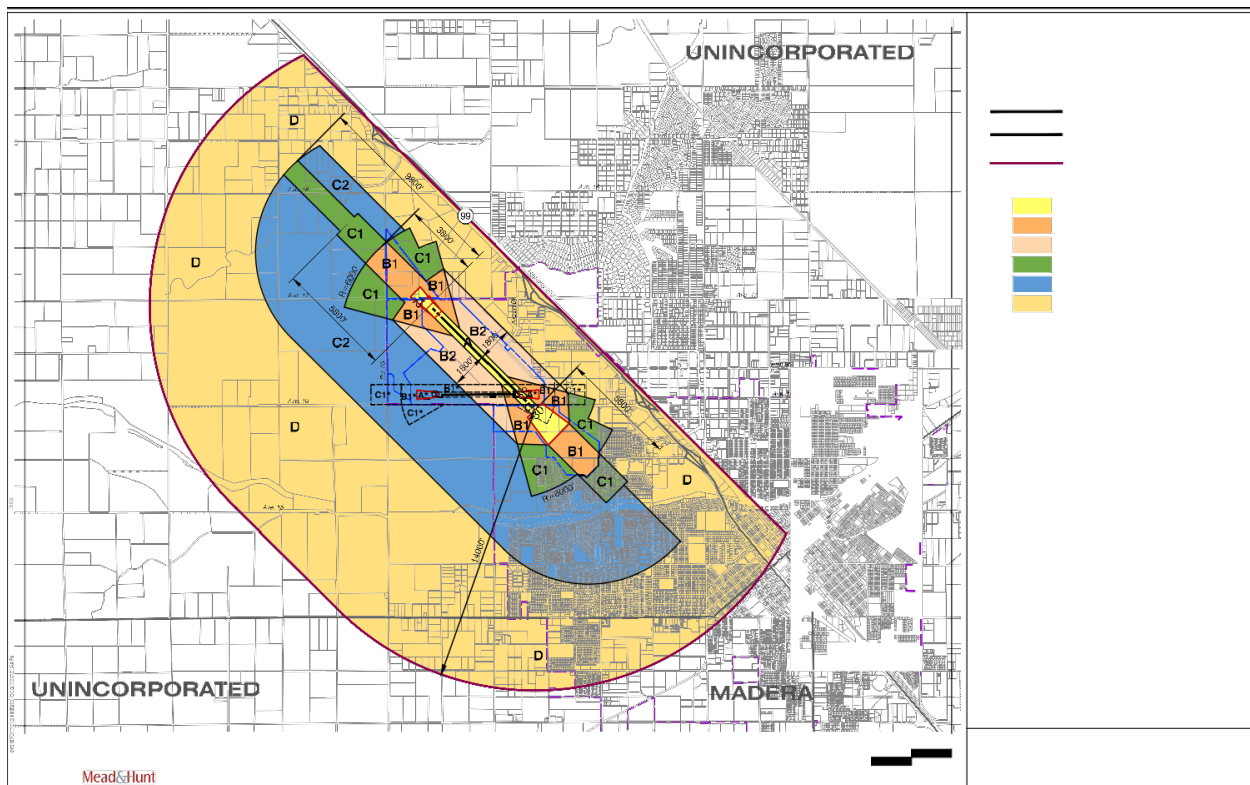
### **NOTAM 07/003: Madera Municipal Airport (KMAE)**

!MAE 07/003 MAE RWY 08/26 CLSD 2007282056-PERM CREATED: 28 Jul 2020 20:56:00 SOURCE: KRIUYFYX)

<https://ourairports.com/airports/KMAE/notams.html>

The development of Village D creates serious problems for the City of Madera Municipal Airport which includes the loss of the Runway 8-26, and the land development to the west and south of the airport that includes the proposed development of over 10, 000 homes, two elementary schools, and commercial buildings directly under the airport flight pattern. Citizens raised concerns regarding the long-term problems the City of Madera will face over safety, noise, airspace protection, and loss of agricultural generated income. Citizens questioned the lack of infrastructure needed to accommodate the 10,000 new homes. In addition, it appears that the effect on the agricultural community was not taken into consideration. These issues were included in the draft of the September 29, 2015 ALUCP Update, but concerned citizens were not made aware of these factors.

## Compatibility Policy Map Madera Municipal Airport (C1)



The Plan map shows the land surrounding the Madera Airport features the Village D designation for future development. This is the area which is planned for 10,000 homes, two elementary schools, and commercial zoning. This is the area which lies directly under the over-flight patterns which raise safety, noise, and other annoyance concerns.

### Change in location of the new Fire Station

A fire station was to be built on City of Madera- owned property across the street from the Madera County Sheriff-Coroner's Office. However, the City of Madera bought an additional and different parcel of land for \$620,000 of taxpayer funds and has since constructed the Fire House #58 at the end of Runway 8-26.

Relocation of the fire station was made with the termination of the grant funding for maintenance and repair for Runway 8-26. The decision to relocate the site of the fire station came after no application was made for federal grant money. The issue is the fact that the City of Madera paid \$620,000 for a piece of land at the end of Runway 8-26 when there was already a planned and identified location for the fire station. The decision to change the site of the fire station appears to be more aligned with the plan for the development of Village D. The MCGJ was unable to find the rationale used by the City of Madera to make the decision to incur additional expense acquiring land for a new location for the fire station.

Oddly, the new location for the fire station was identified to be placed at the end of the Runway 8-26. According to some of the pilots, the location of the fire station was an additional reason the City of Madera gave to close Runway 8-26. The potential loss of the runway protection zone was cited. A runway protection zone provides a safe over-fly space for aircraft landings and take-offs. However, according to the pilots who use Runway 8-26, the loss of the runway protection zone is an invalid claim because the runway is of sufficient length.

Runway 8-26 includes a runway protection zone beyond each end of the runway to the east and west. These runway protection zones are shorter in length as compared to the main Runway 12-30. By closing Runway 8-26, the runway protection zones disappear. However, according to local pilots, there are ways to keep the runway in use and maintain approach zones clear with proper planning. Because Runway 8-26 is used for agricultural purposes, the types of planes, which use Runway 8-26, fly at a lower elevation, at slower speeds, and do not need an extended runway protection zone for safe take offs and landings.

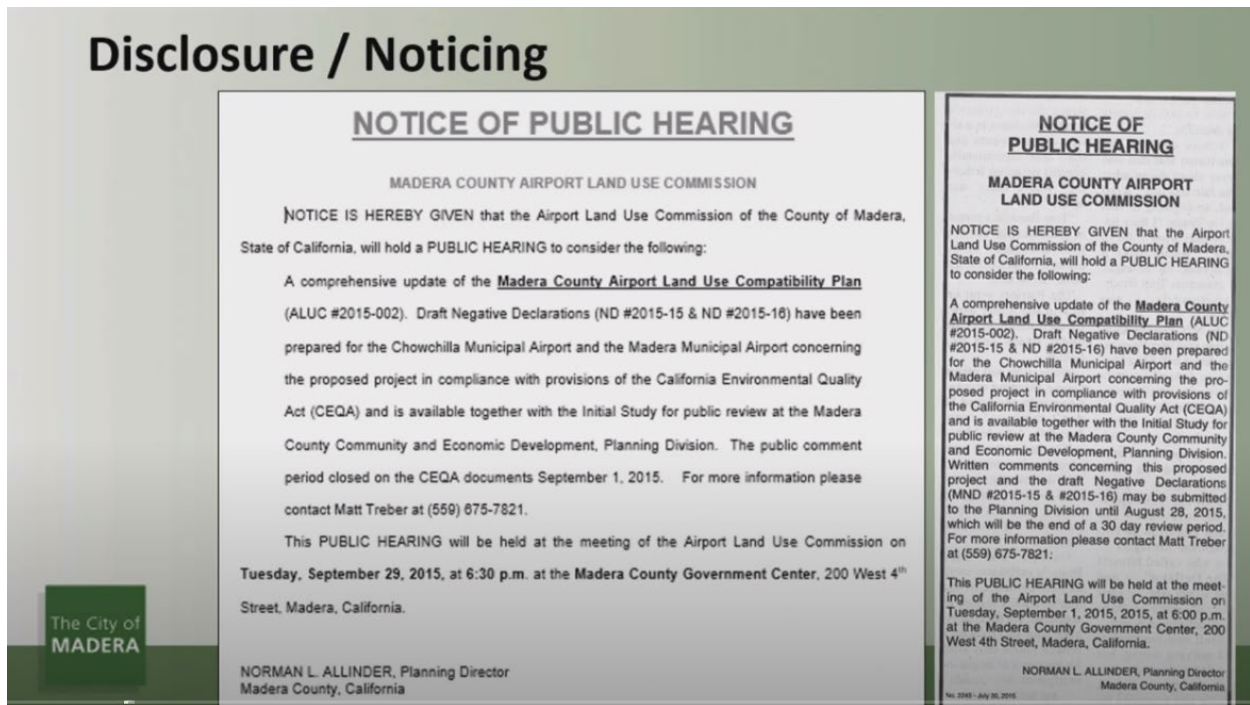
### **City and County's Agenda/Brown Act**

Vocal citizens asserted their belief that the staff of the City of Madera and the County of Madera worked on their own agendas in a way which bypassed any oversight by the Madera City Council, Madera County Board of Supervisors, the Airport Advisory Commission (AAC), and the public including airport tenants and users.

During the course of investigation, MCGJ met with the City of Madera's planning department to gain a deeper understanding of the process employed with the decision to close Runway 8-26. The MCGJ was told by the Madera City Planning Department that adequate and compliant notice was given to the public in advance of making the decision to close the runway. While the MCGJ used a variety of comprehensive methodologies, including interviews, online searches at the City of Madera and County of Madera, other websites, and document requests, the only notices discovered were those used in a presentation on August 21, 2019 at a Madera County City Council meeting.

The Airport Plan adopted in the Plan Update, September 1, 2015, proposed future abandonment of Runway 8-26. According to the Plan Update Staff Report, the City of Madera was in the process of doing an update to the ALP. The MCGJ was told that it was Madera County's responsibility to provide notice of the Public Hearing for The Plan. The City of Madera failed to acknowledge their responsibility for providing Public Notice regarding updating the ALP. The MCGJ found no evidence of an adequate Public Notice which follows the requirements of the Brown Act.

## Exhibit A



The Exhibit A is from the video recording of the August 21, 2019 City Council meeting at 25 minutes:16 seconds.

[https://www.youtube.com/watch?v=NP\\_z\\_dUq2p8](https://www.youtube.com/watch?v=NP_z_dUq2p8)

There are two images on the slide. On the left side is the image of the Notice of a Public Hearing scheduled for Tuesday, September 29, 2015.

Exhibit A appears to have been posted, most likely at the Madera County Government Center, and not at the Airport. The notice relates to a Public Hearing scheduled for Tuesday, September 29, 2015, while the other notice on the right appears to have been published in a newspaper. This notice, dated July 30, 2015, was published. Both notices refer to the public hearings being held at the Madera County Government Center and were identified on the meeting agenda of The Commission, and the notices were issued by a representative of the Madera County Planning Department.

In the footnotes of the September 29, 2015 The Plan Update, pages 2-11, refers to Public Utilities Code Sec. 21675.2(d) and Government Code secs. 65090, 65091, and 65353 with regard to how notice is to be provided to the public, *Generally, notice must be sent to each affected property owner unless mailing of more 1,000 such notices would be required.*

Witnesses interviewed indicated that the number of affected property owners is far below 1000. Presumably, the same Public Utilities Code applied to the City of Madera's Public Notice requirements concerning the ALP.

Notice for the Plan Update Public Hearing does not adhere to the provision of the Brown Act regarding notice requirements. Government Code Sec. 54954.2 contains agenda requirements. Courts have interpreted the agenda description requirement as an “elastic standard.” Analysis of the Brown Act recommends the following to ensure compliance:

- The description must give fair notice to the essential nature of the business to be considered.
- The public must be provided with more than just clues from which they must then guess or surmise the essential nature of the business to be considered.
- The agenda must not be confusing, misleading, or unfairly opaque.

Regarding the City of Madera’s changes to the ALP, the MCGJ was not provided with, nor could find, either related Public Notice or an agenda. It is the City of Madera’s position that the ALP notification was covered by the Committees’ actions. If this is the case, it stands to reason that there are no public notices to view. This would then mean the public received no actual or implied notice of the intent to close Runway 8-26. The Commission’s agenda for September 29, 2015 Public Hearing was insufficient as the only matter listed there under the category of “Public Hearing” was “County of Madera-Land Use Commission Compatibility Plan (ALUC #2015-002).” The notices do not specify any proposed actions, including but not limited to, the closure of Runway 8-26. It appears that the County of Madera staff relied on the City of Madera to provide specific Public Notice in accordance with the Brown Act stipulations stated above, and the City of Madera relied on the County of Madera and The Commission’s staff to provide specific notice. As a result, no such notice was provided by any of the parties responsible for providing Public Notice that is clear, fair, and unambiguous.

The City of Madera claimed that adequate Public Notice was given and relied on the County of Madera Planning Department to fulfill that requirement of the Brown Act. There was no direct reference to the closure of Runway 8-26. Instead, both notices issued by the Planning Department provide a generic description of the Public Hearing as, “concerning the proposed project in compliance with provisions of the California Environmental Quality Act (CEQA).” The notice to the right, relating to the September 1, 2015 hearing indicates that written comments must be submitted by August 28, 2015 to the Madera County Planning Department, not The Commission. The notice to the left on Exhibit A states that the “public comment period closed on the CEQA documents September 1, 2015.” Neither notice informs the public that these meetings are about the closure of Runway 8-26, nor does the notice of the closure of Runway 8-26 appear clear, fair, unambiguous.

Despite multiple requests of involved parties, the MCGJ was unable to secure any documentation to support a claim by the Madera County Planning Department that the public was specifically notified of the intent to close Runway 8-26 at the end of the 2019 crop dusting season nor were any NOTAMs were posted at the airport.

While representatives of the Madera County Planning Department, City of Madera Planning Department, and The Commission may well believe that the notices met the “letter of the law,” it is clear to the MCGJ that they did not meet the intent of the law, which was to provide clear and

unambiguous notice to the interested public who would be affected by the closure of Runway 8-26. In addition, the 30-day window within which public comment was allowed only exacerbated the public's inability to understand and respond to the notifications provided.

When The Plan was presented by the Madera County Planning Commission, no one with aviation experience was part of the Technical Advisory Group (TAG). Members of the TAG included representatives from the County of Madera's Planning Department, a representative of the Public Works division of the City of Chowchilla, and representatives of the City of Madera Public Works Department. According to the September 1, 2015 Staff Report (page 3), TAG members were, "charged with keeping their respective local jurisdictions informed of ALUCP (The Plan) Update process." No aviation experts were part of the TAG and no members of the City of Madera's Airport Advisory Committee had aviation experience or a connection to the aviation community. This lack of aviation expertise created a clouded vision for those who use the airport and the public at large.

The MCGJ could find no notice to or involvement of the City of Madera Airport Advisory Commission in the preparation of The Plan until August 26, 2015; one month prior to its adoption by The Commission. According to the minutes of the August 26, 2015 meeting of The Commission,

*The Airport Land Use Commission has allowed additional time for the review of the ALUCP. This additional review time was requested by the City Madera and a few of the Airport Land Use Commissioners as it was believed that the County had failed to provide adequate time for stakeholder review. The City will continue to review the ALUCP and provide comments the consultant in a timely manner. The county is expected to adopt the ALUCP in late September.*

The Board of Supervisors held a workshop on August 11, 2015, followed by the AAC meeting August 26, 2015, with the final adoption of The Plan coming on September 29, 2015. The fact that the AAC was given The Plan just one month prior to the adoption begs the question of how much effort was made by the City of Madera and The Commission to secure input or comments from the Madera AAC as well as the public at large.

## **FINDINGS:**

- F1.** The MCGJ finds that the City of Madera and the County of Madera did not provide requested documentation.
- F2.** The MCGJ finds that the City of Madera and the County of Madera did not provide adequate Public Notice for the closure of Runway 8-26.
- F3.** The MCGJ finds that the City of Madera spent taxpayer's money to purchase additional acreage for a fire station.
- F4.** The MCGJ finds that to facilitate the closure of Runway 8-26 a renewal application for funding was not submitted.
- F5.** The MCGJ finds that private interests in leasing the airport facilities were repeatedly ignored.

## **RECOMMENDATIONS**

**R1.** The MCGJ recommends that immediately the City of Madera and the County of Madera adhere to requests for public documents when requested by the Madera County Grand Jury.

**R2.** The MCGJ recommends that immediately the City of Madera and the County of Madera adhere to the provisions of the Brown Act to provide clear, fair and unambiguous Public Notice.

**R3.** The MCGJ recommends that immediately the City of Madera and the County of Madera refrain from carelessly spending taxpayer money.

**R4.** The MCGJ recommends that immediately the City of Madera and the County of Madera maintain records and avail the city and county of renewable funding opportunities.

**R5.** The MCGJ recommends that immediately the City of Madera and the County of Madera entertain the financial investment interests of private entities.

## **REQUIRED RESPONSES**

Pursuant to Penal Code sections 933 and 933.05, the grand jury requests responses as follows:

From the following elected county officials within 60 days:

Madera County Board of Supervisors  
200 West 4th Street  
Madera, CA 93637

Mayor of Madera  
205 W 4th St, Madera, CA 93637

Madera City Council  
205 W 4th St, Madera, CA 93637

From the following governing bodies within 90 days:

## **INVITED RESPONSES**

Mr. Jay Varney  
Chief Administrative Officer  
Madera County Administrator Office  
200 West 4th Street Madera, CA 93637

Ms. Elba Gomez  
Director of Human Resources  
Madera County Human Resources Department  
200 West 4th Street Madera, CA 93637

Mr. Philip Toler  
Director of Public Works  
Madera County Planning Department

200 West 4th Street Madera, CA 93637

Mr. Matthew Treber  
Director of Community and Economic Development Department,  
200 West 4th Street Madera, CA 93637

Madera County Farm Bureau  
1102 S Pine St, Madera, CA 93637

Madera Municipal Airport  
4020 Aviation Dr, Madera, CA 93637

Reports issued by the Grand Jury do not identify individuals interviewed. Penal Code section 929 requires that reports of the Grand Jury not contain the name of any person or facts leading to the identity of any person who provides information to the Grand Jury.

## **BIBLIOGRAPHY**

### **Madera County Administrative Officer (CAO) Management Practices**

Sierra News Online – End of an Era: CAO out of Madera County (12/13/19)

The Madera Tribune – County’s CAO plans to resign (12/12/19)

Big Valley News – CAO to resign as Madera County’s CAO in 2020 (12/08/19)

Chowchilla News – Madera County official receives controversial pay bump (09/29/15)

ABC 30 News – Madera County’s top administrator is getting a pay raise (09/22/15)

Big Valley News – New Hostile Work Environment Claim Against Madera County (05/27/14)

<https://bigvalleynews.com/index.php/news/local-news/826-new-hostile-work-environment-claim-against-madera-county>

TMC News/Madera Co. – Administrator (CAO) denies allegations of unprofessionalism (05/24/13)

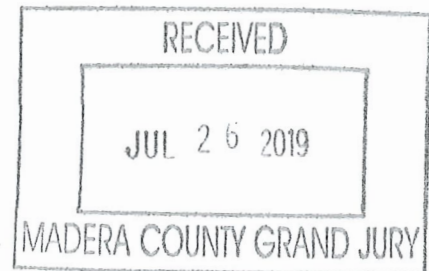


**RESPONSES TO 2018 – 2019 REPORTS**

**OFFICE OF THE SECRETARY**PO Box 942883  
Sacramento, CA 94283-0001

July 22, 2019

The Honorable Michael Jurkovich  
Supervising Judge of the Grand Jury  
Madera Superior Court  
2000 South G Street  
Madera, CA 93637



Dear Judge Jurkovich:

This is in response to the 2018-2019 Madera County Grand Jury Report for the Central California Women's Facility (CCWF) and Valley State Prison (VSP). The California Department of Corrections and Rehabilitation would like to thank the Grand Jury for their recommendations and comments. The group touring our facilities showed great interest in our rehabilitation efforts which were displayed during interactions with teachers, facilitators, and inmates.

Again, we appreciate the efforts of the Grand Jury to review and provide recommendations related to the operation of the CCWF and VSP. Prison management and staff will certainly continue to follow state-mandated management and condition procedures in the daily operation of these facilities.

Sincerely,

  
(Bar) RALPH M. DIAZ  
Secretary

cc: Madera County Grand Jury  
PO Box 534  
Madera, California 93639



**COUNTY OF MADERA**  
**PUBLIC WORKS DEPARTMENT**  
**AHMAD M. ALKHAYYAT**  
**DIRECTOR**

200 West 4<sup>th</sup> Street  
Madera, CA 93637  
Main Line - (559) 675-7811  
Special Districts - (559) 675-7820  
Fairmead Landfill - (559) 665-1310

August 9, 2019

**Judge Michael Jurkovich**  
Supervising Judge of the Grand Jury  
Madera Superior Court  
200 South G Street  
Madera, CA 93637

**Madera County Grand Jury**  
PO Box 534  
Madera, CA 93639



**Re: Response to the Findings of the Cascadel Woods: CSA-21 2018-2019 Madera County Grand Jury Final Report 1819-02 Published on June 28, 2019**

The Public Works Department (PWD) has compiled its responses to the findings and recommendations of the Cascadel Woods: CSA-21 2018-2019 Madera County Grand Jury Final Report 1819-02 Published on June 28, 2019 and they are listed in this letter.

The PWD appreciates all the effort the Grand Jury Team has put into this report and if you have any questions about our responses please contact me.

Respectfully,

Ahmad M. Alkhayyat, PE, MBA  
Public Works Director

**RESPONSES TO FINDINGS IN REPORT:**

F1. The MCGJ finds that the property within CSA-21, that contains the Cascade! Clubhouse, on four lots within three parcels of land, is owned by the County of Madera.

*Response: The respondent agrees with the finding.*

F2. The MCGJ finds that the County of Madera is currently responsible for upkeep, maintenance, insurance (both property and liability), for those properties noted in F1.

*Response: The respondent agrees with the finding.*

F3. The MCGJ finds the County of Madera does not have an agreement with CSA 21 for road maintenance nor improvement.

*Response: The respondent agrees with the finding.*

F4. The MCGJ finds that currently there is not a multi-year contract in effect between the County and a contractor for mowing and maintenance of the properties.

*Response: The respondent disagrees with this finding.* On April 4, 2019, the County entered into a purchasing agent agreement with Dale Johnson Services<sup>1</sup> to mow portions of the County-owned land on an as-needed basis to ensure the grounds are mowed on an annual basis. The Agreement continues through June 30, 2023.

F5. The MCGJ finds that the area around and adjacent to the Clubhouse, including the land parcels, are a designated "Shelter in Place" zone for the residents in the event of fire blocking egress from Cascade! Woods.

*Response: The respondent neither agrees nor disagrees with the finding.*

F6. The MCGJ finds that the amount collected from property owners is insufficient to cover the cost of maintenance and expenses currently paid by the County.

*Response: The respondent agrees with the finding.*

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<sup>1</sup> See Exhibit H: Contract between the County of Madera and Dale Johnson Services dated April 4, 2018.

**RESPONSES TO RECOMMENDATIONS IN REPORT:**

R1. It is recommended that, within the next year, the property owners within Cascade! Woods (CSA 21), begin to form a legal association, to start the process of returning all properties to their ownership, control, and responsibility, as well as the use of the property at the owners own expense.

*Response: The recommendation has not yet been implemented, but will be implemented in the future. The Department has sent an updated "Land Administration Letter" dated 7/10/2019 to all CSA-21 Residents that included a self-addressed pre-paid return envelope for them to mark one of three future options and mail back to the Department. The Department will use this information for future recommendations to the Board. The three future options are:*

- 1. Dissolve CSA-21 and transfer assets to Property Owners Association. CWPOA would provide maintenance and operation.*
- 2. Dissolve CSA-21 and County sells assets to other entity. The County would solicit bids from interested parties.*
- 3. Dissolve CSA-21 and create an independent special district. Example would be a "Community Services District" or a "Recreation and Parks District". The new entity would be created by LAFCO, operate independent of the County and be governed by a Board of Directors elected by the residents/registered voters.*

R2. It is recommended that the County continue to maintain and insure the subject properties until the transfer of ownership is complete.

*Response: The recommendation has been implemented. This recommendation is already in practice.*

R3. It is recommended that Cascade! Woods continue to maintain control of road maintenance.

*Response: The recommendation has been implemented. This recommendation is already in practice.*

R4. It is recommended that, when all CSA 21 properties are relinquished from the County of Madera, it would be the responsibility of the new legal association contract, as they find necessary, for all upkeep, mowing, maintenance, and insurance.

*Response: The recommendation has not yet been implemented, but will be implemented in the future depending on the Board's recommendation.*

R5. It is recommended that the area around and adjacent to the Cascade Clubhouse, must remain accessible and maintained as a "Shelter in Place" zone.

*Response: The recommendation has been implemented. This recommendation is already in practice.*

R6. It is recommended that Madera County find a solution to fund the financial shortage within the next fiscal year.

*Response: The recommendation has been implemented. Since the clubhouse building will remain closed due to safety concerns, the County will not be hiring a property management company to manage the facility which will eliminate the financial shortage for the fiscal year.*

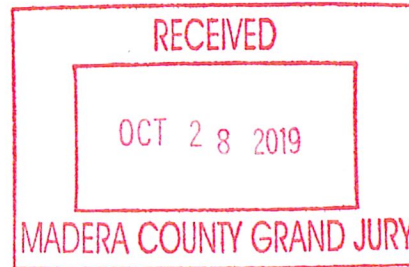
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**MEMBERS OF THE BOARD**

BRETT FRAZIER, District No. 1  
DAVID ROGERS, District No. 2  
ROBERT L. POYTHRESS, District No. 3  
MAX RODRIGUEZ, District No. 4  
TOM WHEELER, District No. 5

RHONDA CARGILL, Chief Clerk of the Board



September 25, 2019

Michael Jurkovich  
Supervising Judge of the Grand Jury  
Madera County Superior Court  
200 S. G Street  
Madera, CA 93637

**Subject: Response to the 2018-19 Grand Jury Report entitled "Cascadel Woods: CSA-21"**

Honorable Judge Jurkovich:

In accordance with California Penal Code § 933.5(a) and (b), this letter addresses all Findings and Recommendations contained in the above-referenced Grand Jury report. The following are the Grand Jury's findings and recommendations, followed by the responses of The Madera County Board of Supervisors.

Finding 1:

The MCGJ finds that the property within CSA – 21, that contains the Cascadel Clubhouse, on four lots within three parcels of land is owned by the County of Madera.

Response

Respondent agrees with the finding per California Penal Code 933.05 (a) (1).

Finding 2:

The MCGJ finds that the County of Madera is currently responsible for upkeep, maintenance, insurance (both property and liability) for those properties noted in F1.

Response

Respondent agrees with the finding per California Penal Code 933.05 (a) (1).

Finding 3:

The MCGJ finds the County of Madera does not have an agreement with CSA – 21 for road maintenance nor improvement.

Response

Respondent agrees with the finding per California Penal Code 933.05 (a) (1).



Finding 4:

The MCGJ finds that currently there is not a multi-year contract in effect between the County and a contractor for mowing and maintenance of the properties.

Response

Respondent disagrees with the finding per Penal Code § 933.05 (a)(2). Under separate cover, the Director of Public Works has responded to this finding and stated:

*“On April 4, 2019, the County entered into a purchasing agent agreement with Dale Johnson Services to mow portions of the County-owned land on an as-needed basis to ensure the grounds are mowed on an annual basis. The Agreement continues through June 30, 2023.”*

The response of the Director of Public Works to the above Finding is considered appropriate and is submitted as the Board of Supervisors’ response.

Finding 5:

The MCGJ finds that the area around and adjacent to the Clubhouse, including the land parcels, are a designated “Shelter in Place” zone for the residents in the event of fire blocking egress from Cascadel Woods.

Response

Respondent agrees with the finding per California Penal Code 933.05 (a) (1). The designation does not involve the County Department of Public Works. If the MCGJ was provided with this information, respondent has no information to the contrary.

Finding 6:

The MCGJ finds that the amount collected from property owners is insufficient to cover the cost of maintenance and expenses currently paid by the County.

Response

Respondent agrees with the finding per California Penal Code 933.05 (a) (1).

Recommendation 1:

It is recommended that, within the next year, the property owners within Cascadel Woods (CSA 21) begin to form a legal association to start the process of returning all properties to their ownership, control and responsibility, as well as the use of the property at the owners own expense.

Response

The recommendation has not yet been implemented, but will be implemented in the future. Under separate cover, the Director of Public Works has responded to this finding and stated:

*“The Department has sent an updated “Land Administration Letter” dated 7/10/2019 to all CSA-21 Residents that included a self-addressed pre-paid return envelope for them to mark one of three future options and mail back to the Department. The Department will use this*

*information for future recommendations to the Board. The three future options are:*

- 1. Dissolve CSA-21 and transfer assets to Property Owners Association. CWPOA would provide maintenance and operation.*
- 2. Dissolve CSA-21 and County sells assets to other entity. The County would solicit bids from interested parties.*
- 3. Dissolve CSA-21 and create an independent special district. Example would be a "Community Services District" or a "Recreation and Parks District". The new entity would be created by LAFCO, operate independent of the County and be governed by a Board of Directors elected by the residents/registered voters."*

The response of the Director of Public Works to the above Recommendation is considered appropriate and is submitted as the Board of Supervisors' response.

Recommendation 2:

It is recommended that the County continue to maintain and insure the subject properties until the transfer of ownership is complete.

Response

The recommendation has been implemented. The County will continue to insure and maintain the properties until such time as ownership is transferred.

Recommendation 3:

It is recommended that Cascadel Woods continue to maintain control of road maintenance.

Response

The recommendation has been implemented. Responsibility for road maintenance will continue to be that of Cascadel Woods.

Recommendation 4:

It is recommended that, when all CSA 21 properties are relinquished from the County of Madera, it would be the responsibility of the new legal association contract, as they find necessary, for all upkeep, mowing, maintenance, and insurance.

Response

The recommendation has not yet been implemented, but will be implemented in the future. As discussed in Recommendation 2 and the accompanying response, upon transfer of ownership, these responsibilities will shift to the new property owner.

Recommendation 5:

It is recommended that the area around and adjacent to the Cascadel clubhouse, must remain accessible and maintained as a "Shelter in Place" zone.

Response

The recommendation will not be implemented. As discussed in Finding 5, the designation is made by the residents of CSA 21 and is not controlled by the Madera County Department of Public Works. Presumably, the designation will remain but this is not a decision that is under the control of the County.

Recommendation 6:

It is recommended that Madera County find a solution to fund the financial shortage within the next fiscal year.

Response

The recommendation has been implemented, Under separate cover, the Director of Public Works has responded to this finding and stated:

*"The recommendation has been implemented. Since the clubhouse building will remain closed due to safety concerns, the County will not be hiring a property management company to manage the facility which will eliminate the financial shortage for the fiscal year."*

The response of the Director of Public Works to the above Recommendation is considered appropriate and is submitted as the Board of Supervisors' response.

I wish to acknowledge the Grand Jury's review and time involved in this matter, and I appreciate the opportunity to respond to the findings and recommendations.

Sincerely,



Brett Frazier  
Chairman, Madera County Board of Supervisors



**COPY**

August 23, 2019



VIA E-MAIL AND U.S. MAIL  
[jury@madera.courts.ca.gov](mailto:jury@madera.courts.ca.gov)

Madera County Grand Jury  
PO Box 534  
Madera, California 93639

Re: **Community Action Partnership of Madera County, Inc.  
Madera County Grand Jury Final Report 1819-03  
Formal Response from CAPMC Executive Director**

Dear Members of the Grand Jury:

As you are aware, I am the Executive Director of the Community Action Partnership of Madera County, Inc. ("CAPMC"). The Madera County Grand Jury Final Report 1819-03 requested a response to the report from the CAPMC Board of Directors, its Executive Director and the Madera County Board of Supervisors.

In my capacity as the CAPMC Executive Director I have: (a) reviewed the Grand Jury Report in detail; (b) met and conferred at length with CAPMC staff, its Board of Directors and legal counsel regarding the Grand Jury Report; (c) reviewed the information provided to the Grand Jury from CAPMC staff from which the Grand Jury made certain findings and recommendations; and (d) carefully reviewed the detailed response to the Grand Jury Report submitted by CAPMC legal counsel on behalf of the Board of Directors dated August 8, 2019.

Please consider the August 8, 2019 response submitted by CAPMC legal counsel on behalf of the Board of Directors, a copy of which is enclosed, to also be my response as well as the response of CAPMC as it has been adopted by CAPMC and contains the most accurate and best information available to CAPMC as to the issues raised in the Grand Jury Report.

1225 Gill Avenue • Madera, CA 93637 • [www.maderacap.org](http://www.maderacap.org)

Administration / Community Services (559) 673-8173 • Fax (559) 673-3223  
Child Care Alternative Payment and Resource & Referral Program (559) 661-0779 • Fax (559) 661-0764  
Head Start Child Development Services (559) 673-0012 • Fax (559) 661-8459  
Fresno Migrant Head Start • 4610 W. Jacquelyn Ave • Fresno, CA 93722 • (559) 277-8641 • Fax (559) 277-2640  
Victim Services Center • 812 W. Yosemite Avenue, Suite 101 • Madera, CA 93637 • (559) 661-1000 / (800) 356-8989 • Fax (559) 661-8389

Madera County Grand Jury  
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Page 2

I did want to provide one additional point of clarification. The Grand Jury Report stated that it has never before reviewed CAPMC. Please note, however, that the 2005-2006 Grand Jury did conduct such a review and subsequently issued a report. I can provide a copy of that report if it is of interest to the Grand Jury.

CAPMC appreciates the Grand Jury's review of CAPMC and hopes that the enclosed response is helpful as the Grand Jury further considers its findings and recommendations made with regard to CAPMC.

CAPMC would be happy to provide additional information as may be requested by the Grand Jury, and sincerely appreciates the jury's service and review of CAPMC's activities.

Very truly yours,



Mattie Mendez  
Executive Director

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ALLISON M. RYAN

A PROFESSIONAL CORPORATION  
ALSO ADMITTED IN UTAH

August 8, 2019

VIA E-MAIL AND U.S. MAIL

[jury@madera.courts.ca.gov](mailto:jury@madera.courts.ca.gov)

Madera County Grand Jury  
PO Box 534  
Madera, California 93639

Re: **Community Action Partnership of Madera County, Inc.  
Madera County Grand Jury Final Report 1819-03  
Formal Response from CAPMC Board of Directors**

Dear Members of the Grand Jury:

I am legal counsel for the Community Action Partnership of Madera County, Inc. ("CAPMC"). On behalf of the CAPMC Board of Directors, and as requested by the Grand Jury and authorized by Penal Code §§933 and 933.05, please consider the following the response of the Board of Directors to the Madera County Grand Jury Final Report 1819-03 (the "Report").

**A. Introduction**

It should be acknowledged at the outset that CAPMC and the Board of Directors appreciates the significant time taken by members of the Grand Jury to review the activities of CAPMC, meet with select employees, and prepare the Report. Such a review can only benefit CAPMC, the Board, the management team, CAPMC employees, and the community at large as CAPMC seeks to provide the highest level of service as it administers the various community programs for which it has oversight and responsibility.

This response will address both the findings reached and recommendations made by the Grand Jury as well as the actions CAPMC intends to take as a result. This response will also address and provide clarification regarding certain statements made in the discussion section regarding issues not directly addressed in the Report's findings

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such as the Strengthening Families Program and the Grand Jury's visit to Head Start facilities.

**B. Response to Grand Jury Findings**

**1. F-1 Community Knowledge of CAPMC Services is Severely Limited to Primarily Word of Mouth**

The Report initially states in the background section that there is a "general lack of understanding as to what CAPMC does for the community, its funding sources and who benefits from the services," suggesting that this purported lack of knowledge may stem from an inability as a non-profit agency "to use direct advertising of its services and programs," which "causes a broad lack of knowledge of the agency's services and programs."<sup>1</sup>

While CAPMC acknowledges that its full name, the Community Action Partnership of Madera County, or its acronym, CAPMC, may not be at the tip of the tongue of all residents of Madera County, CAPMC has never focused on the branding of CAPMC as significant to its mission or the services it provides. CAPMC's focus has instead been on ensuring that there is name recognition and an understanding of the various *programs* administered by CAPMC so that residents of Madera County (and certain services such as Migrant Head Start provided in Fresno County) and, more importantly, the individuals and at-risk groups who can potentially benefit from the services provided by CAPMC's various programs, have an understanding of what services are available, have a working knowledge and understanding of where to go to access those programs, and readily find program information when needed.

For this reason, and as conceded in the Report's Discussion Section, CAPMC "communicates program information via community fairs, health fairs, parent resource centers at school sites, neighborhood gatherings, brochures, social media and word-of-mouth."<sup>2</sup> As detailed below, CAPMC's method of engaging the community the way it does ensures that its programs—not necessarily the CAPMC name—are widely understood and there is full participation in all programs, with most having waiting lists for prospective participants.

<sup>1</sup>Report, Page 3, in the Background Section.

<sup>2</sup>Report, page 4 in the Discussion Section.

a. **Head Start Program**

The Head Start program is the CAPMC program that employs the vast majority of CAPMC employees, *and is the most well-known early childhood program in the United States*. Established in 1965 as part of a broader effort to fight poverty, Head Start has served 25 million children since its inception, 90 percent of whom are required by law to be from low-income families.<sup>3</sup> *Head Start enrolls over 1 million children each year at a cost approaching \$9.8 billion and is collectively the 18<sup>th</sup> largest employer in the United States.*<sup>4</sup> The National Head Start Association calls Head Start "America's effective and most thoroughly tested early childhood education and health program targeting low-income children."<sup>5</sup>

Given its highly visible public status, CAPMC does not see a significant need to expend its limited resources to promote and market the Head Start name or program, although it would not necessarily be prohibited from doing so; CAPMC recognizes that its grant funds are for providing services to the children. The focus is instead on conducting recruiting activities throughout the year. Madera Regional and Migrant Head Start Advocates thus distribute program flyers in the community where the centers are located, including mountain sites in Eastern Madera County. Head Start program staff also participate in community events such as community/resource fairs, health fairs, flea markets, craft fairs, etc. in order to recruit/advertise Head Start services. CAPMC Head Start employees also go directly to large employers such as Agriland Farming and set up booths during company events to directly promote its services to employee.

Head Start flyers and pamphlets are also given to medical providers, health clinic systems such as Camarena Health, dental offices, the Madera County Department of Social Services ("DSS"), First 5 of Madera County, WIC offices, the Madera County Health Department; Madera Unified School District, Madera County Superintendent of Schools, etc. Head Start staff also work with parents who are already involved with the Head Start program to share the details of recruiting and enrollment with other parents through word of mouth (very effective, especially for the Migrant Program) so that other parents become aware of the dates and timing for registration.

<sup>3</sup> U.S. Government Accountability Office (1997). *Head Starts: Research Provides Little Information on Impact of Current Program*. Washington, DC, GAO/HEHS-97-59.

<sup>4</sup> U.S. Department of Health and Human Services, Administration for Children and Families. *Head Start Program Fact Sheet*; <https://www.nhsa.org/pr-update/head-start-welcomes-boost-federal-funding>.

<sup>5</sup> National Head Start Association. (January 8, 2009); [http://www.nhsa.org/news\\_release\\_1082009](http://www.nhsa.org/news_release_1082009)

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The Fresno Migrant Head Start Program operated by CAPMC conducts similar outreach activities such as calling potential participants, door-to-door recruitment, recruitment events, contacting local radio stations, posting flyers at local businesses, and presentations at local agencies.

At no time have any parents, community members or funding sources complained of any lack of recognition of the Head Start program or complained that they did not know it was part of CAPMC. Further, CAPMC's funding and grantee agencies such as Community Action Partnership of San Luis Obispo County and Stanislaus County Office of Education have never expressed any concerns that the Head Start program has not been properly advertised, promoted or that there is a lack of participation by those eligible for such services. Actually, the converse is true. The CAPMC Head Start Programs have been recognize for establishing collaborative relationships and partnerships in the communities it serves to facilitate access to community services that are responsive to children's and families' needs.

The success of CAPMC's recruiting activities can in large part can be demonstrated and understood by the fact that there are nearly always waiting lists for the various Head Start programs that *average over 100 registered children* and for virtually every center site, evidencing a significant unmet need. By some measures, given the size of the waiting lists of registered children, CAPMC's recruitments efforts and name recognition might be considered too successful.

**b. Community Services Department**

The Community Services Department administers programs such as

1. **Shunammite Place.** The Shunammite Place Permanent Supportive Housing is a program which houses chronically homeless clients with disabilities
2. **Madera Mental Health Housing Program.** The Madera Mental Health Act Housing Program houses individuals with mental health issues and challenges and are generally referred by Madera County Department Social services.
3. **Senior Services.** Senior Services includes: (a) the Senior Nutrition Program offers adults 60 years and older in Eastern Madera County and the City of Chowchilla a nutritionally balanced, delicious lunch for a suggested donation of \$1.75 per meal, with no senior ever being denied a meal due to the inability to donate;

and (b) the Fresno Madera Area Agency on Aging ("FMAAA") program where adults 60 years of age or older who are unable to leave their home may be eligible for home delivered meals. This service provides delivered meals to seniors, seven meals are delivered Tuesday through Friday (excluding holidays). There is a suggested donation of \$2.00 per meal.

4. **Low-Income Home Energy Assistance Program (LIHEAP) and Weatherization.** LIHEAP applies a credit to PG&E and propane accounts, and helps pay for wood for applicants who qualify. Weatherization services are also provided under the Community Services Department.

The Community Services Departments uses the following methods to inform the community of services offered: (a) placement of posters/flyers in local and county social services offices (e.g. DSS), local offices of aging (e.g. FMAAA), and other locations located throughout Madera County; (b) communicates about program offerings of list serves such as the Social Agencies Linking Together (S.A.L.T.) group, the Madera County Homeless Coalition, and the Fresno Madera Continuum of Care; (c) include flyers in the local Food Bank food giveaway boxes and /or the Madera County Coalition for Community Justice food box giveaways; (d) conducts outreach at community meetings; (e) the CAPMC website; and (f) the agency newsletter.

For example, in 2019 the Community Services Department attended a total of six community events and distributed a total of 490 LIHEAP flyers and 205 LIHEAP applications. In addition to attending the community events, Outreach workers placed 2,335 flyers and 445 applications at 29 locations throughout Madera County.

The Community Services Department's promotional efforts have been quite successful. Vacancies at the Shunammite Place and the Madera Mental Health Act Housing Programs a filled quickly. CAPMC uses all (and runs out of) all LIHEAP Assistance Program Funding prior to the end of the each contract year, every year. In 2018, CAPMC received an "A" rating from California Community Services Department for completing the 2018 contract by December 31, 2018.

As of July 31, 2019, CAPMC provided energy assistance to 1,549 households and has depleted all the direct benefit funding for the 2019 fiscal year except for enough funding to provide energy assistance to 15 more households. New contract funding will not be available until late October 2019.

The Community Services Department has never received a complaint from the community regarding lack of name recognition for CAPMC or awareness of services available from the CAPMC Community Services Department.

c. **Child Care Alternative Payment and Resource & Referral Program**

CAPMC also administers the Madera County's Child Care Resource & Referral (CCR&R), a service funded by the California Department of Education to provide information and resources to families and child care providers who live and work in Madera County. In doing so, CAPMC serves as the community child care link between parents and families, and the quality child care they are looking for.

This program is wildly successful and not only has all available positions filled, it currently has a total of *114 families and 247 children on the wait list*. Even with such a wait list, CAPMC continues to promote these services through its Resource & Referral Facebook page as well as providing brochures to the Madera County Work Investment Corporation. This program also does outreach at community events such as health fairs and job fairs, etc.

In addition, CCR&R provides wait-list applications for prospective families through CAPMC's In-Home License Child Care Providers and License Centers in Madera County. As a result, the wait list numbers are quite high and CAPMC is limited to enrolling these families due to no additional funding from California Department of Education. Therefore, these families have to wait for approximately one year for available slots, which can be quite difficult to these families.

In fact, the only complaints received is from those families on the waiting list who are in dire need of subsidized child care services, and no available slots are available for them to be enrolled. Other local agencies are familiar with the many services CAPMC has to offer and regularly send referrals. Another great advertisement has been done through families in our program speaking to friends and families about the services they have or are currently receiving through CAPMC.

d. **Victim Services.** The Victim Services program, a nationally known program, administers the Victim Services Program, Victim Witness Program, the Martha Diaz Shelter and related services. The programs and services are all well-known throughout Madera County and local agencies, law enforcement (City of Madera Police Department, the Madera County Sheriff's Department and the California Highway

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Patrol) and the Madera County District Attorney's office work closely and collaboratively with CAPMC in relation to these programs. There are flyers and other written materials available at almost every conceivable location where there might be an opportunity to refer someone to the Victim Services Program for the services it provides.

The total number of presentations reported by Victim Services for the 2017-18 fiscal year is 60, with the total number of attendees reported as 668. The total number of community events such as health fairs, resource fairs, National Night Out, etc. is 45.

Victim Services also hosts Teen Dating Violence Awareness Month in February, Orange Day in February, Walk a Mile in April, Denim Day In April, Victims' Rights Awareness Day in April, and Domestic Violence Awareness Day in October.

Thus, CAPMC and the Board of Directors believes that the awareness of CAPMC's programs is *not* severely limited to word of mouth. The programs are widely known, some of the most visible in the County, and in some cases (like Head Start, FMAAA, Victim Services, etc. and other programs) are visible on a state and/or national level. Nearly every program has substantial waiting lists, CAPMC employees go straight to those who need the services the most, so the individuals and at-risk groups who can potentially benefit from the services provided by CAPMC's various programs are clearly aware of where and how to access these programs.

## 2. F-2 Resource Guide Outdated in Style, Information and Format

The Report noted on page 5 that the Resource Guide for the County of Madera ("Resource Guide"), last updated in August 2016, listed few services outside the City of Madera, the size of the font type was too small for the public to read.

It might be helpful to have some context as to the formulation and updating of the multiple resources guides developed by CAPMC.<sup>6</sup> One is specific to the City of Madera, but the resources guides developed by CAPMC were for the County of Madera, City of Chowchilla and Eastern Madera County. CAPMC received limited funding to prepare the general resources guides and the one provided to the Grand Jury members in connection with their review is the one prepared for the County of Madera, which was last updated in August 2016. Please note that a standard version of the Resource Guide is

<sup>6</sup> Copies of various resource guides are attached as Exhibit A. The one provided to the Grand Jury is the first one in Exhibit A.

in a least 14 point type, large type than used in this letter, but a smaller version was provided to the Grand Jury as part of its review.

The Resource Guide contains a listing of telephone numbers for various city, county and state agencies in the county and, somewhat inconsistent with the comments from the Grand Jury, is not limited primarily to resources within the City. *In fact, more than 90% of the Resource Guide references services throughout the County of Madera and/or includes services in Chowchilla, Coarsegold and Oakhurst.* A detailed review of the Resource Guide list services located as follows:

- a. Child Care - all County-wide services
- b. Recreational - 3 of 6 outside the City of Madera
- c. Children With Disabilities – all 15 provide services outside of City of Madera
- d. Early Education Programs – All 12 provide services outside of City of Madera
- e. Education Programs – All 29 provide services outside of City of Madera
- f. Public Guardian – Provides services throughout County of Madera
- g. Teen Resources – 10 of 12 provide services outside of City of Madera
- h. Parenting – All 12 provide services outside City of Madera
- i. Health Services – All 17 provide services outside City of Madera
- j. Adults with Disabilities – All 9 provide services outside City of Madera
- k. Veteran Services - All 3 provide services outside City of Madera
- l. Food and Clothing Resources - 14 of 15 provide services outside City of Madera
- m. Housing – 4 of 6 provide services outside City of Madera
- n. Alcohol and Drug Treatment -- All 5 provide services outside City of Madera
- o. Breastfeeding Support – Both provide services outside City of Madera
- p. Employment - All 5 provide services outside City of Madera
- q. Libraries - All 5 provide services outside City of Madera
- r. Domestic Violence Assistance – All provides provide services outside City of Madera
- s. Counseling Services -- All 6 provide services outside City of Madera;

- t. Energy Assistance -- All 3 provide services outside City of Madera
- u. Other Community Services -- All 13 provide services outside City of Madera
- v. Law Enforcement -- 5 of 6 provide services outside City of Madera
- w. Fire -- 2 of 3 provide services outside City of Madera
- x. Corrections -- All 6 provide services throughout the County of Madera
- y. Helplines -- All 10 provide services outside City of Madera
- z. Senior Services -- 14 of 16 provide services outside City of Madera
- aa. Head Start -- Throughout County of Madera
- bb. Other Local Services -- Throughout County of Madera
- cc. Transportation -- 6 of 7 provide services outside City of Madera

Perhaps more importantly, however, such information becomes quickly outdated with changes in structure and management of various governmental and nonprofit resources.

Like telephone books, telephone directory assistance, the Yellow Pages, etc., such resources that were once critical for access to services and companies are now largely obsolete because online searches through sites such as Google yield results more quickly and accurately—and once found, one click or the press of a finger on the screen—can make the call to the service or organization in question. CAPMC has found that nearly everyone who has a need to access such services have a cell phone or Internet access available to them including, without limitation, the poor, farmworkers (including migrant farmworkers, the undocumented and the homeless.

As a result of the above, plus the cessation of funding to continue to update the Resource Guide, CAPMC determined that it was not an effective expenditure of CAPMC's limited resources to do so in the age of Google and other online search engines and directories.

### 3. F-3 Elimination of Gang Task Force Resulted in Increased Violent Gang Activity

The Report states at page 5 that the Madera County Gang Task Force was "considered effective at suppressing gang activity. When the Gang Task Force was disbanded, gang activity increased substantially," with an implication that perhaps CAPMC has some role in the creation or disbanding of the Gang Task Force.

It might be helpful to know that the Madera County Gang Task Force was established through the County of Madera and was headed by a then-member of the Board of Supervisors, Richard Farinelli. While CAPMC did send a participant to the Gang Task Force meetings, CAPMC played no role in the formation or the disbanding of the task force. The assumption of CAPMC personnel that it was generally helpful to have the Gang Task Force so that it could potentially provide for more collaboration in connection with the suppression/prevention of gang activity, CAPMC has never been provided with any evidence, statistics or information that showed that the task force was actually “effective in suppressing gang activity” and likewise has no evidence, statistics or information suggesting that “gang activity has increased substantially” since the task force was disbanded.

In fact, the perspective of those in local law enforcement and Victim Services that actually track such information is that there has been no appreciable increase in gang activity in recent years or since the task force was disbanded, and compared to other parts of California, gang activity in Madera County is not on the increase or any more of an issue that it has been in the past. In fact, it is much better than in many urban areas. While such task forces can be a force for good—and CAPMC certainly supported the force—CAPMC does not believe that the disbanding of the Gang Task Force has resulted in the increase in violent gang activity.

**4. F-4 Victim Services Staff Members and Witnesses Experience Intimidation During Court Appearances**

In connection with the statements regarding the disbanding of the Gang Task Force, the Report states that “Staff Members and witnesses currently experience intimidation during court appearances” suggesting that such alleged intimidation is regular, ongoing and resulting from the disbanding of the task force.

When an issue arises with regard to an incident of potential intimidation of a Victim Services employees, such incidents are reported to Human Resources as well CAPMC’s legal counsel. There have been few incidents of intimidation of Victim Services employees reported to Human Resources or legal counsel the past few years, and an interview with a recently-retired Victim Services coordinator who would have knowledge and responsibility for the reporting of such incidents confirmed that there has not been an increase in intimidation incidents of Victim Services employees.

Another Victim Services coordinator did report one specific incident in the past year or so where a Victim Services advocate stated that her vehicle might have been

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"keyed" by the family members of an alleged perpetrator that was on trial, but could not fully confirm that it was a family member. This was the only incident she could recall in recent years. In response, Victim Services employees were encouraged to drive Agency vehicles to court whenever possible to minimize their personal vehicle being identified as belonging to a Victim Services employee.

Out of an abundance of caution, Victim Services Advocates have reported that they do engage in such behaviors such as: (1) change their driving patterns to avoid being followed, (2) not using the same routes coming and going to the court sessions; (3) not wearing ID badges in certain settings, etc.

As to intimidation of witnesses, the Victim Services coordinator who would have knowledge and responsibility for the reporting of such incidents confirmed that there has not been an increase in intimidation incidents of Victim Services witnesses. The same Victim Services coordinator who reported the incident of the Victim Services employee's vehicle being keyed also reported that one Victim Services witness thought that perhaps he was being followed by the family member of an alleged perpetrator, but could not confirm that to be the case. He was advised to immediately report it to law enforcement.

Victim Services Advocates have in place a process to report any incidents of intimidation or threats while at court to the court bailiff and to other law enforcement as appropriate. Madera County Superior Court has generally been quite protective in situations where there are potential or actual threats of violence towards participants in court proceedings.

The CAPMC Human Resources Director reports that the Victim Services Program Manager rarely reports any incidents to her. The most recent events are: (1) in September 2012 the Victim Services Program Manager asked the Human Resources Director join her in speaking with a client about getting services while holding her pet dog for calming purpose, because other employees were offended the client for refusing her dog to be with her; (2) in November 2012 the Director expressed some concern regarding a conversation with an attorney from the District Attorney's office regarding a CFIT examination. There have been on issues of intimidation reported to Human Resources by Victim Services or the Victim Services Program Manager in years.

Based on the foregoing, CAPMC does not believe there has been any measureable increase in employees or witness intimidation during court appearances. In fact, there have been surprisingly few incidents over the past several years.

5. **F-5 The Number of Sexual Assault Victims Have Increased Dramatically**

The Report states that the "Victim Services program has seen an increase in the number of services for victims of sexual assault. Based on statistics provided by Victim Services, the need for victim services for sexual assault dramatically increased over 800 percent between 2014 and 2016."

In the above-mentioned interview with a recently-retired Victim Services coordinator who would have knowledge and responsibility for the tracking and reporting of sexual assaults, she confirmed that there has not been a substantial increase in the number of services for victims of sexual assault and that the need for victim services for sexual assault did not increase 800% from 2014-2016. Based on the information available to her during those time periods, sexual assaults during that time period had largely leveled off and there has certainly not been any significant increase, certainly not more than 10% since 2014.

As far as services actually provided by CAPMC to sexual assault victims—services that are not exclusively provided to Madera County residents so it is not necessarily representative of an increase in sexual assaults in Madera County, the numbers are:

**Fiscal Year**

2014-15 – Victim Services served 232 sexual assault victims.

2015-16 – Victim Services service served 288 sexual assault victims

This was an approximate 24% increase from 2014 through 2016 but, as noted above, the increase is not necessarily attributed to an increase in sexual assaults in Madera County as those individuals can and do come from neighboring areas, it may be that the program is more visible, or simply a function of additional individuals seeking services.

6. **F-6 No Dedicated Funding Specifically Related to CFIT Activity**

CAPMC *does* indeed have dedicated funding specifically related to CFIT activity. It is just through Community Service Block Grant ("CSBG") funds and not

through direct funding from the National Childhood Alliance as it often places significant limitations, terms and conditions on the use of funds obtained from it.

The dedicated CFIT funds CAPMC received from CSBG for 2019 were \$122,683.00 of the total \$279,073 approved by the Board of Directors on December 13, 2018. Notably, the funds for 2019 included an allocation for a CFIT Specialty Advocate that is responsible for arranging CFIT interviews, maintain National Children's Alliance Accreditation and to work with the community and multidisciplinary team.<sup>7</sup>

CAPMC was also eligible for \$30,000.00 in additional CSBG discretionary funds for 2019 and on June 5, 2019 the Board voted to approve the use of a portion of these additional funds to provide a training in CFIT interview techniques (to be offered in November 2019 and March 2020) with a focus on interviewing children of alleged sexual assault and/or physical abuse.<sup>8</sup>

It has long been CAPMC's preference to seek funds for CFIT activities through CSBG grants as they have much less funding terms, limitations and conditions, and the agency can choose to use these dedicated CFIT monies from the CSBG funds where most needed in CFIT activities.

**7. F-7 CAPMC and the Department of Social Services Work Well Together**

CAPMC appreciates that the Grand Jury recognizes the excellent working relationship that CAPMC has with the DSS. It has been a long-established relationship and both CAPMC and DSS personnel work hard to maintain this relationship as they have a number of coordinating and related activities that jointly benefit various at-risk groups and individuals in Madera County.

**C. CAPMC Response to Other Statements in Report**

**1. The Strengthening Families Program**

The Report noted in page 5 that the Strengthening Families Program service-delivery site was visited and the program publications provided by CAPMC "are geared toward a verbal, reading audience. Most publications are reader-intensive and the

<sup>7</sup> See approved minutes of the December 13, 2018 Board meeting which are enclosed as Exhibit B.

<sup>8</sup> See June 5, 2019 Board Minutes, Report to Board of Directors and May 23, 2019 CSBG Discretionary Budget Narrative attached as Exhibit C.

vocabulary may be beyond the target audience. Those with limited reading abilities need audio-visual text in order to access and understand CAPMC publications.”

While CAPMC appreciates these comments and that the Strengthening Families materials consist detailed manuals and workbooks that are somewhat reader-intensive, those accompany audio/visual lessons on the Home-Use DVD Version that is age-appropriate (a copy of the version geared towards ages 7-17 accompanies the original of this response), which ameliorates the reader-intensive aspects of the program and works cohesively with the written materials.

Of further note is that fact that Strengthening Families program was *not* created by CAPMC nor are the Strengthening Families materials and manuals CAPMC publications.<sup>9</sup> The Strengthening Families Program (SFP) is a nationally and internationally recognized parenting and family strengthening program for high-risk and general population families. It is an evidence-based family skills training program found to significantly improve parenting skills and family relationships, reduce problem behaviors, delinquency and alcohol and drug abuse in children and to improve social competencies and school performance. Evidence has further shown that child maltreatment also decreases as parents strengthen bonds with their children and learn more effective parenting skills.

The evidence-based SFP for high-risk families was developed and tested in the mid 1980s by Dr. Karol L. Kumpfer on a NIDA research grant with children of substance-abusing parents. Subsequent randomized control trials have found similar positive results with families in many different ethnic groups. Both culturally adapted versions and the core version of SFP have been found effective with African-American, Hispanic, Asian, Pacific Islander, and First Nations families. SFP is currently in 36 countries.

In order to make SFP skills available to every family, the DVD mentioned above was developed to have ten 30-minute SFP lessons, plus an introductory segment that discusses how the teen brain develops. Handouts can be printed off the DVD or from the website. As with CAPMC, the program can be used in a clinic or agency setting with a trained Discussion Leader or Family Coach. It has also been used throughout the United States as part of a middle school health class curriculum with parent-child homework assignments, and in some schools has helped lower 8th grade binge drinking 50% in one year.

<sup>9</sup> An overview of the program is attached as Exhibit D.

The latest version of the materials were developed and pilot-tested over 30 times with high risk families with excellent results, so while somewhat reader-intensive, the program has shown to be a demonstrated success for target populations like those served by CAPMC. This new universal version of SFP has lessons for parents, children, teens, and a family practice session. It teaches the same research-proven skills as the original SFP, with added material on mindfulness, the impact of alcohol and drugs on the developing teen brain and the parenting skills needed to prevent it.

## 2. Access to Head Start Sites

There is a comment on page 4 of the Report that the visit to facilities were "pre-selected" by CAPMC staff and interaction with those operating the various facilities was limited. There is a specific reference to the fact that at each of the Head Start facilities visited the "children were at naptime, and the MCGJ met a few of the staff at work," implying that perhaps CAPMC was purposeful in limiting the visits and interactions with staff.

For clarification purposes, CAPMC wanted to make sure it was understood that the Grand Jury did not request to visit any program sites, CAPMC offered at its own initiative to schedule site visits during the meeting with members of the Grand Jury to provide a visual understanding of some of the services offered by CAPMC and clients served by the various departments. By the time the Grand Jury was ready to visit the Head Start sites it was time for naps. This was not purposeful but a function of the timing of the Grand Jury's visit. As parents know, infants sleep whenever they choose to do so, while the scheduled naps for toddlers at the Head Start centers is 11:30 a.m. and pre-school children are put down for a nap around noon.

It is significant to know, however, that visits to a Head Start center at any time is limited by federal and California law and visits can have only minimal (or no interaction at all) unless the visits meet with requirements to volunteer and work at a child care center. These requirements include:

1. Evidence of Required immunizations – MMR, TDaP, Flu, and TB test;
2. DSS Clearance -- Department of Social Service Clearances, including fingerprinting and clearance by

the United States Department of Justice and  
California Community Care Licensing Division.

Consequently, even if the children had not been napping any interactions with staff or children would have been limited as a matter of law.

**D. Response to Grand Jury Recommendations**

**1. R-1 By January 1, 2020, CAPMC Promote Services Through Various Forms of Social Media and Other Community Venues**

CAPMC has and will continue to promote its serves—generally by program—through social media sites, regularly updating the agencies online presence and website, community venues, the distribution of program flyers to government agencies, educational institutions, non-profits, health clinics and systems, and other organizations who serve CAPMC's targeted and at-risk populations, participation in community events, etc. as it has been doing for years.

CAPMC will also look at the possibility of updating job description of one or more employees in the various programs to have responsibility for promotional efforts, including having a more high-profile social media and online presence.

**2. R-2 By January 1, 2020, CAPMC update their Resource Guide**

CAPMC has no designated funding to update the Resource Guide nor is it aware of any such funding opportunities. As detailed above, such information becomes quickly outdated more than ever. Like telephone books, telephone directory assistance, the Yellow Pages, etc., such resources that were once critical for access to services and companies are now largely obsolete because online searches through sites such as Google yield results more quickly and accurately—and once found, one click or the press of a finger on the screen—can make the call to the service or organization in question. CAPMC has found that nearly everyone who has a need to access such services have a cell phone or Internet access available to them including, without limitation, the poor, farmworkers (including migrant farmworkers, the undocumented and the homeless.

As a result of the above, plus the cessation of funding to continue to update the Resource Guide, CAPMC determined that it would not be an effective expenditure of CAPMC's limited resources to do so in the age of Google and other online search engines and directories.

**3. R-3 By January 1, 2020, CAPMC Re-Establish the Gang Task Force**

As detailed above, the Madera County Gang Task Force was established through the County of Madera. CAPMC played no role in the formation or the disbanding of the task force and does not have the ability, nor is it in the position, to re-establish the Gang Task Force.

While such task forces can be a force for good—and CAPMC certainly supported the task force and would participate if Madera County re-established it—CAPMC is unable on its own to re-establish the task force.

**4. R-4 By January 1, 2020, CAPMC Coordinate a Plan to Work with Law Enforcement and the Courts for Training Staff on How to Recognize and Defuse Gang Intimidation**

CAPMC—particularly Victim Services—already has an established collaborative relationship with law enforcement in Madera County and Victim Services Advocates as well as processes and mechanics in place to recognize intimidation and take action as appropriate. This includes including contact with court personnel (particularly court bailiffs), law enforcement and, where needed, taking action to obtain restraining orders to protect employees and others.

Nevertheless, CAPMC will continue to look for ways to decrease the risks and incidents of intimidation and harassment related to gang activities and attempts at intimidation.

**5. R-5 By January 1, 2020, CAPMC Increase Efforts to Address the Community Issues for the Needs of Victims of Sexual Assault and Human Trafficking by Review and Creating New Strategies for Victim Prevention and Assistance**

Such increased efforts continue to be part of the mission of the Victim Services program at CAPMC and CAPMC is fully committed to looking for meaningful ways to increase efforts to assist in the prevention of sexual assault and human trafficking. CAPMC will continue to review and work with other community

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stakeholders (law enforcement, health care systems and hospitals, government agencies, etc.) to create new strategies for victim prevention and assistance.

**6. R-6 By July 1, 2020-2021 Budget, CAPMC Secure Funds and Include a Line Item for Expenses Attributed Specifically to CFIT Activity**

CAPMC has secured dedicated funding specifically related to CFIT activity through CSBG funds and will continue to do so. The dedicated CFIT funds CAPMC received from CSBG for 2019 were \$122,683.00 of the total \$279,073 approved by the Board of Directors on December 13, 2018. CAPMC also sought and became eligible for \$30,000.00 in additional CSBG discretionary funds for 2019.

CAPMC will continue to secure dedicated funds attributed to CFIT activities in such a way that CAPMC has the discretion to use those funds engaging in CFIT activities it needs most critical and appropriate.

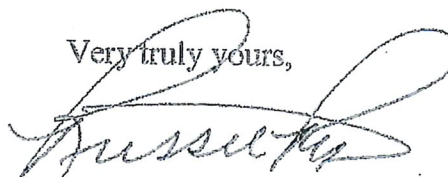
**7. CAPMC and DSS Continue to Have a Positive Relationship**

Both CAPMC and DSS are committed to strong and positive working relationship between the agencies and will continue to work together to provide the best possible services and experiences to the populations they serve, both separately and jointly.

CAPMC appreciates the Grand Jury's review of CAPMC and hopes that this provides some clarification as to what was observed as part of this review and the findings and recommendations made by the Grand Jury.

CAPMC would be happy to provide additional information or a further response as may be requested by the Grand Jury, and sincerely appreciates the jury's service and review of CAPMC's activities.

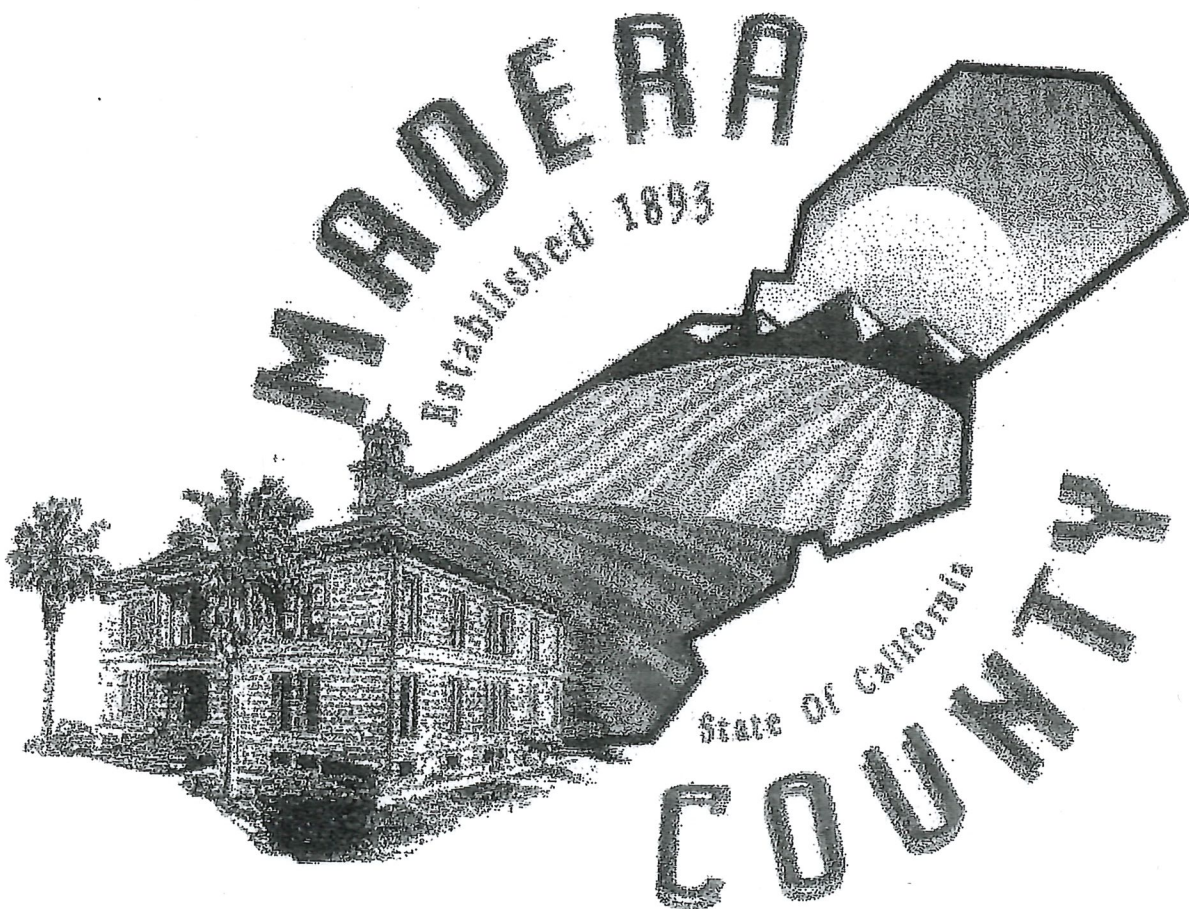
Very truly yours,



Russell K. Ryan

**EXHIBIT A**

# Resource Guide for the County of Madera



\*Resource Guide for the City of Madera has been created by Community Action Partnership of Madera County. The City of Madera is in no way responsible for the contents that are found in this guide.

\*\* Resources are subjected to change, if you are seeking services please contact appropriate agency regarding services and hours of operation.

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Last Updated 8/3/2016

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**Resources for the City of Madera**

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**Child Care**

**Community Action Partnership of Madera County (CAPMC)**

**Child Care Alternative Payment Program:** ..... 559-661-0779  
Subsidized child care for eligible families

**Community Action Partnership of Madera County (CAPMC)**

**Child Care Resource and Referral Program:**..... 559-675-8469  
Free child care referrals for parents and child care providers & information on choosing quality care; training opportunities for providers, parents, and students; information on becoming a licensed child care provider; resource room with educational resources

**Migrant Alternative Payment Program:** .....559-675-4019  
Subsidized childcare for eligible migrant workers

**Child Welfare & Protective Services:**..... 559-675-7829

**24 Hour Hotline:** .....1-800-801-3999

Information and referral of Child or Adult Abuse/Neglect and reporting, including 24-hour emergency response

**Recreational Activities for Families**

**City of Madera Parks and Community Service:** ..... 559-661-5495  
Adult/Children's sports, Skate Park, festivals, seasonal and events

**John Wells Recreational Youth Center:** ..... 559-661-5495  
After school programs, Sports programs, K-9 kids summer and winter camps, Swim lessons

**Pan American Community Center:**..... 559-675-2095  
After school programs Fridays, Senior programs, Teen Programs, Karate Wed nights

**City of Chowchilla Parks and Community Services** ..... 559-665-2630

**Oakhurst Community Center** ..... 1-559-683-2290

**Coarsegold Community Center** ..... 1-559-683-7953

## Children with Disabilities

- Madera County Office of Education and Special Education:** .....559-673-6051  
Local plan area (SELPA)
- Blind Babies Foundation** .....559-353-6420  
Blind Babies Foundation provides family-centered services to support the child's optimal development and access to the world.
- Valley Children's Hospital Charlie Mitchell Pediatric Clinic:** ..... 559-353-6425  
Specializing in pediatrics for children with developmental disabilities
- California Children's Services (CCS):** .....559-675-4945  
Madera County services that connect children w/special health care needs to health care providers
- Central Valley Regional Center (CVRC):** .....559-276-4300  
Coordinates resources and services for adults and children with developmental disabilities
- Social Security Office:** .....1-877-405-1453
- State Department of Rehab:** .....559-662-4577 or 209-726-6529  
Madera County Workforce Assistance Center; To make appointment call .....559-662-4500
- In Home Supportive Services (IHSS):** .....559-662-2600  
Provides assistance to those eligible aged, blind and disabled individuals (including children)
- Child Health & Disability Program (CHDP):** .....559-675-7608  
Qualifying Medical Exams for Children
- Madera Unified School District Special Education Department:** .....559-675-4500  
Coordinates special education programs & Response to Intervention (RTI) strategies
- Ronald McDonald House:** .....559-447-6770  
For families with chronically ill or terminally ill children
- Children's Hospital Central California - Medical Genetics/Metabolism Dept.:** .....559-353-6400  
Medical evaluations & coordination of care for multiple-handicapped children (Hmong, Spanish)
- Children's Hospital Central California – Physical & Occupational Therapy:** ..... 559-353-6800  
Services for children with developmental delays, decreased mobility, and other physical, neurological, and/or sensory impairments. (Cambodian, Hmong, Lao, Sign, Spanish)
- Bridges:** .....559-221-2330  
Assisting transitional high school students with developmental disabilities ages 16-24 yrs.

## Children with Disabilities Continued

**Madera County Healthy Start (Gould Educational Center)**..... 559-674-0915  
Provides a range of special education services for gifted and talented students, it also offers a variety of programs and services for children with disabilities and their families.

### Early Education Programs

**Madera Unified School District State Preschool Program:** ..... 559-662-3861  
Public preschool program

**Community Action Partnership of Madera County (CAPMC) Head Start Program:** ..... 559-673-0012  
Free preschool program for income eligible children ages 3-4.9 years

**Community Action Partnership of Madera County (CAPMC) Migrant Head Start:** ..... 559-673-0012  
Free preschool program for family's w/ children 6 weeks to 5 years

**Community Action Partnership of Madera County (CAPMC) Early Head Start**..... 559-673-0012  
Birth to three years of age offering school readiness programs

**First 5 Family Resource Center (FRC):** .....559-661-5155  
Events, activities, trainings, classes & a variety of family support for families with children ages 0-5

**Madera Child Development Preschool Program:** ..... 559-674-1972  
Madera Coalition for Community Justice-State funded preschool program for children ages 3-4yrs.

**Madera Center Community College:** ..... 559-675-4102  
Child Development Learning Center

**Madera County Office of Education Early Start Program:** ..... 559-674-0915  
Early intervention services; family resource library; parent support group

**Indiana Spring Children's Center** ..... 559-683-7654  
Eastern Madera County

**Joyful Noise Pre-school** ..... 559-683-8663  
Eastern Madera County

**Sandcastles Pre-School**..... 559-658-7320  
Eastern Madera County

**Bass Lake ESD Rivergold Elementary** ..... 559-658-7566  
Eastern Madera County

## Education Programs

<b>Golden Valley Unified School District</b>	
District Office: .....	559-645-7500
<b>Chowchilla Elementary School District: .....</b>	<b>559-675-7766</b>
Assistance with school site location and contacts information	
<b>Chowchilla Union High School District .....</b>	<b>559-665-1331</b>
<b>Yosemite Unified Bass Lake School District.....</b>	<b>559-683-8801</b>
<b>Alternative Education Programs</b>	
<b>Furman High School: .....</b>	<b>559-675-4482</b>
Independent study program; referral required by school counselor or administrator	
<b>Eastin-Arcola High School(Continuation School): .....</b>	<b>559-674-8841</b>
<b>Madera Adult School: .....</b>	<b>559-675-4425</b>
Career & Technical Education, High School Diploma, General Education Development	
<b>Enterprise Secondary School .....</b>	<b>559-661-3570</b>
<b>Apollo Elementary School .....</b>	<b>559-661-3570</b>
<b>Gateway School: (Continuation School).....</b>	<b>559-665-1331 x245</b>
<b>Adult Education: .....</b>	<b>559-665-5683</b>
<b>Pioneer Technical Center Discovery.....</b>	<b>559-665-3204</b>
9-12 Secondary School	
<b>Pioneer Technical Center Challenger Elementary.....</b>	<b>559-665-3204</b>
4-8 Secondary School	
<b>Charter Schools</b>	
<b>Sherman Thomas Charter School: .....</b>	<b>559-674-1192</b>
K-8 Charter School	
<b>Ezekial Tafoya Alvarado Academy: .....</b>	<b>559-675-2070</b>
K-8 Charter School	
<b>Madera County Independent Academy (MCIA): .....</b>	<b>559-662-4640</b>
K-12 home school students and K-12 independent study students	
<b>Pioneer Technical Center: .....</b>	<b>559-664-1600</b>
Charter school 7-12 grade; Vocational classes – computer, construction, criminology	

**Education Programs Continued**

- Mountain Home Charter .....559-642-1422
- Evergreen High School.....559-683-5544
- Glacier High School .....559-642-4640
- Cedar Continuation High .....559-877-6209
  
- Enrichment Programs**
- Madera County Office of Education: .....559-662-3837
- Club YES Afterschool Enrichment Program: .....559-675-4500 ext. 246  
Grades K-8; Check with your local school site to enroll
- Portable Assist Study Sequence (PASS): ..... 559-674-4444 ext. 1140 or ext.1106  
High School credit recovery assistance for migrant education; must be referred by counselor
- Foster/Homeless Education Support Services: ..... 559-662-3842
  
- Higher Education**
- Madera Community College Center: .....559-675-4800
- California State University of Fresno (CSUF): .....559-278-4240
- University of California, Merced (UC Merced): .....209-228-4400

**Public Guardian Services**

- Public Guardian Office: .....559-675-7766
- Conservatorship of medical & financial services & assistance with payee services

## Teen Resources

### Job Readiness/Career Development/Independent Life Skills Classes

**Kings View: Skills for Success:** .....559-675-0105  
Afterschool work program for youth 14-18 & Employability work program for youth 18-21

**Madera Adult School:** .....559-675-4425  
Career & Technical Education, High School Diploma, General Education Development

**Pioneer Technical Center:** .....559-664-1600  
Charter school 9-12 grade; Vocational classes – computer, construction, criminology

**Madera Community College Center:** .....559-675-4800

**Oakhurst Community College Center:** .....559-683-3940

**Madera Police Department Explorers Program:** .....559-675-4200  
For youth ages 14-18 interested in pursuing a career in law enforcement

**Madera County Sheriff's Department Explorers Program:** .....559-675-7769  
For youth ages 14-18 interested in pursuing a career in law enforcement

### Pregnancy Prevention/Parenting Services

**Adolescence Family Life Program:** .....559-675-7893  
Assistance to teen parents; prenatal & health education and health services

**Cal-Learn:** .....559-675-7893  
Assistance with child care, transportation & educational expenses for pregnant & parenting teens to attend & graduate from high school or its equivalent; available at MHS & Eastin-Arcola

**Cal-SAFE (MUSD):** .....559-675-4003  
School program for expectant & parenting teens and their children; avail at MHS, MSHS & Eastin-Arcola

**Teen Parenting Classes:** .....559-441-2745  
Free Class; Call for schedule; provide by Public Health Department

**Teen Success/Planned Parenthood:** .....559-441-2732  
Support group meetings for teen parents & pregnant teens in high school

### Recreational

**John Wells Recreational Youth Center:** .....559-661-5495  
Afterschool programs, T-ball, youth basketball, K-9 winter & summer camps, swim lessons

**Madera Youth Sports Programs:** .....(559) 661-5495 ext. 305/661-5489  
Youth learn the fundamentals and strategies of sports and sportsmanship

### Counseling/Mentoring

**Behavioral Health Services (Juvenile AOD)** ..... 559-673-3508.

## Parenting

### Community Action Partnership of Madera County (CAPMC)

Parenting Programs: .....559-675-5746

*Strengthening Families Program* - Parenting classes provided in a group or individual session; English & Spanish classes available; child care provided.

First 5 Family Resource Center .....559-661-5155

Assistance to high risk families through multidisciplinary case planning & management

Doors of Hope Pregnancy & Resource Center: .....559-662-8629

Free & Confidential, Testing, Pregnancy/Parenting Center, Counseling, Adoption Referral

Doors of Hope Men's Group: .....559-662-8629

First time fathers support group. How to be a better father

Maternal Adolescent Child Health (MACH): ..... 559-675-7893

Health assessments, screening & education through Home Visitation Programs, for pregnant or parenting parents, Teens & Adults; help with accessing health services

Proud Parenting: ..... 559-675-4970 x539

Teen and Young Adult parents ages 14-25

Nurturing Parenting Program: ..... 559-673-3508

Evidenced based; 10 Week Parenting course

Programa Crianza de Cariño: .....559-673-3508

Culturally based: 10 Week Parenting course in Spanish (Clases en Español)

Child Abuse Prevention Council (CAPC): .....559-232-9753

*Staying Connected with Your Teen & Supporting Children Exposed to Domestic Violence*; offered during Spring & Fall, call for specific dates

Teen Success/Planned Parenthood: .....559-441-2745

Support group meetings for parenting & pregnant teen moms 12-18yrs old

Family Builders Foster Care, Inc. .... 559-248-0395/ 1-800-721-3313

Recruiting foster families to provide a healthy home environment for foster kids

National Parent Helpline: .....1-855-4A-PARENT (1-855-427-2736)

Available in Spanish & English; [www.nationalparenthelpline.org](http://www.nationalparenthelpline.org)

Boys Town National Hotline: .....1-800-448-3000

Short term crisis counseling, provide parenting resources, suicide prevention hotline for all ages

## Health Services

<b>Children's Hospital Central California:</b> .....	559-353-3000
<b>Madera County Public Health Department:</b> .....	559-675-7893
Wide variety of health & education programs for individuals, families & teens	
<b>Madera County Public Health Department Child Health &amp; Disability Program (CHDP):</b> .....	559-675-7608
Qualifying medical exams for children in low income families	
<b>Madera County Public Health Department Preventive Health Care for the Adults Program (PHCA):</b> .....	559-675-7608
<b>Darin M. Camarena Health Center:</b> .....	559-664-4000
<b>HIV Program:</b> .....	559-675-7893
HIV testing, case management, referrals, rental assistance, medical transportation, food, HIV medical care	
<b>Hinds Hospice:</b> .....	559-674-0407
Provides hospice care services in both the Hinds Hospice Home and in a patient's own home environment	
<b>Immunization Clinics:</b> .....	559-675-7893
Immunizations offered to low-income families; Call for schedule	
<b>Madera Community Hospital Clinic:</b> .....	559-675-5530
<b>Ranchos Family Health Services:</b> .....	559-645-4191
<b>Planned Parenthood:</b> .....	559-675-1133
<b>Madera County Department of Social Services (DSS):</b> .....	559-675-2300
Medi-Cal and Denti-Cal	
<b>Medi-Cal for Families</b> .....	1-800-880-5305
<b>Golden Living Center</b> .....	559-665-4826
Convalescent Home in Chowchilla	
<b>Chowchilla Memorial Healthcare District</b> .....	559-665-3781
<b>San Joaquin Valley Rehab Hospital</b> .....	559-658-2711
40232 Junction Dr Oakhurst, CA 93644	
<b>Oakhurst Healthcare &amp; Wellness Centre</b> .....	559-683-2244
40131 CA-49, Oakhurst, CA 93644	

## Adults with Disabilities

- Central Valley Regional Center (CVRC):** .....559-276-4300  
Coordinates resources and collaborates with other agencies to develop the best services for adults and children with special needs
- Social Security Office:** ..... 1-877-405-1453
- State Department of Rehab:** ..... 559-662-4577 or 209-726-6529  
Madera County Workforce Assistance Center. To make appointment call ..... 559-662-4500
- In Home Supportive Services (IHSS):**..... 559-662-2600  
Provides assistance to those eligible aged, blind and disabled individuals (including children) who are unable to remain safely in their own homes without assistance
- Community Integrated Work Program:** ..... 559-673-5174  
Vocational training for Developmentally Disabled adults at No Cost; Job Coaching;  
Referral must come from CVRC
- Resource for Independence Central Valley (RICV):** ..... 559-221-2330  
Independent Living Skills for individuals with developmental disabilities
- Bridges:** ..... 559-221-2330  
Independent Living Skills for transitional high school youth and young adults with developmental disabilities ages 16-24 yrs.
- Adult Protective Services 24 Hour Hotline:** ..... 1-800-801-3999  
Information and referral of Child or Adult Abuse/Neglect and reporting, including 24-hour emergency response
- California State Disability:** ..... 1-800-480-3287  
**En Español:** ..... 1-866-658-8846

## Veteran Services

- Madera County Veteran Services Office:** .....559-675-7766  
Assistance with presenting and pursuing any claim in establishing the veteran's right for benefits provided by law
- Veterans Medical Clinic** .....559-683-5300
- Veterans Transportation System (DAV)**.....559-658-5399  
Transportation for Disabled American Veterans

## Food and Clothing Resources

Call for distribution dates, times, and locations and qualifications

- Madera Community Food Bank:** ..... 559-674-1482  
Commodities; Emergency Food Assistance; Community Assistance Program (CAP); Senior Nutrition Assistance & Produce Program (SNAPP)
- Madera Rescue Mission:** ..... 559-675-8321  
Breakfast and Dinner
- CalFresh Program:** ..... 559-675-2300  
Formerly Food Stamps & presently known as Supplemental Nutrition Assistance Program (SNAP)
- Meals on Wheels:** ..... 559-661-5495  
Provides low cost nutritious meals for the elderly, homebound, or disabled
- Hope House:** ..... 559-664-9021  
Support Groups, laundry facilities, showers, recovery groups, etc.
- Holy Family Table Soup Kitchen:** ..... 559-673-3179  
Open daily/Breakfast
- Women Infants and Children (WIC):** ..... 559-675-7623  
Supplemental foods & nutrition education for low-income pregnant, breastfeeding, and non-breastfeeding postpartum women, & children 0-5 yrs.
- Madera Coalition for Community Justice:** ..... 559-661-1879  
Food & clothing distributions done at Trinity Lutheran Church on Fridays 3-6:30pm
- Saint Vincent de Paul:** ..... 559-673-3881  
Food & Clothing; Must present a voucher; Call Love Inc. for a voucher
- Central Valley Opportunity Center (CVOC):** ..... 559-662-4574  
Food Voucher for families which 50% of income comes from farm
- Seamless Summer Feeding/Madera Unified School District:** ..... 559-675-4546  
Summer program only; call for qualifications and locations
- Love Inc.:** ..... 559-674-4580  
Connect clients w/ providers & resources clothing, food, furniture, transportation; based on need
- United Way of Madera:** ..... 559-224-5710
- Valley Harvest Church:** ..... 559-665-2613  
Food Pantry. Weekly; must show ID and 2 verifications of Chowchilla address
- Manna House of Oakhurst** ..... 559-683-6262  
Helping community members in need of basic living supplies
- Oakhurst Counseling Center:** ..... 559-683-4809

## Housing

- Housing Authority of City of Madera:** .....559-674-5695  
Provides low cost public housing, Section 8 certificate for subsidized rent payments for those living in the private sector, housing for senior citizens and farm labor housing
- Madera Rescue Mission:** ..... 559-675-8321  
Provides shelter for homeless males, females and children; clothing for the needy & three meals daily
- Homeless Program/Department of Social Services:** .....559-675-2300  
Provides clients with temporary shelter & assists them in securing permanent housing
- Shunammite Place Permanent Supportive Housing Program:** .....559-664-8212  
Provides permanent supportive housing for chronically homeless women with disabilities
- Central Valley Opportunity Center (CVOC):** ..... 559-662-4574  
Assistance with rent to Farm labor workers
- Mana House (Eastern Madera)** ..... 559-683-6262

## Alcohol and Drug Treatment

- Madera County Behavioral Health:** .....559-673-3508  
Mental Health and Substance Abuse Counseling & Services 24 HR Crisis Line: .....1-888-275-9779
- Madera Counseling Center:** .....559-665-2947  
Alcohol/ Other Drug (AOD) Treatment & Prevention services (men only)
- Family Treatment Center:** ..... 559-675-7920  
(Woman & Juvenile AOD)
- Tobacco Prevention Program:** .....559-675-7839  
Public Health Department
- Other Alcohol and Drug Program Information:** [www.adp.ca.gov](http://www.adp.ca.gov) .....1-800-879-2772

## Breastfeeding Support

- La Leche League:** [www.llli.org](http://www.llli.org) ..... 1-800-525-3243
- Madera County Public Health Department/Woman, Infants and Children (WIC):**..... 559-675-7623

## Employment

**Madera County Workforce Assistance Center** ..... 559-662-4500  
Development Center for anyone looking for employment; training and supportive services

**Central Valley Opportunity Center (CVOC):** ..... 559-662-0100  
(CVOC) Career Counseling, ESL classes, Job assistance, other social services for migrant or seasonal farm workers

**Employment Development Department(EDD):** ..... 1-800-300-5616  
Unemployment insurance & job service information

**Madera Adult School:** ..... 559-675-4425  
Career & Technical Education, High School Diploma, General Education Dev.

**Yosemite Adult School** ..... 559-683-8801 ext. 336

## Libraries

Public library, children's books, story hours, puppeteer show

**Madera Branch:** ..... 559-675-7871

**Madera Ranchos Branch:** ..... 559-645-1214

**Chowchilla Branch** ..... 559-665-8615

**Oakhurst Branch Library** ..... 1-559-683-4838

**North Fork Branch Library** ..... 1-559-877-2387

## Domestic Violence Assistance

**Community Action Partnership of Madera County (CAPMC)**

**Victim Services Center (VSC):** ..... 559-661-1000

Confidential support for victims of Domestic Violence with emergency shelter, classes, support groups,  
& assistance in completing restraining orders 24-hour hotline: ..... 1-800-355-8989



CAPMC Victim Services

**Lideres Campesinas:** ..... 559-661-4776/661-1734

Assistance & referral for field workers that are victims of domestic violence, sexual assault, & human trafficking; & information regarding the dangers of pesticides

**National Domestic Violence 24 hour Hotline:** [www.thehotline.org](http://www.thehotline.org) ..... 1-800-799-7233

### Counseling Services

- Comprehensive Counseling Services:** .....559-661-7574  
Batterers Treatment, Anger Management, Substance Abuse, Domestic Violence, Parenting/Child Abuse, Sex Offender Treatment, Sexual Assault Survivors counseling, Family & Marital counseling, Victims of Crime; services offered to adults & minors
- Madera County Behavioral Health:** .....559-673-3508  
Mental Health and Substance Abuse Counseling & Services 24 HR Crisis Line: .....1-888-275-9779  
Specialized programs for families, children involved in DSS/CWS services/ mental health, domestic violence, alcohol & drug  
Services for CalWorks recipients, services for adults, youth, and older adults.
- Angel Babies: Hind's Hospice:** ..... 209-383-3123  
Bereavement support program/infant loss support program; Spanish speaking only; home visitation
- Chowchilla Recovery Center** .....559-665-2947  
Outpatient mental services for children, adults and families
- Oakhurst Counseling Center** .....559-683-4809
- Cornerstone Family Counseling Services** .....559-641-6321

### Energy Assistance:

- Community Action Partnership of Madera County (CAPMC)**  
**Community and Family Services:** ..... 559-673-9173  
LIHEAP Energy Assistance or Weatherization; assistance with REACH application
- Central Valley Opportunity Center (CVOC):** ..... 559-662-4574  
PG&E Assistance to Farm labor workers
- PG&E Energy Partners:** [www.pge.com/energypartners](http://www.pge.com/energypartners) .....1-800-989-9744

### Other Community Services

- Madera County Department of Social Services (DSS):** .....559-675-2300  
Cash aid & Financial Subsidies
- Love Inc.:** [www.maderaloveinc@sbcglobal.net](mailto:www.maderaloveinc@sbcglobal.net) .....559-674-4580  
Connecting clients with providers & resources based on their need; services such as clothing, food, furniture, transportation, etc.
- Family Builders Foster Care, Inc.:** ..... 1-800-721-3313  
Recruiting foster families to provide a healthy home environment for foster kids

Legal Assistance

- Madera County Superior Court: .....559-416-5599
- California Rural Legal Assistance (CRLA): .....559-674-5671
- Madera Municipal Court: .....559-416-5525
- Madera County District Attorney: .....559-675-7726
- Madera County Public Defender: .....559-674-4696
- Self Help Family Law Center: .....559-675-5161
- Main Courthouse: .....559-416-5599
- Family Court Services: .....559-416-5560
- Madera County Child Support: .....1-866-901-3212
- Juvenile Court: .....559-416-5580

Law Enforcement

- California Highway Patrol: .....559-675-1025
- City of Madera Police Department: .....559-675-4200
- Crime Tip Hotline: .....559-675-4242
- Madera County Probation Department: .....559-675-7739
- Madera County Sheriff's Department: .....559-675-7769
- City of Chowchilla Police Department .....559-665-8600

Fire

- Madera Fire Department: .....559-661-5499
- Madera Fire Marshall: .....559-661-5191
- Chowchilla Fire Department.....559-665-8600

## Corrections

Madera County Department of Corrections: .....	559-675-7885
Madera County Probation Juvenile Services Division: .....	559-675-4970
Madera County Probation Administrative/Investigative Unit: .....	559-675-7739
Madera County Juvenile Detention Facility: .....	559-675-7899
Probation Adult Services Division: .....	559-675-6739
Madera County Jail: .....	559-675-7951

## Helplines

Child Welfare & Adult Protective Services 24 Hour Hotline: .....	1-800-801-3999
Information and referral of Child or Adult Abuse/Neglect and reporting, including 24 hour emergency response	
Behavior Health 24-hour Hotline: .....	1-888-275-9779
National Domestic Violence 24 Hour Hotline: .....	1-800-799-7233
National Parent Helpline: .....	1-855-4A PARENT (1-855-427-2736)
10 a.m. PST - 7 p.m. PST - M-F (available in Spanish and English) <a href="http://www.nationalparenthepline.org">www.nationalparenthepline.org</a>	
Poison Control Center Helpline: .....	1-800-876-4766
Boys Town National Hotline: .....	1-800-448-3000
Short term crisis counseling, provide parenting resources, suicide prevention hotline for all ages	
Suicide Prevention Hotline: .....	1-888-506-5991
The Central Valley Suicide Prevention Hotline, free and confidential service	
Emergency Food Line.....	1-877-457-9663
Gay and Lesbian Hotline .....	1-800-373-2227
Suicide Hotline .....	1-800-784-2433

## Senior Services

- Frank A. Bergon Senior Center:** ..... 559-673-4293  
Provide health screening, tax assistance; refer legal assistance, social and recreational activities
- Pan American Community Center:** ..... 559-675-2095  
Provide health screening, tax assistance; refer legal assistance, social and recreational activities
- Hospice of Madera County:** ..... 559-674-0407  
Provide medical, emotional and spiritual support; provide home health care
- Madera Adult Day Care:** ..... 559-675-3119  
Services family caring for seniors, social and recreational activities for seniors with special physical and emotional needs
- SER-Jobs for Progress Senior Training Program:** ..... 559-452-0881  
Provide paid training opportunities for individuals 55 years or older to develop new skills while training at Host Agency Sites
- Social Security Office:** ..... 1-877-405-1453
- Adult Protective Services 24 Hour Hotline:** ..... 1-800-801-3999  
Information & referral of Adult Abuse/Neglect & reporting, including 24-hour emergency response
- In Home Supportive Services (IHSS):** ..... 559-662-2600  
Provides assistance to those eligible aged, blind and disabled individuals (including children) who are unable to remain safely in their own homes without assistance
- Senior Citizen Services:** ..... 559-661-5495  
Targets family caregiver caring for a person who is 60 or older; Services include support groups, education, counseling, legal
- Meals on Wheels:** ..... 559-661-5495  
Provides low cost nutritious meals for the elderly, homebound, or disabled
- Madera Community Food Bank:** ..... 559-674-1482  
SNAPP Program – Senior Nutrition Assistance & Produce Program
- Fresno-Madera Area Agency on Aging (FMAAA):** ..... 559-600-4405  
Family care-giver program, case management, senior programs, nutrition programs
- Health Insurance Counseling and Advocacy Program (HICAP):** ..... 559-224-9117
- Madera County Public Health Department**  
**Preventive Health Care for the Adults Program (PHCA):** ..... 559-675-7608
- Chowchilla Senior Center** ..... 559-665-8647

## Senior Services Continued

Oakhurst Board & Care-Elderly ..... 559-642-8803

## Head Start/Preschool Programs

Community Action Partnership of Madera County (CAPMC): ..... 559-673-0012  
Free preschool program for eligible children

### Madera/Merced/Migrant/Seasonal Head Start

Locations provide free services in 10 centers in Madera and Merced Counties. Services are provided to children from 6 weeks to 5 years of age. Centers are open from 8 to 10 hours. Families must meet the following requirements: More than 50% of the income must be from agriculture and proof of residency must be provided.

Sierra Vista MHS: ..... 559-675-8425  
917 Olive Ave. Madera, CA 93638

Los Niños MHS: ..... 559-662-1788  
29171 Desha, Madera, CA 93637

Mis Angelitos MHS: ..... 559-673-2564  
75 E. Adell Street, Madera, CA 93637

Alpha MHS: ..... 559-662-1804  
900 Stadium Dr., Madera, CA 93637

Ponoma MHS: ..... 559-661-0199  
1177 Woodward Way, Madera, CA 93637

Eastin Arcola MHS: ..... 559-673-0452  
29551 Avenue 8, Madera, CA 93637

Rafael Silva MHS ..... 209-829-0615  
18926 W. Henry Miller RD., Los Banos, CA 93635

Valley West MHS-K-Camp/Programa de Verano: ..... 559-673-4959  
101 Adell St., Madera, CA 93638

Verdell McKelvey MHS-K-Camp/Programa de Verano: ..... 559-673-1500  
1901 Clinton St., Madera, CA 93638

Ruth Gonzalez MHS-K-Camp: ..... 559-675-8518  
838 Lilly St., Madera, CA 93638

## Head Start Programs (Continued)

### Madera/Mariposa Regional Head Start

Locations provide free services to children ages 3-5 years of age residing in Madera/Mariposa Counties. The program offers center based for children and families to participate. Children receive 3.5 hours of services. There are morning and afternoon services at selected sites.

Sunset RHS: ..... 559-675-1921  
8594 Road 23, Madera, CA 93638

Cottonwood RHS: ..... 559-664-1190  
2236 Tozer Ave, Madera, CA 93638

North Fork RHS: ..... 559-877-2352  
Road 228, North Fork, CA 93643

Ruth Gonzalez RHS:..... 559-675-8518  
838 Lilly St. Madera, CA 93638

Verdell McKelvey RHS:..... 559-673-1500  
1901 Clinton St. Madera, CA 93638

Valley West RHS: ..... 559-673-4959  
101 Adell St. Madera, CA 93638

Mis Tesoros RHS: ..... 559-673-1011  
131 Mace St. Madera, CA 93638

Chowchilla RHS:..... 559-665-0291  
265 Hospital Dr. Chowchilla, CA 93610

Fairmead RHS: ..... 559-655-5559  
22850 Rd. 19 ½ Chowchilla, Ca 93610

Mariposa RHS: ..... 559-966-6161  
5056 Jones St. Mariposa, CA 95338

Oakhurst RHS: ..... 559-658-8171  
40094 Indian Springs Rd, Oakhurst, CA 93644

Early Head Start..... 559-661-1127  
201 South "B" Street, Madera, CA 93638

## Education Programs

### Madera Unified School District

<b>District Office:</b> .....	559-675-4500
<b>Facilities and Planning:</b> .....	559-675-4548
Locating a school site close to home; available transportation to school	
<b>Student Services:</b> .....	559-675-4500
District transfers; student discipline; Home-hospital education for children with illnesses; assistance for families in transition or homeless children; assistance with school site planning for children in foster care	
<b>Special Education Services:</b> .....	559-675-4500 ext. 266
IEP/ 504 plans; education services for children with Autism or other special needs	
<b>Child Nutrition:</b> .....	559-675-4546
Free and Reduced lunch program; eligibility required	
<b>Transportation:</b> .....	559-673-2288
Assistance with information on transportation routes from home to school	

## Other Local Services

<b>Alcohol Anonymous</b> .....	559-674-1483
<b>Madera Chambers of Commerce</b> .....	559-673-3563
<b>Superior Court-Madera County</b> .....	559-675-7944
<b>Internal Revenue Service</b> .....	559-829-3676
<b>Marriage License/County of Madera</b> .....	559-675-7724
<b>Postal Service</b> .....	559-644-8304
<b>Utilities – Garbage/Trash Removal</b> .....	559-673-5191
<b>Water Service</b> .....	559-661-5454
<b>Madera Valley Water</b> .....	559-674-2407
<b>Madera Disposal Systems Inc.</b> .....	559-673-2225
<b>Gas &amp; Electric PG&amp;E Toll Free</b> .....	800-743-5000

## Transportation

**Madera Area Express (MAX)/Dial A Ride:** ..... 559-661-7433  
Fixed-route low cost transportation system or Call-Response low cost transportation system

**Madera County Connection:** ..... 559-661-3040  
Transportation system throughout Madera County

**CalVANS:** ..... 1-866-655-5444  
Vanpool services & low cost rideshare alternatives to worksites throughout California

**All American Medical Transportation:** ..... 559-324-1038  
Free Transportation Services for Medi-Cal patients to medical appointments within Fresno-Madera Area

**Chowchilla Area Transit Express(CATX):**..... 559-665-8655

### **Community Action Partnership of Madera County**

**Medical Escort Bus** ..... 559-658-5555  
Volunteer drivers in an agency owned vehicle to transport individuals to doctor or medical related appointments

**Eastern Madera County Senior Bus** ..... 559-658-5555

## Madera City Government

**City Hall** ..... 559-661-5400

**Housing Authority** ..... 559-674-5695

**Neighborhood Revitalization**..... 559-661-5114

**Graffiti Hotline**..... 559-661-5119

## Madera County

**Child Support** ..... 866-901-3212

**Jury Duty** ..... 559-675-4977

**Public Defender** ..... 559-674-4696

**Physician-Doctor Complaint Hotline** ..... 559-644-8304

**Public Health Department** ..... 877-388-5301

**Animal Control**..... 559-675-7891

**Pomona Ranch Housing (Head Start)** ..... 559-661-1169



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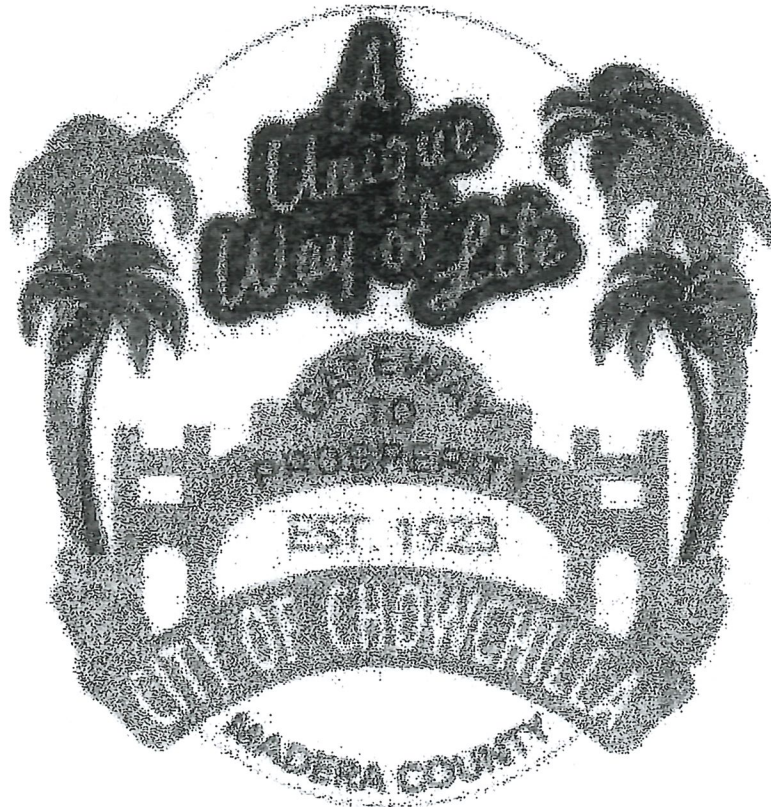
**community  
Action™**

**PARTNERSHIP  
OF MADERA COUNTY**

*Addressing the Needs of our Community*

# City of Chowchilla

## Resource Guide



**Note:** Services listed that are located in Madera are available to Chowchilla Residents for those willing to travel

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## Parenting

### **Community Action Partnership Madera County (CAPMC)**

**Parenting Programs:** .....559-675-5750

Strengthening Families Program & Triple P (Positive Parenting Program) Parenting classes provided in a group or individual session; English & Spanish classes available; child care provided

**New Confident Parenting (Almond Access Center):** .....559-673-3508

Parenting Classes provided at Almond Access Center; Evening, English classes

**Los Niños Bien Educados:** .....559-673-3508

Parenting Classes provided at Almond Access Center; Spanish Class

**Healthy Beginnings:** .....559-661-5155

Assistance to high risk families through multidisciplinary case planning & management

**Parenting for the Early Years:** .....559-661-5155

**Doors of Hope:** .....559-662-8629

Free & Confidential, Testing, Pregnancy/Parenting Center, Counseling, Adoption Referral

**Maternal Adolescent Child Health (MACH):** .....559-675-7893

Health assessments, screening & education through Home Visitation Programs, for pregnant or parenting parents, Teens & Adults; help with accessing health services

**National Parent Helpline:** .....1-855-4A-PARENT (1-855-427-2736)

Available in Spanish & English; [www.nationalparenthelpline.org](http://www.nationalparenthelpline.org)

**Boys Town National Hotline** .....1-800-448-3000

Short term crisis counseling, provide parenting resources, suicide prevention hotline for all ages

## Recreational Activities for Families

**City of Chowchilla Parks and Community Service:** .....559-665-8615

Adult/Children's sports, Skate Park, festivals, seasonal and events

## Libraries

Public library, children's books, story hours, puppeteer show

**Chowchilla Branch:** .....559-665-2630

**Teen Resources**

Job Readiness/Career Development/Independent Life Skills Classes:

Madera Community College Center: .....559-675-4800

California State University of Fresno (CSUF): .....559-278-4240

University of California, Merced (UC Merced): .....209-228-4400

Pregnancy Prevention/Parenting Services

Adolescence Family Life Program: .....559-675-7893

Assistance to teen parents; prenatal & health education and health services

Cal-Learn: .....559-675-7893

Assistance with child care, transportation & educational expenses for pregnant & parenting teens to attend & graduate from high school or its equivalent; available at MHS & Eastin-Arcola

Teen Parenting Classes: .....559-675-7893

Free Class; Call for schedule; provide by Public Health Department

**Child Care**

Community Action Partnership Madera County (CAPMC)

Child Care Alternative Payment Program: .....559-661-0779

Subsidized child care for eligible families

Community Action Partnership Madera County (CAPMC)

Resource and Referral Child Care Program: .....559-661-0779

Free child care referrals for parents and child care providers & information on choosing quality care; Training opportunities for providers, parents, and students; Technical support in becoming a licensed child care home provider

Migrant Alternative Payment Program: .....559-675-4019

Subsidized childcare for eligible migrant workers

Professional Association for Childhood Education(PACE): .....559-664-0263

Subsidized child care

Child Welfare & Adult Protective Services 24 Hour Hotline: .....1-800-801-3999

Information and referral of Child or Adult Abuse/Neglect and reporting, including 24 hour emergency response

### Early Education Programs

- Community Action Partnership Madera County (CAPMC)**  
**Head Start Program:** .....559-673-0012  
Free preschool program for income eligible children ages 3-4.9 years
- First 5 Family Resource Center (FRC):** .....559-201-5000  
Events, activities, trainings, classes & a variety of family support for families with children ages 0-5
- Madera Child Development Preschool Program:** .....559-674-1972  
Madera Coalition for Community Justice-State funded preschool program for children ages 3-4yrs.
- Madera County Office of Education Early Start Program:** .....559-674-0915  
Early intervention services; family resource library; parent support group
- Madera County Office of Education California State Preschool Program:** .....559-662-3821  
Public preschool program

### Education Programs

- Chowchilla Elementary School District:** .....559-665-8000  
Assistance with school site location and contact information
- Chowchilla Union High School District:** .....559-665-1331
- Alternative Education Programs**  
**Gateway School: (Continuation School)** .....559-665-1331 x245
- Madera County Independent Academy (MCIA):** .....559-662-4640  
K-12 home school students and K-12 independent study students
- Adult Education:** .....559-665-5683
- Pioneer Technical Center:** .....559-664-1600  
Charter school 9-12 grade; Vocational classes – computer, construction, criminology
- Enterprise Secondary School** .....559-661-3570
- Higher Education & Career Development Programs**  
**Madera Community College Center:** .....559-675-4800
- California State University of Fresno (CSUF):** .....559-278-4240
- University of California, Merced (UC Merced):** .....559-278-4240
- Enrichment Programs**  
**Club YES Afterschool Enrichment Program:** .....559-662-3800  
Grades K-8; Check with your local school site to enroll

**Children with Disabilities**

**Madera County Office of Education:** .....559-673-6051  
Special Education and at-risk services

**Children's Hospital Central California - Medical Genetics/Metabolism Dept.:** .....559-353-6400  
Medical evaluations & coordination of care for multiple-handicapped children (Hmong, Spanish)

**Children's Hospital Central California – Physical & Occupational Therapy:** .....559-353-6800  
Services for children with developmental delays, decreased mobility, and other physical, neurological, and/or sensory impairments. (Cambodian, Hmong, Lao, Sign, Spanish)

**California Children's Services (CCS):** .....559-675-4945  
Madera County services that connect children with special health care needs to health care providers

**Central Valley Regional Center (CVRC):** .....559-276-4300  
Coordinates resources and services for adults and children with developmental disabilities;  
Services for Madera County residents

**Social Security Office:** .....1-877-405-1453

**State Department of Rehab:** .....559-662-4577 or 209-726-6529  
Madera County Workforce Assistance Center; To make appointment call .....(559) 662-4500

**Chowchilla Elementary School District Special Education Services:** .....559-665-8000  
Coordinates special education services for students with special needs

**Chowchilla Union High School District Special Education:** .....559-665-1331  
Coordinates special education services for students with special needs

**Bridges:** .....559-221-2330  
Assisting transitional high school students with developmental disabilities ages 16-24 yrs.

**Breastfeeding Support**

**La Leche League:** [www.llli.org](http://www.llli.org).....1-800-525-3243

**Madera County Public Health Department/Woman, Infants and Children (WIC):**.....559-201-2023

### Adults with Disabilities

**Central Valley Regional Center (CVRC):** .....559-276-4300  
Coordinates resources and collaborates with other agencies to develop the best services for adults and children with special needs

**Social Security Office:** .....1-877-405-1453

**State Department of Rehab:** .....559-662-4577 or 209-726-6529  
Madera County Workforce Assistance Center. To make appointment call .....(559) 662-4500

**Resource For Independence Central Valley (RICV):** .....559-221-2330  
Independent Living Skills for individuals with developmental disabilities

**Bridges:** .....559-221-2330  
Independent Living Skills for transitional high school youth and young adults with developmental disabilities ages 16-24 yrs.

**Adult Protective Services 24 Hour Hotline:** .....1-800-801-3999  
Information and referral of Child or Adult Abuse/Neglect and reporting, including 24 hour emergency response

**California State Disability:** .....1-800-480-3287  
**En Español:** .....1-866-658-8846

### Health Services

**Children's Hospital Central California:** .....559-353-3000

**Madera County Public Health Department:** .....559-675-7893  
Health & education programs for individuals, families & teens; free immunizations; Call for schedule

**Darin M. Camarena Health Center:** .....559-664-4000  
Chowchilla Clinic

**Hinds Hospice:** .....209-383-3123  
Provides hospice care services in both the Hinds Hospice Home and in a patient's own home environment

**Chowchilla District Memorial Hospital:** .....559-665-4826

**Chowchilla Hospital Clinic:** .....559-665-3781

**Madera County Department of Social Services (DSS):** .....559-665-0205  
Medi-Cal and Denti-Cal

**Healthy Families:** [www.healthyfamilies.ca.gov](http://www.healthyfamilies.ca.gov) .....1-800-880-5305

**Senior Services**

**Chowchilla Senior Center:** .....559-665-4781

Programs for local seniors; Daily activities include pool, shuffleboard, dominos, cards, and socialization; other activities include lunch, bingo, & field trips

**Senior Citizen Services:** .....559-661-5495

Targets family caregiver caring for a person who is 60 or older; Services include support groups, education, counseling, legal. Congregate meals

**Meals on Wheels:** .....559-661-5495

Provides low cost nutritious meals for the elderly, homebound, or disabled

**Hospice of Madera County:** .....559-674-0407

Provide medical, emotional and spiritual support; provide home health care

**SER-Jobs for Progress Senior Training Program:** .....559-452-0881

Provide paid training opportunities for individuals 55 years or older in Madera County to develop new skills while training at Host Agency Sites

**Social Security Office:** .....1-877-405-1453

**Adult Protective Services 24 Hour Hotline:** .....1-800-801-3999

Information & referral of Adult Abuse/Neglect & reporting, including 24 hour emergency response

**Madera Community Food Bank:** .....559-675-6771

SNAPP Program – Senior Nutrition Assistance & Produce Program

**Fresno-Madera Area Agency on Aging (FMAAA):** .....559-600-4405

Family care-giver program, case management, senior programs, nutrition programs

**Health Insurance Counseling and Advocacy Program (HICAP):** .....559-224-9117

**Madera County Public Health Department**

**Preventive Health Care for the Adults Program (PHCA):** .....559-675-7608

**Veteran Services**

**Madera County Veteran Services Office:** .....559-675-7766

Assistance with presenting and pursuing any claim in establishing the veteran's right for benefits provided by law

**Public Guardian Services**

**Public Guardian Office:** .....559-675-7766

Conservatorship of medical & financial services & assistance with payee services

## Food and Clothing Resources

Call for distribution dates, times, and locations and verification.

**Life Change Church:** .....559-665-2613  
Food Pantry on MWF 9:30-11am; must show picture ID & 2 verifications of Chowchilla address

**Madera Community Food Bank:** .....559-675-6771  
Commodities; Emergency Food Assistance; Community Assistance Program (CAP); Senior Nutrition Assistance & Produce Program (SNAPP)

**CalFresh Program:** .....559-665-0205  
Formerly Food Stamps & presently known as Supplemental Nutrition Assistance Program (SNAP)

**Meals on Wheels:** .....559-661-5495  
Provides low cost nutritious meals for the elderly, homebound, or disabled

**Women Infants and Children (WIC):** .....559-201-5023  
Supplemental foods & nutrition education for low-income pregnant, breastfeeding, and non-breastfeeding postpartum women, & children 0-5 yrs.

**Madera Coalition for Community Justice:** .....559-661-1879  
Food & clothing distributions done at Trinity Lutheran Church on Fridays 3-6:30pm

**Central Valley Opportunity Center (CVOC):** .....559-662-4574  
Food Voucher for families which 50% of income comes from farm

**Love Inc.:** .....559-674-4580  
Connect clients w/ providers & resources clothing, food, furniture, transportation; based on need

**United Way of Madera:** .....559-674-9780

## Employment

**Madera County Workforce Assistance Center:** .....559-662-4500  
Development Center for anyone looking for employment; training and supportive services

**Central Valley Opportunity Center (CVOC):** .....559-674-0971  
(CVOC) Career Counseling, ESL classes, Job assistance, other social services for migrant or seasonal farm workers

**Employment Development Department (EDD):** .....1-800-300-5616  
Unemployment insurance & job service information

**Madera Adult School:** .....559-675-4425  
Career & Technical Education, High School Diploma, General Education Dev.

**Housing**

**Housing Authority of City of Madera:** .....559-674-5695  
Provides low cost public housing, Section 8 certificate for subsidized rent payments for those living in the private sector, housing for senior citizens and farm labor housing

**Madera Rescue Mission:** .....559-675-8321  
Provides shelter for homeless males, females and children; clothing for the needy & three meals daily

**Homeless Program/Department of Social Services:** .....559-675-2300  
Provides clients with temporary shelter & assists them in securing permanent housing

**Shunammite Place Permanent Supportive Housing Program:** .....559-664-8212  
Provides permanent supportive housing for chronically homeless women with disabilities

**Central Valley Opportunity Center (CVOC):** .....559-662-4574  
Assistance with rent to Farm labor workers

**Energy Assistance:**

**Community Action Partnership Madera County (CAPMC)  
Community and Family Services:** .....559-673-9173  
LIHEAP Energy Assistance or Weatherization; assistance with REACH application

**Central Valley Opportunity Center (CVOC):** .....559-662-4574  
PG&E Assistance to Farm labor workers

**PG&E Energy Partners:** [www.pge.com/enerypartners](http://www.pge.com/enerypartners) .....1-800-989-9744

**Transportation**

**Chowchilla Area Transit Express (MAX):** .....559-665-8655  
Fixed-route low cost transportation system

**Madera County Connection:** .....559-661-3040  
Transportation system throughout Madera County

**CaIVANS:** .....1-866-655-5444  
Vanpool services & low cost rideshare alternatives to worksites throughout California

### Alcohol and Drug Treatment

- Madera County Behavioral Health:** .....559-673-3508  
Mental Health and Substance Abuse Counseling & Services **24 HR Crisis Line:** .....1-888-275-9779
- Madera Counseling Center:** .....559-665-2947  
Outpatient mental health services, Adult Alcohol & Drug Program
- Family Treatment Center:** .....559-675-7920  
Perinatal Substance Abuse, Juvenile Justice Services, Youth Alcohol & Drug Program
- Other Alcohol and Drug Program Information:** [www.adp.ca.gov](http://www.adp.ca.gov).....1-800-879-2772

### Domestic Violence Assistance

- Community Action Partnership Madera County (CAPMC)**  
**Victim Services Center (VSC):** .....559-661-1000  
Confidential support for victims of Domestic Violence with emergency shelter, classes, support groups,  
& assistance in completing restraining orders **24 hour hotline:** .....1-800-355-8989
- National Domestic Violence 24 hour Hotline:** [www.thehotline.org](http://www.thehotline.org).....1-800-799-7233

### Counseling Services

- Chowchilla Counseling Center:** .....559-665-2947  
Outpatient mental health services for children, adults and families
- Lake Street Center:** .....559-661-5156  
County Mental Health program for families, children involved in DSS/CWS Services
- Madera Access Point:** .....559-661-5156  
Mental health, domestic violence, alcohol & drug counseling services for Cal-WORKS recipients
- Madera County Behavioral Health:** .....559-673-3508  
Mental Health and Substance Abuse Counseling & Services **24 HR Crisis Line:** .....1-888-275-9779
- Angel Babies:** .....209-383-3123  
Extensive bereavement (grief) support program/infant loss support program; Spanish speaking only;  
home visitation

**Legal Assistance**

Madera County Superior Court: .....	559-675-7623
California Rural Legal Assistance (CRLA): .....	559-674-5671
Madera Municipal Court: .....	559-675-7734
Madera County District Attorney: .....	559-675-7726
Madera County Public Defender: .....	559-673-7227
Self Help Family Law Center: .....	559-675-5161
Main Courthouse: .....	559-675-7944
Family Court Services: .....	559-675-7810
Madera County Child Support: .....	559-675-7885
Juvenile Court: .....	559-675-7786

**Law Enforcement**

California Highway Patrol: .....	559-675-1025
City of Chowchilla Police Department: .....	559-665-8600
Crime tip Hotline: .....	559-675-4242
Madera County Probation Department: .....	559-675-7739
Madera County Sheriff's Department: .....	559-675-7769

**Corrections**

Madera County Department of Corrections: .....	559-675-7885
Madera County Probation Juvenile Services Division: .....	559-675-4970
Madera County Probation Administrative/Investigative Unit: .....	559-675-7739
Madera County Juvenile Detention Facility: .....	559-675-7899
Probation Adult Services Division: .....	559-675-6739
Madera County Jail: .....	559-675-7951

**Fire**

**Chowchilla Fire Department: .....559-665-8600**

**Helplines**

**Child Welfare & Adult Protective Services 24 Hour Hotline: .....1-800-801-3999**  
information and referral of Child or Adult Abuse/Neglect and reporting, including 24 hour emergency response

**Behavior Health 24 hour Hotline: .....1-888-275-9779**

**National Domestic Violence 24 Hour Hotline: .....1-800-799-7233**

**National Parent Helpline: .....1-855-4A PARENT (1-855-427-2736)**  
10 a.m. PST - 7 p.m. PST - M-F (available in Spanish and English) [www.nationalparenthelpline.org](http://www.nationalparenthelpline.org)

**Emergency Food Line: .....1-877-457-9663**

**Poison Control Center Helpline: .....1-800-876-4766**

**Boys Town National Hotline: .....1-800-448-3000**  
Short term crisis counseling; provide parenting resources, suicide prevention hotline for all ages

**Suicide Prevention Hotline:..... 1-888-506-5991**  
The Central Valley Suicide Prevention Hotline, free and confidential service

**Other Community Services**

**Madera County Department of Social Services (DSS): .....559-675-2300**  
Cash aid & Financial Subsidies; Medi-Cal & Denti-Cal

**Love Inc.: [www.maderaloveinc@sbcglobal.net](mailto:www.maderaloveinc@sbcglobal.net).....559-673-4580**  
Connecting clients with providers & resources based on their need; providing services such as clothing, food, furniture, transportation, etc.

# Notes

# Notes



PARTNERSHIP

*Helping People. Changing Lives*

7/13/2013

# Eastern Madera County Resource Guide



**Note:** Services listed that are located in Madera are available to Eastern Madera County Residents for those willing to travel

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**Child Care**

**Community Action Partnership of Madera County**

**Alternative Payment/Child Care Program:.....559-661-0779**  
Subsidized child care for eligible families; meal reimbursement for licensed child care providers

**Community Action Partnership of Madera County (CAPMC)**

**Child Care Resource and Referral Program: .....559-661-8469**  
Free child care referrals for parents and child care providers & information on choosing quality care; training opportunities for providers, parents, and students; information on becoming a licensed child care provider; resource room with educational resources

**Child Welfare & Adult Protective Services 24 Hour Hotline: .....1-800-801-3999**  
Information and referral of Child or Adult Abuse/Neglect and reporting, including 24 hour emergency response

**Child Protective Services.....1-559-675-7829**

**Early Education Programs**

**Community Action Partnership Madera County (CAPMC)**

**Head Start Program: .....559-673-0012**  
Free preschool program for income eligible children ages 3-4.9 years; Oakhurst & North Fork locations

**Indiana Springs Children's Center.....559-683-7654**

**Joyful Noise Pre-school.....559-683-8663**

**Sandcastles Pre-school.....559-658-7320**

**Libraries**

Public library, children's books, story hours, puppeteer show

**Oakhurst Branch Library.....1-559-683-4838**

**North Fork Branch Library.....1-559-877-2387**

## Children with Disabilities

- Madera County Office of Education Early Start Program:** .....559-674-0915  
Early intervention services; Family Resource Library; Parent support group
- Children's Hospital Central California Charlie Mitchell Pediatric Clinic:** .....559-353-6425  
Specializing in pediatrics for children with developmental disabilities
- Children's Hospital Central California - Medical Genetics/Metabolism Dept.:** .....559-353-6400  
Medical evaluations & coordination of care for multiple-handicapped children (Hmong, Spanish)
- Children's Hospital Central California - Physical & Occupational Therapy:** .....559-353-6800  
Services for children with developmental delays, decreased mobility, and other physical, neurological, and/or sensory impairments. (Cambodian, Hmong, Lao, Sign, Spanish)
- Ronald McDonald House:** .....559-447-6770  
For families with chronically ill or terminally ill children
- California Children's Services (CCS):** .....559-675-4945  
Connects children with special health care needs to health care providers
- Central Valley Regional Center (CVRC):** .....559-276-4300  
Coordinates resources and services for adults and children with developmental disabilities
- Social Security Office:** .....1-877-405-1453
- State Department of Rehab:** .....559-662-4577 or 209-726-6529  
Madera County Workforce Assistance Center. To make appointment call .....(559) 662-4500
- In Home Supportive Services (IHSS):** .....559-675-7670  
Provides assistance to those eligible aged, blind and disabled individuals (including children)
- Child Health & Disability Program (CHDP):** .....559-675-7608  
Qualifying Medical Exams for Children
- Ronald McDonald House:**.....559-447-6770  
For families with chronically ill or terminally ill children
- Children's Hospital Central California- Medical Genetics/Metabolism Dept.:**.....559-353-6400  
Medical evaluations & coordination of care for multiple-handicapped children (Hmong, Spanish)
- Children's Hospital Central California- Physical & Occupational Therapy**.....559-353-6800  
Services for children with developmental delays, decreased mobility, and other physical, neurological, and/or sensory impairments (Cambodian, Hmong, Lao, Sign, Spanish)
- Child Abuse Prevention Council**.....559-662-1793

## Education Programs

Yosemite Unified School District.....	559-683-8801
Alternative Education Programs	
Mountain Home Charter.....	559-642-1442
Evergreen High School.....	559-683-5544
Glacier High School.....	559-642-1422
Cedar Continuation High.....	559-877-6209
Madera County Independence Academy (MCIA): K-12 home school students and K-12 independent study students	559-662-4640
Pioneer Technical Center: .....	559-664-1600
Charter school 9-12 grade; Vocational classes – computer, construction, criminology	
Higher Education & Career Development Programs	
Madera Community College Center: .....	559-675-4800
Enrichment Programs	
Madera County Office of Education: .....	559-673-6051
Club YES Afterschool Enrichment Program: .....	559-662-3800
Grades K-8: Check with your local school site to enroll	

## Teen Resources

Job Readiness/Career Development/ Independent Life Skills Classes:	
Madera Community College Center.....	559-675-4800
Oakhurst Community College Center.....	559-683-3940
Madera County Sheriff's Department Explorers Program: .....	559-675-7769
For youth ages 14-18 interested in pursuing a career in law enforcement	
Pregnancy Prevention/Parenting Services	
Adolescence Family Life Program: .....	559-675-7893
Assistance to teen parents; prenatal & health education and health services	
Community Challenge Program (CCG).....	559-683-3940
Madera County Public Health Department.....	559-658-7456
Maternal, Child, And Adolescent Health (MCAH)	
Counseling/Mentoring	
Family Treatment Center (Juvenile AOD)	
Madera Counseling Center: .....	559-675-7920

## Parenting

**CAPMC Parenting Programs:** .....559-675-5750  
*Strengthening Families Program & Triple P (Positive Parenting Program)* Parenting classes provided in a group or individual session; English & Spanish classes available; child care provided

**Healthy Beginnings/Parenting for the Early Years:** .....559-661-5155  
Assistance to high risk families through multidisciplinary case planning & management

**Helping Hands, Pregnancy & Parenting for Young Mothers:** .....559-642-2229  
Support for new parents

**Maternal Adolescent Child Health (MACH):** .....559-675-7893  
Health assessments, screening & education through Home Visitation Programs, for pregnant or parenting parents, Teens & Adults; help with accessing health service

**National Parent Helpline:** .....1-855-4A-PARENT (1-855-427-2736)  
Available in Spanish & English; [www.nationalparenthelpline.org](http://www.nationalparenthelpline.org)

**Child Abuse Prevention Council:** .....559-259-2269  
*Staying Connected with Your Teen & Supporting Children Exposed to Domestic Violence*; offered during Spring & Fall, call for specific dates

**Teen Success/Planned Parenthood:** .....559-441-2732  
Support group meetings for parenting & pregnant teen moms 12-18yrs old

**Proud Parenting:** .....559-675-4970 x539  
Teen and Young Adult parents ages 14-25

**Boys Town National Hotline:** .....1-800-448-3000  
Short term crisis counseling, provide parenting resources, suicide prevention hotline for all ages

## Recreational Activities for Families

**Oakhurst Community Center**.....1-559-683-2290

**Coarsegold Community Center**.....1-559-683-1442

**Friends of Nelder Grove**.....1-559-760-9108

### Breastfeeding Support

- La Leche League: [www.llli.org](http://www.llli.org).....1-800-525-3243
- Madera County Public Health Department.....559-675-7623  
Woman, Infants and Children (WIC)
- Tamara Dent, CLEC (Certified Lactation Educator Consultant) .....559-683-5880  
Learn expectations, patterns and many other topics with certified lactation, educator and counselor  
facilitator Frael

### Health Services

- Children's Hospital Central California: .....559-353-3000
- Madera County Public Health Department: .....559-675-7893  
Wide variety of health & education programs for individuals, families & teens
- Madera County Public Health Department  
Child Health & Disability Program (CHDP): .....559-675-7608  
Qualifying medical exams for children in low income families
- Madera County Public Health Department  
Preventive Health Care for the Adults Program (PHCA): .....559-675-7608
- HIV Program: .....559-675-7893  
HIV testing, case management, referrals, rental assistance, medical transportation, food, HIV medical care
- Hinds Hospice: .....559-674-0407  
Provides hospice care services in both the Hinds Hospice Home and in a patient's own home environment
- Madera County Department of Social Services (DSS): .....559-675-2300  
Medi-Cal and Denti-Cal
- Healthy Families: [www.healthyfamilies.ca.gov](http://www.healthyfamilies.ca.gov) .....1-800-880-5305
- San Joaquin Vally Rehab Hospital: .....559-658-6490
- Community Medical Center: .....559-658-2711
- Oakhurst Community Living Center.....559-683-2244  
Nursing Care Facility
- Community Action Partnership of Madera County  
Medical Escort Bus: .....559-658-5555  
Volunteer drivers in an agency owned vehicle to transport individuals to doctor or medical related  
appointments

**Senior Services**

- Senior Citizens Center.....559-683-3811
- Oakhurst Board & Care-Elderly.....559-642-8803
- Social Security Office: .....1-877-405-1453
- Adult Protective Services 24 Hour Hotline: .....1-800-801-3999  
Information & referral of Adult Abuse/Neglect & reporting, including 24 hour emergency response
- In Home Supportive Services (IHSS): .....559-675-3295  
Provides assistance to those eligible aged, blind and disabled individuals (including children) who are unable to remain safely in their own homes without assistance
- Meals on Wheels: .....559-661-5495  
Provides low cost nutritious meals for the elderly, homebound, or disabled
- Madera Community Food Bank: .....559-675-6771  
SNAPP Program – Senior Nutrition Assistance & Produce Program

**Adults with Disabilities**

- Central Valley Regional Center (CVRC): .....559-276-4300  
Coordinates resources and collaborates with other agencies to develop the best services for adults and children with special needs
- Social Security Office: .....1-877-405-1453
- State Department of Rehab: .....559-662-4577 or 209-726-6529  
Madera County Workforce Assistance Center. To make appointment call .....(559) 662-4500
- In Home Supportive Services (IHSS): .....559-675-3295  
Provides assistance to those eligible aged, blind and disabled individuals (including children) who are unable to remain safely in their own homes without assistance
- Adult Protective Services 24 Hour Hotline: .....1-800-801-3999  
Information and referral of Child or Adult Abuse/Neglect and reporting, including 24 hour emergency response
- Resource For Independence Central Valley (RICV): .....559-221-2330  
Independent Living Skills for individuals with developmental disabilities
- California State Disability: .....1-800-480-3287  
En Español: .....1-866-658-8846

### Veteran Services

**Madera County Veteran Services Office:** .....559-675-7766  
Assistance with presenting/ pursuing any claim in establishing the veteran's right for benefits provided by law

**Veterans Medical Clinic**.....559-683-5300

**Veterans Transportation System (DAV)**.....559-658-5399  
Transportation for Disabled American Veterans

### Public Guardian Services

**Public Guardian Office:** .....559-675-7766  
Conservatorship of medical & financial services & assistance with payee services

### Food and Clothing Resources

Call for distribution dates, times, and locations and qualifications

**CalFresh Program:** .....559-675-2300

Formerly Food Stamps & presently known as Supplemental Nutrition Assistance Program (SNAP)

**Madera Community Food Bank**..... 559-675-6771

Commodities; Emergency Food Assistance; Community Assistance Program (CAP); Senior Nutrition Assistance & Produce Program (SNAPP)

**Love Inc.:**.....559-674-4580

Connect clients w/ providers & resources clothing, food, furniture, transportation; based on need

**Madera Rescue Mission:**.....559-675-8321

Breakfast and Dinner

**Manna House of Oakhurst** .....559-683-6262

Helping community members in need of basic living supplies

**Meals on Wheels:**..... 559-661-5495

Provides low cost nutritious meals for the elderly, homebound, or disabled

**Oakhurst Wellness Center:** .....559-683-4809

Support groups, laundry facilities, showers, recovery groups, etc.

**United Way of Madera:** .....559-674-9780

**Women Infants and Children (WIC):** ..... 559-675-7623

Supplemental foods & nutrition education for low-income pregnant, breastfeeding, and non-breastfeeding postpartum women, & children 0-5 yrs.

**Housing**

- Housing Authority of City of Madera:** .....559-674-5695  
Provides low cost public housing, Section 8 certificate for subsidized rent payments for those living in the private sector, housing for senior citizens and farm labor housing
- Homeless Program/Department of Social Services:** .....559-675-2300  
Provides clients with temporary shelter & assists them in securing permanent housing
- Manna House.....**.....559-683-6262  
Crisis Intervention Center

**Employment**

- Madera County Workforce Assistance Center:** .....559-683-6263  
Development Center for anyone looking for employment; training and supportive services
- Yosemite Adult School.....**.....559-683-8801 ext. 336
- Employment Development Department(EDD):** .....1-800-300-5616

**Transportation**

- Madera County Connection:** .....559-661-3040  
Transportation system throughout Madera County
- Community Action Partnership of Madera County  
Medical Escort Bus:** .....559-658-5555  
Volunteer drivers in an agency owned vehicle to transport individuals to doctor or medical related appointments
- Community Action Partnership of Madera County  
Senior Citizen Bus:** .....559-658-5555  
Provides transportation to medical appointments, senior centers for activities and nutrition program, shopping and other errands
- Veterans Transportation System (DAV).....**.....559-658-5399  
Transportation for Disabled American Veterans

**Energy Assistance:**

- Community Action Partnership of Madera County (CAPMC)  
Community and Family Services:** .....559-673-9173  
LIHEAP Energy Assistance or Weatherization; assistance with REACH application
- Central Valley Opportunity Center (CVOC):** .....559-662-4574  
PG&E Assistance to Farm labor workers
- PG&E Energy Partners: [www.pge.com/energypartners](http://www.pge.com/energypartners)** .....1-800-989-9744

**Counseling Services**

**Oakhurst Counseling Center:**.....559-683-4809  
Mental health services and information

**Cornerstone Family Counseling Services:** .....559-641-6321

**Madera County Behavioral Health:** .....559-673-3508  
Mental Health and Substance Abuse Counseling & Services 24 HR Crisis Line.....1-888-275-9779

**Domestic Violence Assistance**

**CAPMC Victim Services Center (VSC):** .....559-661-1000  
Confidential support for victims of Domestic Violence with emergency shelter, classes, support groups, & assistance in completing restraining orders 24 hour hotline: .....1-800-355-8989

**National Domestic Violence 24 hour Hotline:** [www.thehotline.org](http://www.thehotline.org).....1-800-799-7233

**Victim Services Bass Lake**.....559-658-8588

**Alcohol and Drug Treatment**

**Madera County Behavioral Health:** .....559-673-3508  
Mental Health and Substance Abuse Counseling & Services 24 HR Crisis Line.....1-888-275-9779

**Madera Counseling Center:** .....559-665-2947  
Outpatient mental health services, Adult Alcohol & Drug Program

**Family Treatment Center:** .....559-675-7920  
Perinatal Substance Abuse, Juvenile Justice Services, Youth Alcohol & Drug Program

**Tobacco Prevention Program:** .....559-675-7839  
Public Health Department

**Other Alcohol and Drug Program Information:** [www.adp.ca.gov](http://www.adp.ca.gov).....1-800-879-2772

Legal Assistance

- California Rural Legal Assistance (CRLA): .....559-674-5671
- Madera County Superior Court of the Sierras: .....559-642-3235
- Madera Municipal Court: .....559-675-7734
- Madera County District Attorney: .....559-675-7726
- Madera County Public Defender: .....559-673-7227
- Self Help Family Law Center: .....559-675-5161
- Madera County Child Support: .....559-675-7885
- Oakhurst Law Library.....559-658-5291

Corrections

- Madera County Department of Corrections: .....559-675-7885
- Madera County Probation Juvenile Services Division: .....559-675-4970
- Madera County Probation Administrative/Investigative Unit: .....559-675-7739
- Madera County Juvenile Detention Facility: .....559-675-7899
- Probation Adult Services Division: .....559-675-6739
- Madera County Jail: .....559-675-7951

Law Enforcement

- California Highway Patrol: .....559-683-6565
- City of Chowchilla Police Department: .....559-665-8600
- Crime tip Hotline: .....559-675-4242
- Madera County Probation Department: .....559-675-7739
- Madera County Sheriff's Department: .....559-675-7769
- Madera County State Patrol.....559-675-2120

**Fire**

Madera County Fire Department: .....559-683-4808

State of California Forestry & Fire Protection Dept.: .....559-683-6700

**Other Community Services**

Madera County Department of Social Services (DSS): .....559-675-2300

Cash aid & Financial Subsidies

**Helplines**

Child Welfare & Adult Protective Services 24 Hour Hotline: .....1-800-801-3999  
Information and referral of Child or Adult Abuse/Neglect and reporting, including 24 hour emergency response

Behavior Health 24 hour Hotline: .....1-888-275-9779

National Domestic Violence 24 Hour Hotline: .....1-800-799-7233

National Parent Helpline: .....1-855-4A PARENT (1-855-427-2736)  
10 a.m. PST - 7 p.m. PST - M-F (available in Spanish and English) [www.nationalparenthelpline.org](http://www.nationalparenthelpline.org)

Emergency Food Line: .....1-877-457-9663

Poison Control Center Helpline: .....1-800-876-4766

Gay and Lesbian Hotline: .....1-800-373-2227

Suicide Hotline: .....1-800-784-2433

Boys Town National Hotline: .....1-800-448-3000  
Short term crisis counseling, provide parenting resources, suicide prevention hotline for all ages

Suicide Prevention Hotline: ..... 1-888-506-5991  
The Central Valley Suicide Prevention Hotline, free and confidential service

# Notes

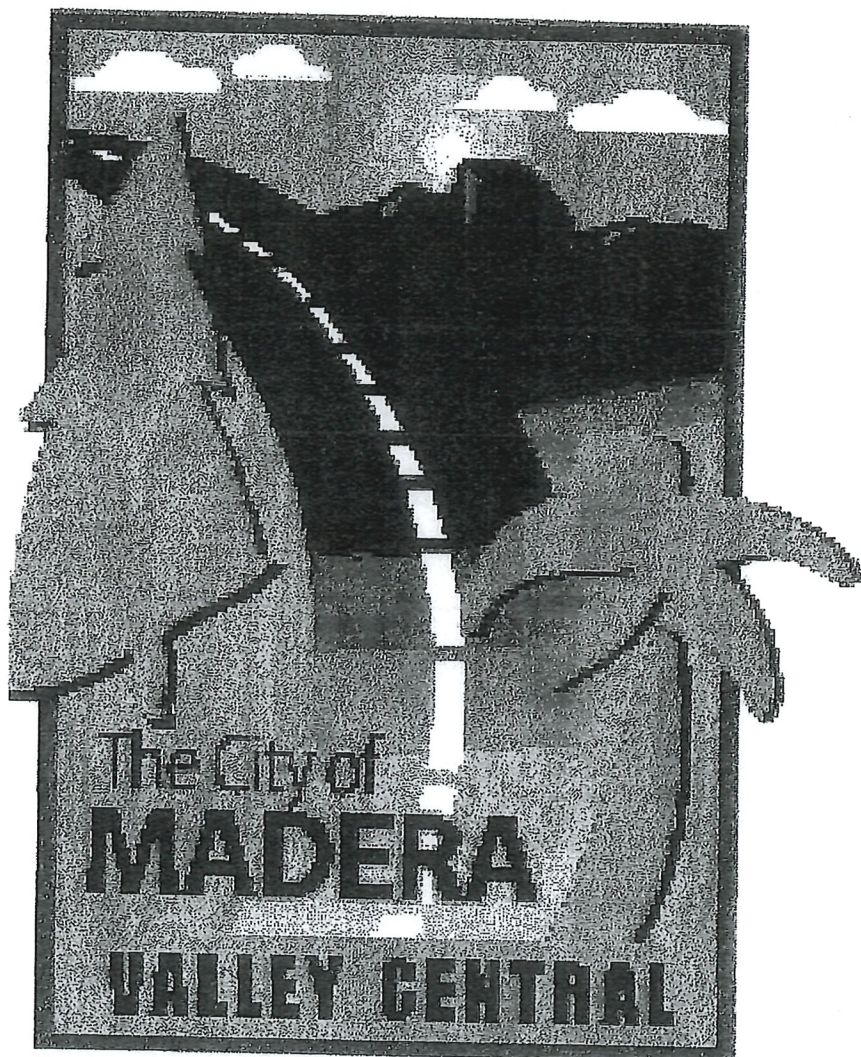
# Notes



**7/17/2013**

# City of Madera

## Resource Guide



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**Child Care**

**Community Action Partnership of Madera County (CAPMC)**

**Child Care Alternative Payment Program:** .....559-661-0779  
Subsidized child care for eligible families

**Community Action Partnership of Madera County (CAPMC)**

**Child Care Resource and Referral Program:** .....559-661-8469  
Free child care referrals for parents and child care providers & information on choosing quality care; training opportunities for providers, parents, and students; information on becoming a licensed child care provider; resource room with educational resources

**Migrant Alternative Payment Program:** .....559-675-4019  
Subsidized childcare for eligible migrant workers

**Child Welfare & Protective Services:** .....559-675-7829  
**24 Hour Hotline:** .....1-800-801-3999  
Information and referral of Child or Adult Abuse/Neglect and reporting, including 24 hour emergency response

**Recreational Activities for Families**

**City of Madera Parks and Community Service:** .....559-661-5495  
Adult/Children's sports, Skate Park, festivals, seasonal and events

**John Wells Recreational Youth Center:** .....559-661-5495  
After school programs, Sports programs, K-9 kids summer and winter camps, Swim lessons

**Pan American Community Center:** .....559-675-2095  
After school programs Fridays, Senior programs, Teen Programs, Karate Wed nights

**Libraries**

Public library, children's books, story hours, puppeteer show

**Madera Branch:** .....559-675-7871

**Madera Ranchos Branch:** .....559-645-1214

## Children with Disabilities

- Madera County Office of Education:** .....559-673-6051  
Special Education and at-risk services
- Charlie Mitchell Pediatric Clinic:** .....559-353-6425  
Specializing in pediatrics for children with developmental disabilities
- California Children's Services (CCS):** .....559-675-4945  
Connects children with special health care needs to health care providers
- Central Valley Regional Center (CVRC):** .....559-276-4300  
Coordinates resources and services for adults and children with developmental disabilities
- Social Security Office:** .....1-877-405-1453
- State Department of Rehab:** .....559-662-4577 or 209-726-6529  
Madera County Workforce Assistance Center; To make appointment call .....(559) 662-4500
- In Home Supportive Services (IHSS):** .....559-675-7670  
Provides assistance to those eligible aged, blind and disabled individuals (including children)
- Child Health & Disability Program (CHDP):** .....559-675-7608  
Qualifying Medical Exams for Children
- Madera Unified School District Special Education Department:** .....559-675-4500  
Coordinates special education programs & Response To Intervention (RTI) strategies
- Gould Elem School Medical Therapy Unit (MTU):** .....559-674-0915  
Wide variety of programs and services for children with disabilities and their families
- Ronald McDonald House:** .....559-447-6770  
For families with chronically ill or terminally ill children
- Children's Hospital Central California - Medical Genetics/Metabolism Dept.:** .....559-353-6400  
Medical evaluations & coordination of care for multiple-handicapped children (Hmong, Spanish)
- Children's Hospital Central California - Physical & Occupational Therapy:** .....559-353-6800  
Services for children with developmental delays, decreased mobility, and other physical, neurological, and/or sensory impairments. (Cambodian, Hmong, Lao, Sign, Spanish)
- Bridges:** .....559-221-2330  
Assisting transitional high school students with developmental disabilities ages 16-24 yrs.

**Early Education Programs**

**Madera Unified School District State Preschool Program:** .....559-675-4490  
Public preschool program

**Community Action Partnership of Madera County (CAPMC) Head Start Program:** ...559-673-0012  
Free preschool program for income eligible children ages 3-4.9 years

**Community Action Partnership of Madera County (CAPMC) Migrant Head Start:** ....559-673-0012  
Free preschool program for families w/ children 6 weeks to 5 years

**First 5 Family Resource Center (FRC):** .....559-661-5155  
Events, activities, trainings, classes & a variety of family support for families with children ages 0-5

**Madera Child Development Preschool Program:** .....559-674-1972  
Madera Coalition for Community Justice-State funded preschool program for children ages 3-4yrs.

**Madera Early Childhood Educational Center  
I-5 child Development Preschool Program:** .....559-673-3821  
State-funded preschool program for children ages 2-5 yrs.

**Madera Center Community College:** .....559-675-4102  
Child Development Learning Center

**Madera County Office of Education Early Start Program:** .....559-674-0915  
Early intervention services; family resource library; parent support group

**Education Programs**

**Madera Unified School District**

**District Office:** .....559-675-4500

**Facilities and Planning:** .....559-675-4548  
Locating a school site close to home; available transportation to school

**Student Services:** .....559-675-4500  
District transfers; student discipline; Home-hospital education for children with illnesses; assistance for families in transition or homeless children; assistance with school site planning for children in foster care

**Special Education Services:** .....559-675-4500 ext. 266  
IEP/ 504 plans; education services for children with Autism or other special needs

**Child Nutrition:** .....559-675-4546  
Free and Reduced lunch program; eligibility required

**Transportation:** .....559-673-2288  
Assistance with information on transportation routes from home to school

**Education Programs (Continued)**

**Golden Valley Unified School District**

District Office: .....559-645-7300

**Alternative Education Programs**

Furman High School: .....559-675-4482

Independent study program; referral required by school counselor or administrator

Eastin-Arcola High School(Continuation School): .....559-674-8841

Madera Adult School: .....559-675-4425

Career & Technical Education, High School Diploma, General Education Development

Pioneer Technical Center: .....559-664-1600

Charter school 9-12 grade; Vocational classes – computer, construction, criminology

Enterprise Secondary School .....559-661-3570

**Higher Education & Career Development Programs**

Madera Community College Center: .....559-675-4800

California State University of Fresno (CSUF): .....559-278-4240

University of California, Merced (UC Merced): .....559-278-4240

**Charter Schools**

Sherman Thomas Charter School: .....559-674-1192

K-8 Charter School

Ezekial Tafoya Alvarado Academy: .....559-675-2070

K-8 Charter School

Madera County Independent Academy (MCIA): .....559-662-4640

K-12 home school students and K-12 independent study students

**Enrichment Programs**

Madera County Office of Education: .....559-673-6051

Madera Unified School District Afterschool Enrichment Programs: .....559-662-3800

Check with your local school site to enroll

Portable Assist Study Sequence (PASS): .....559-674-4444 ext. 1140 or ext.1106

High School credit recovery assistance for migrant education; must be referred by counselor

## Teen Resources

Job Readiness/Career Development/Independent Life Skills Classes

**Ready, Set, Go Program (RSG):** .....559-675-0105  
Afterschool work program for youth 14-18 & Employability work program for youth 18-21

**Madera Adult School:** .....559-675-4425  
Career & Technical Education, High School Diploma, General Education Development

**Pioneer Technical Center:** .....559-664-1600  
Charter school 9-12 grade; Vocational classes – computer, construction, criminology

**Madera Community College Center:** .....559-675-4800

**Madera Police Department Explorers Program:** .....559-675-4200  
For youth ages 14-18 interested in pursuing a career in law enforcement

**Madera County Sheriff's Department Explorers Program:** .....559-675-7769  
For youth ages 14-18 interested in pursuing a career in law enforcement

Pregnancy Prevention/Parenting Services

**Adolescence Family Life Program:** .....559-675-7893  
Assistance to teen parents; prenatal & health education and health services

**Cal-Learn:** .....559-675-7893  
Assistance with child care, transportation & educational expenses for pregnant & parenting teens to attend & graduate from high school or its equivalent; available at MHS & Eastin-Arcola

**Cal-SAFE (MUSD):** .....559-675-4400  
School program for expectant & parenting teens and their children; avail at MHS & Eastin-Arcola

**Teen Parenting Classes:** .....559-675-7893  
Free Class; Call for schedule; provide by Public Health Department

**Teen Success/Planned Parenthood:** .....559-441-2732  
Support group meetings for teen parents & pregnant teens in high school

Recreational

**John Wells Recreational Youth Center:** .....559-661-5495  
Afterschool programs, T-ball, youth basketball, K-9 winter & summer camps, swim lessons

**Madera Youth Sports Programs:** .....(559) 661-5495 ext. 305/661-5489  
Youth learn the fundamentals and strategies of sports and sportsmanship

Counseling/Mentoring

**Family Treatment Center (Juvenile AOD) /Madera Counseling Center:** .....559-675-7920

## Parenting

### **Community Action Partnership of Madera County (CAPMC)**

**Parenting Programs:** .....559-675-5750

*Strengthening Families Program & Triple P (Positive Parenting Program)* Parenting classes provided in a group or individual session; English & Spanish classes available; child care provided

**Healthy Beginnings/Parenting for the Early Years:** .....559-661-5155  
Assistance to high risk families through multidisciplinary case planning & management

**Doors of Hope Pregnancy & Resource Center:** .....559-662-8629  
Free & Confidential, Testing, Pregnancy/Parenting Center, Counseling, Adoption Referral

**Doors of Hope Men's Group:** .....559-662-8629  
First time fathers support group. How to be a better father

**Maternal Adolescent Child Health (MACH):** .....559-675-7893  
Health assessments, screening & education through Home Visitation Programs, for pregnant or parenting parents, Teens & Adults; help with accessing health services

**Proud Parenting:** .....559-675-4970 x539  
Teen and Young Adult parents ages 14-25

**New Confident Parenting:** .....559-662-0522  
Almond Access Center; 10 Week Parenting course

**Los Niños Bien Educados:** .....559-662-0522  
Almond Access Center; 10 Week Parenting course in Spanish (Clases en Español)

**Child Abuse Prevention Council (CAPC):** .....559-259-2269  
*Staying Connected with Your Teen & Supporting Children Exposed to Domestic Violence*; offered during Spring & Fall, call for specific dates

**Teen Success/Planned Parenthood:** .....559-441-2732  
Support group meetings for parenting & pregnant teen moms 12-18yrs old

**Family Builders Foster Care, Inc.:** .....559-636-1775/ 1-800-721-3313  
Recruiting foster families to provide a healthy home environment for foster kids

**National Parent Helpline:** .....1-855-4A-PARENT (1-855-427-2736)  
Available in Spanish & English; [www.nationalparenthelpline.org](http://www.nationalparenthelpline.org)

**Boys Town National Hotline:** .....1-800-448-3000  
Short term crisis counseling, provide parenting resources, suicide prevention hotline for all ages

**Health Services**

- Children's Hospital Central California: .....559-353-3000**
  
- Madera County Public Health Department: .....559-675-7893**  
Wide variety of health & education programs for individuals, families & teens
  
- Madera County Public Health Department  
Child Health & Disability Program (CHDP): .....559-675-7608**  
Qualifying medical exams for children in low income families
  
- Madera County Public Health Department  
Preventive Health Care for the Adults Program (PHCA): .....559-675-7608**
  
- Darin M. Camarena Health Center: .....559-664-4000**
  
- HIV Program: .....559-675-7893**  
HIV testing, case management, referrals, rental assistance, medical transportation, food, HIV medical care
  
- Hinds Hospice: .....559-674-0407**  
Provides hospice care services in both the Hinds Hospice Home and in a patient's own home environment
  
- Immunization Clinics: .....559-675-7893**  
Immunizations offered to low-income families; Call for schedule
  
- Madera Community Hospital Clinic: .....559-675-5530**
  
- Ranchos Family Health Services: .....559-645-4191**
  
- Planned Parenthood: .....559-675-1133**
  
- Madera County Department of Social Services (DSS): .....559-675-2300**  
Medi-Cal and Denti-Cal
  
- Healthy Families: [www.healthyfamilies.ca.gov](http://www.healthyfamilies.ca.gov) .....1-800-880-5305**

**Breastfeeding Support**

- La Leche League: [www.lll.org](http://www.lll.org).....1-800-525-3243**
  
- Madera County Public Health Department/Woman, Infants and Children (WIC):.....559-675-7623**

## Senior Services

- Frank A. Bergon Senior Center:** .....559-665-4781  
Provide health screening, tax assistance; refer legal assistance, social and recreational activities
- Pan American Community Center:** .....559-675-2095  
Provide health screening, tax assistance; refer legal assistance, social and recreational activities
- Hospice of Madera County:** .....559-674-0407  
Provide medical, emotional and spiritual support; provide home health care
- Madera Adult Day Care:** .....559-675-3119  
Services family caring for seniors, social and recreational activities for seniors with special physical and emotional needs
- SER-Jobs for Progress Senior Training Program:** .....559-452-0881  
Provide paid training opportunities for individuals 55 years or older to develop new skills while training at Host Agency Sites
- Social Security Office:** .....1-877-405-1453
- Adult Protective Services 24 Hour Hotline:** .....1-800-801-3999  
Information & referral of Adult Abuse/Neglect & reporting, including 24 hour emergency response
- In Home Supportive Services (IHSS):** .....559-675-3295  
Provides assistance to those eligible aged, blind and disabled individuals (including children) who are unable to remain safely in their own homes without assistance
- Senior Citizen Services:** .....559-661-5495  
Targets family caregiver caring for a person who is 60 or older; Services include support groups, education, counseling, legal
- Meals on Wheels:** .....559-661-5495  
Provides low cost nutritious meals for the elderly, homebound, or disabled
- Madera Community Food Bank:** .....559-675-6771  
SNAPP Program – Senior Nutrition Assistance & Produce Program
- Fresno-Madera Area Agency on Aging (FMAAA):** .....559-453-4405  
Family care-giver program, case management, senior programs, nutrition programs
- Health Insurance Counseling and Advocacy Program (HICAP):** .....559-224-9117
- Madera County Public Health Department  
Preventive Health Care for the Adults Program (PHCA):** .....559-675-7608

**Adults with Disabilities**

**Central Valley Regional Center (CVRC):** .....559-276-4300  
Coordinates resources and collaborates with other agencies to develop the best services for adults and children with special needs

**Social Security Office:** .....1-877-405-1453

**State Department of Rehab:** .....559-662-4577 or 209-726-6529  
Madera County Workforce Assistance Center. To make appointment call .....(559) 662-4500

**In Home Supportive Services (IHSS):** .....559-675-3295  
Provides assistance to those eligible aged, blind and disabled individuals (including children) who are unable to remain safely in their own homes without assistance

**Community Integrated Work Program:** .....559-673-5174  
Vocational training for Developmentally Disabled adults at No Cost; Job Coaching;  
Referral must come from CVRC

**Heartland:** .....559-674-8828  
Adult day program for adults with developmental disabilities

**Resource For Independence Central Valley (RICV):** .....559-221-2330  
Independent Living Skills for individuals with developmental disabilities

**Bridges:** .....559-221-2330  
Independent Living Skills for transitional high school youth and young adults with developmental disabilities ages 16-24 yrs.

**Adult Protective Services 24 Hour Hotline:** .....1-800-801-3999  
Information and referral of Child or Adult Abuse/Neglect and reporting, including 24 hour emergency response

**California State Disability:** .....1-800-480-3287  
**En Español:** .....1-866-658-8846

**Veteran Services**

**Madera County Veteran Services Office:** .....559-675-7766  
Assistance with presenting and pursuing any claim in establishing the veteran's right for benefits provided by law

**Public Guardian Services**

**Public Guardian Office:** .....559-675-7766  
Conservatorship of medical & financial services & assistance with payee services

## Food and Clothing Resources

Call for distribution dates, times, and locations and qualifications.

- Madera Community Food Bank:** .....559-675-6771  
Commodities; Emergency Food Assistance; Community Assistance Program (CAP); Senior Nutrition Assistance & Produce Program (SNAPP)
- Madera Rescue Mission:** .....559-675-8321  
Breakfast and Dinner
- CalFresh Program:** .....559-675-2300  
Formerly Food Stamps & presently known as Supplemental Nutrition Assistance Program (SNAP)
- Meals on Wheels:** .....559-661-5495  
Provides low cost nutritious meals for the elderly, homebound, or disabled
- Hope House:** .....559-664-9021  
Support Groups, laundry facilities, showers, recovery groups, etc.
- Holy Family Table Soup Kitchen:** .....559-673-3179  
Open daily/Breakfast
- Women Infants and Children (WIC):** .....559-675-7623  
Supplemental foods & nutrition education for low-income pregnant, breastfeeding, and non-breastfeeding postpartum women, & children 0-5 yrs.
- Madera Coalition for Community Justice:** .....559-661-1879  
Food & clothing distributions done at Trinity Lutheran Church on Fridays 3-6:30pm
- Saint Vincent de Paul:** .....559-673-3881  
Food & Clothing; Must present a voucher; Call Love Inc. for a voucher
- Central Valley Opportunity Center (CVOC):** .....559-662-4574  
Food Voucher for families which 50% of income comes from farm
- Seamless Summer Feeding/Madera Unified School District:** .....559-675-4546  
Summer program only; call for qualifications and locations
- Love Inc.:** .....559-674-4580  
Connect clients w/ providers & resources clothing, food, furniture, transportation; based on need
- United Way of Madera:** .....559-674-9780

## Housing

- Housing Authority of City of Madera:** .....559-674-5695  
Provides low cost public housing, Section 8 certificate for subsidized rent payments for those living in the private sector, housing for senior citizens and farm labor housing
- Madera Rescue Mission:** .....559-675-8321  
Provides shelter for homeless males, females and children; clothing for the needy & three meals daily
- Homeless Program/Department of Social Services:** .....559-675-2300  
Provides clients with temporary shelter & assists them in securing permanent housing
- Shunammite Place Permanent Supportive Housing Program:** .....559-664-8212  
Provides permanent supportive housing for chronically homeless women with disabilities
- Central Valley Opportunity Center (CVOC):** .....559-662-4574  
Assistance with rent to Farm labor workers

## Employment

- Madera County Workforce Assistance Cen.....**559-662-4600  
Development Center for anyone looking for employment; training and supportive services
- Central Valley Opportunity Center (CVOC):** .....559-674-0971  
(CVOC) Career Counseling, ESL classes, Job assistance, other social services for migrant or seasonal farm workers
- Employment Development Department(EDD):** .....1-800-300-5616  
Unemployment insurance & job service information
- Madera Adult School:** .....559-675-4425  
Career & Technical Education, High School Diploma, General Education Dev.

## Transportation

- Madera Area Express (MAX)/Dial A Ride:** .....559-661-7433  
Fixed-route low cost transportation system or Call-Response low cost transportation system
- Madera County Connection:** .....559-661-3040  
Transportation system throughout Madera County
- CalVANS:** .....1-866-655-5444  
Vanpool services & low cost rideshare alternatives to worksites throughout California
- All American Medical Transportation:** .....559-324-1038  
Free Transportation Services for Medi-Cal patients to medical appointments within Fresno-Madera Area

### Alcohol and Drug Treatment

- Madera County Behavioral Health:** .....559-673-3508  
Mental Health and Substance Abuse Counseling & Services 24 HR Crisis Line: .....1-888-275-9779
- Madera Counseling Center:** .....559-665-2947  
Alcohol/ Other Drug (AOD) Treatment & Prevention services (men only)
- Family Treatment Center:** .....559-675-7920  
(Woman & Juvenile AOD)
- Tobacco Prevention Program:** .....559-675-7839  
Public Health Department
- Other Alcohol and Drug Program Information:** [www.adp.ca.gov](http://www.adp.ca.gov).....1-800-879-2772

### Domestic Violence Assistance

- Community Action Partnership of Madera County (CAPMC)**
- Victim Services Center (VSC):** .....559-661-1000  
Confidential support for victims of Domestic Violence with emergency shelter, classes, support groups, & assistance in completing restraining orders 24 hour hotline: .....1-800-355-8989
- Lideres Campesinas:** .....559-661-4776/661-1734  
Assistance & referral for field workers that are victims of domestic violence, sexual assault, & human trafficking; & information regarding the dangers of pesticides
- National Domestic Violence 24 hour Hotline:** [www.thehotline.org](http://www.thehotline.org).....1-800-799-7233

### Counseling Services

- Lake Street Center:** .....559-661-5156  
County Mental Health program for families, children involved in DSS/CWS Services
- Madera Access Point:** .....559-661-5156  
Mental health, domestic violence, alcohol & drug counseling services for Cal-WORKS recipients
- Comprehensive Counseling Services:** .....559-661-7574  
Batterers Treatment, Anger Management, Substance Abuse, Domestic Violence, Parenting/Child Abuse, Sex Offender Treatment, Sexual Assault Survivors counseling, Family & Marital counseling, Victims of Crime; services offered to adults & minors
- Madera County Behavioral Health:** .....559-673-3508  
Mental Health and Substance Abuse Counseling & Services 24 HR Crisis Line: .....1-888-275-9779
- Angel Babies:** .....209-383-3123  
Bereavement support program/infant loss support program; Spanish speaking only; home visitation

**Legal Assistance**

Madera County Superior Court: .....559-675-7623

California Rural Legal Assistance (CRLA): .....559-674-5671

Madera Municipal Court: .....559-675-7734

Madera County District Attorney: .....559-675-7726

Madera County Public Defender: .....559-673-7227

Self Help Family Law Center: .....559-675-5161

Main Courthouse: .....559-675-7944

Family Court Services: .....559-675-7810

Madera County Child Support: .....559-675-7885

Juvenile Court: .....559-675-7786

**Law Enforcement**

California Highway Patrol: .....559-675-1025

City of Madera Police Department: .....559-675-4200

Crime tip Hotline: .....559-675-4242

Madera County Probation Department: .....559-675-7739

Madera County Sheriff's Department: .....559-675-7769

**Corrections**

Madera County Department of Corrections: .....559-675-7885

Madera County Probation Juvenile Services Division: .....559-675-4970

Madera County Probation Administrative/Investigative Unit: .....559-675-7739

Madera County Juvenile Detention Facility: .....559-675-7899

Probation Adult Services Division: .....559-675-6739

Madera County Jail: .....559-675-7951

**Fire**

Madera Fire Department: .....559-661-5499

Madera Fire Marshall: .....559-661-5190

**Energy Assistance:**

**Community Action Partnership of Madera County (CAPMC)**

Community and Family Services: .....559-673-9173  
LIHEAP Energy Assistance or Weatherization; assistance with REACH application

Central Valley Opportunity Center (CVOC): .....559-662-4574  
PG&E Assistance to Farm labor workers

PG&E Energy Partners: [www.pge.com/energypartners](http://www.pge.com/energypartners) .....1-800-989-9744

**Helplines**

Child Welfare & Adult Protective Services 24 Hour Hotline: .....1-800-801-3999  
Information and referral of Child or Adult Abuse/Neglect and reporting, including 24 hour emergency response

Behavior Health 24 hour Hotline: .....1-888-275-9779

National Domestic Violence 24 Hour Hotline: .....1-800-799-7233

National Parent Helpline: .....1-855-4A PARENT (1-855-427-2736)  
10 a.m. PST - 7 p.m. PST - M-F (available in Spanish and English) [www.nationalparenthelpline.org](http://www.nationalparenthelpline.org)

Poison Control Center Helpline: .....1-800-876-4766

Boys Town National Hotline: .....1-800-448-3000  
Short term crisis counseling, provide parenting resources, suicide prevention hotline for all ages

Suicide Prevention Hotline:..... 1-888-506-5991  
The Central Valley Suicide Prevention Hotline, free and confidential service

**Other Community Services**

Madera County Department of Social Services (DSS): .....559-675-2300  
Cash aid & Financial Subsidies

Love Inc.: [www.maderaloveinc@stbcglobal.net](mailto:www.maderaloveinc@stbcglobal.net).....559-674-4580  
Connecting clients with providers & resources based on their need; services such as clothing, food, furniture, transportation, etc.

Family Builders Foster Care, Inc.:.....559-636-1775/ 1-800-721-3313  
Recruiting foster families to provide a healthy home environment for foster kids

Notes:

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**7/17/2013**

# EXHIBIT B



# Report to the Board of Directors

Agenda Item Number: F-3

Board of Directors' Meeting for: December 13, 2018

Author: Elizabeth Wisener

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DATE: December 13, 2018  
TO: Board of Directors  
FROM: Elizabeth Wisener, Community Services Program Manager  
SUBJECT: 2019 Community Services Block Grant (CSBG) Contract

**I. RECOMMENDATION:**

Authorize the Executive Director to sign and submit the 2019 CSBG contract with the Department of Community Services & Development (CSD) on behalf of the Board of Directors.

**II. SUMMARY:**

The CSBG 2019 Grant Award is \$279,073. This amount reflects a decrease of 1.14% (-\$3,212) from the 2018 Fiscal Year. The CSBG contract will be amended as additional funds are appropriated.

**II. DISCUSSION:**

CSD is issuing a one-year contract covering January 1, 2019 through December 31, 2019. Once CSD receives the official notice of the signing of the federal fiscal budget CSD will release to agencies an amendment to the contract.

1. The 2019 remains a two-part agreement. Part I consists of the base contract and Part II consists of Administrative, Financial and Programmatic Policies and Procedures.
2. The CSBG contract will be amended as additional funds are appropriated.

**III. FINANCING:**

The total allocation for Fiscal Year 2019 is \$279,073. These funds will be used for administration, program staff and the match for the Shunammite Place, Strengthening Families and the Child Forensic Interview Team (CFIT).

CSBG  
2019 BUDGET PREPARATION

DESCR PTION	Admin. Serv.	CSBG	Shunammite Ineligible	Shunammite Supportive	Shunammite Operations	Parenting	CFIT	VITA/Other	CSBG Budget
5010 SALARIES	44,830.00	11,281.00	2,521.00	12,489.00	6,152.00	2,054.00	47,887.00		127,214.00
5012 SALARIES	24,889.00								24,889.00
TOTAL SALARIES	69,719.00	11,281.00	2,521.00	12,489.00	6,152.00	2,054.00	47,887.00		152,103.00
FRINGE BENEFITS									9,732.00
5122 FICA	3,430.00	863.00	193.00	955.00	471.00	157.00	3,663.00		9,732.00
5124 SUI	412.00	76.00	44.00	136.00	87.00	43.00	434.00		1,232.00
5114 W/C	361.00	91.00	244.00	1,130.00	531.00	17.00	497.00		2,871.00
5112 HEALTH INSURANCE	2,002.00	1,168.00	567.00	2,114.00	1,334.00	334.00	8,673.00		14,192.00
5116 RETIREMENT	2,393.00	451.00	75.00	499.00	124.00		1,918.00		5,540.00
5125 DIRECTOR'S FRINGE	12,900.00								12,900.00
	21,498.00	2,849.00	1,123.00	4,834.00	2,547.00	633.00	13,183.00		46,467.00
TRAVEL & TRAINING									396.00
6742 TRAINING - STAFF			396.00						164.00
6722 PER DIEM - STAFF		134.00							110.00
GAS & OIL		60.00		30.00	20.00				474.00
6712 STAFF TRAVEL - LOCAL				54.50	98.50		2,000.00		6,318.00
6714 STAFF TRAVEL - OUT OF AREA		4,318.00							
TOTAL TRAVEL	0.00 (2)	4,542.00 (2)	396.00 (2)	84.50	118.50	0.00	2,321.00		7,462.00
OCCUPANCY COSTS									1,920.00
6320 TELEPHONE					144.00 (1)		1,776.00		47,640.00
6410 RENT	1,940.00 (3)						45,600.00		7,894.00
6420 UTILITIES	350.00		200.00 (1)				7,344.00		2,232.00
PROPERTY/LIABILITY INSURANCE							2,232.00		
TOTAL SPACE COST	2,290.00	0.00	200.00	0.00	144.00	0.00	56,952.00		59,586.00
CONSUMABLE SUPPLIES									530.00
6110 OFFICE SUPPLIES	100.00 (4)				60.00 (5)		120.00	250.00	500.00
6112 DATA PROCESSING SUPPLIES							300.00	200.00	120.00
6121 FOOD							120.00		360.00
6130 PROGRAM SUPPLIES					120.00 (5)		240.00		400.00
6180 EQUIPMENT RENTAL								400.00	1,980.00
6143 FURNISHINGS							1,980.00	250.00	250.00
6310 PRINTING & PUBLICATIONS							60.00		60.00
6330 POSTAGE & SHIPPING									
TOTAL CONS. SUPPLIES	100.00	0.00	0.00	120.00	2,040.00	0.00	840.00	1,130.00	4,200.00
CONSULTANT SERVICES									5,550.00
6520 CONSULTANTS		1,000.00					1,600.00 (6)	3,050.00	0.00
6522 CONSULTANTS OTHER									
TOTAL CONTRACT/SERVICES	0.00	1,000.00	0.00	0.00	0.00	0.00	1,500.00	3,050.00	5,550.00
FEEES									1,850.00
MEMBERSHIP FEES		1,850.00 (13)							
TOTAL MEMBERSHIPS	0.00	1,850.00	0.00	0.00	0.00	0.00	0.00	0.00	1,850.00
OTHER COST									0.00
6742 TRAINING & CONFERENCES					100.00 (8)				100.00
6745 TRAINING - PARTICIPANTS/CLIENTS					360.00 (9)				360.00
6121/7: FOOD					645.00 (10)				645.00
MEDICAL & DENTAL FOLLOW-UP					500.00 (11)				500.00
TRANSPORTATION VOUCHERS									250.00
6875 EMPLOYEE HEALTH & WELFARE		250.00							
	0.00	250.00	0.00	1,605.00	0.00	0.00	0.00	0.00	1,855.00
TOTAL	93,607.00	21,672.00	4,240.00	19,132.50	11,001.50	2,687.00	122,683.00	4,150.00	279,073.00
									279,073.00
									0.00

**COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY**  
**Regular Board of Director's Meeting**  
**December 13, 2018**  
**ACTION SUMMARY MINUTES**

The Board of Directors Meeting was called to order at 5:35 p.m. by Dennis Haworth.

Board Members Present

David Hernandez  
Miguel Gonzalez  
Dennis Smith  
Dennis Haworth  
Donald Holley  
Eric LiCalsi  
Kathy Lopes  
Tyson Pogue  
Cece Foley Gallegos  
Robert Poythress

Board Members Absent

Ruth Carral  
Aurora Flores  
Angela Andeola  
Amelia Medrano

Personnel Present

Donna Tooley  
Cristal Sanchez  
Irene Yang  
Mattie Mendez  
Maru Gasca Sanchez  
Leticia Murillo  
Elizabeth Wisener

Public – Others Present

Molly Hernandez

**A. PUBLIC COMMENT**

- ✓ Board Member, David Hernandez, shared that the Madera Unified School District recently held their annual holiday function. Proceeds from the auction held at the function will benefit Victim Services, the Food Bank, and the Rescue Mission.
- ✓ Board Member, Donald Holley, announced that the Martin Luther King Committee will be hosting a program at Martin Luther King Jr. Middle School on January 20, 2019 at 2:00 p.m. Children are selected from various schools across the county to conduct speeches during the program. There will also be a keynote speaker from the Madera Unified School District.

**B. ADOPTION OF THE AGENDA**

**ADDITIONS TO THE AGENDA:** Items identified after posting of the Agenda for which there is a need to take immediate action and cannot reasonably wait for the next regularly scheduled Board meeting. Two-thirds vote, or unanimous vote if quorum is less than full board, required for consideration. (Government Code 54954.2(g) (2)) Any items added to the agenda will be heard following all Discussion/Action Items (Section F)

**ADOPTION OF THE AGENDA:** Adoption of the agenda with the removal of Discussion Item F-2.

Motion: ADOPT AGENDA WITH THE RECOMMENDATION TO REMOVE ITEM F-2

Moved by Donald Holley seconded by Cece Foley Gallegos

Vote: Carried Unanimously

**C. CLOSED SESSION**

The meeting was adjourned at 5:39 p.m. by Chairman Dennis Haworth

Closed Session – Public Employee Performance Evaluation & Compensation Review  
Title: Executive Director  
(Pursuant to Government Code 54957)

The meeting was reconvened to public session at 5:45 p.m. by Chairman Dennis Haworth  
(Pursuant to California Government Code 54957.1)

**D. TRAINING/ADVOCACY ISSUES**

None

**E. BOARD OF DIRECTOR'S CONSENT CALENDAR**

All items listed under Consent Calendar are considered to be routine and will be enacted by one motion. For discussion of any Consent Item, it will be made a part of the Discussion Items at the request of any member of the Board or any person in the audience.

- E-1 Review and approve the Minutes of the Regular Board of Director's Meeting – November 8, 2018
- E-2 Review and approve the Minutes of the Fresno Migrant and Seasonal Head Start Executive Committee Meeting – December 4, 2018
- E-3 Review and approve the Minutes of the Madera/Mariposa Regional and Early Head Start Policy Committee Meeting – November 1, 2018
- E-4 Review and approve the Minutes of the Madera Migrant/Seasonal Head Start Policy Committee Meeting – November 7, 2018
- E-5 Review and accept Bank of America Credit Card Statements:
  - November 2018
- E-6 Review and accept the American Express Credit Card Statement and All Other Credit Card Statements:
  - October 2018
  - November 2018
- E-7 Review and approve the following **Fresno Migrant Head Start** reports:
  - Monthly Enrollment Report – October 2018
  - Monthly In-Kind Report – October 2018

- Food Program Report – October 2018

E-8 Review and approve the following **Fresno Migrant Early Head Start** reports:

- Monthly Enrollment Report – October 2018
- Monthly In-Kind Report – October 2018

E-9 Review and approve the following **Madera Migrant/Seasonal Head Start** reports:

- Monthly Enrollment Report – October 2018
- In-Kind Report – October 2018
- CACFP Program Report – October 2018
- Program Information Report (PIR) – October 2018

E-10 Review and approve the following **Madera/Mariposa Regional Head Start** reports:

- Monthly Enrollment Report – October 2018
- In-Kind Report – October 2018
- CACFP Program Report – October 2018

E-11 Review and approve the following **Madera Early Head Start** reports:

- Monthly Enrollment Report – October 2018
- In-Kind Report – October 2018

E-12 Review and consider approving Fresno Migrant & Seasonal Head Start's 2018 Self-Assessment Program Improvement Plans.

E-13 Ratify the submission of the application requesting continued funding from the California Department of Education – Early Education and Support Division for FY 2019-20.

E-14 Review and consider approving the 2019 Holiday Schedule.

Motion: APPROVED AS PRESENTED

Moved by Donald Holley, seconded by Kathy Lopes

Vote: Carried Unanimously

## F. DISCUSSION / ACTION ITEMS

F-1 Review and consider approving the 2018-2019 Madera Migrant/Seasonal Head Start Corrective Plan of Action for the Grantee recommendations identified during the annual program review.

Maru Gasca Sanchez, Support Services Manager, presented to the Board regarding the 2018-2019 Madera Migrant/Seasonal Head Start Corrective Plan of Action for the Grantee recommendations identified during the annual program review. Maru highlighted there were no findings identified during the review. The Grantee made only two recommendations in the Human Resources and Health & Safety service areas. Maru emphasized that staff is in the process of

reviewing policies and have provided training to teaching staff. Mattie Mendez, Executive Director, called attention to correspondence from the Grantee regarding policy council responsibilities for Head Start personnel. This correspondence addressed a recommendation under the Human Resources service area regarding the Policy Council responsibilities in the hiring, evaluation, compensation or termination of all head start employees. After reviewing legal interpretation, the Grantee concluded that the recommendation be withdrawn as current practices are aligned with the Head Start Act and the Head Start Performance Standards.

Motion: APPROVED AS PRESENTED

Moved by Kathy Lopes, seconded by Cece Foley Gallegos

Vote: Carried Unanimously

- F-2 Review and consider approving the submission of an application to Stanislaus County Office of Education and California State Preschool Program (CSPP) funding. Budget to be distributed at meeting.**

**Item Pulled**

- F-3 Authorize the Executive Director to sign and submit the 2019 CSBG contract with the Department of Community Services & Development (CSD) on behalf of the Board of Directors.**

Elizabeth Wisener, Community Services Program Manager, presented to the Board regarding the the submission of the 2019 CSBG contract with the Department of Community Services & Development (CSD) on behalf of the Board of Directors. Elizabeth shared with the Board that the submission of the CSBG contract with CSD is an annual renewal application. The total allocation for the Fiscal Year 2019 is \$279,073, which reflects a decrease of 1.14% from the 2018 Fiscal Year. Funds will be utilized for administration, front staff, the Shunammite Place match and the Child Forensic Interview Team (CFIT). Mattie added that the budget for the 2019 CSBG contract includes an allocation for a CFIT Specialty Advocate that will be responsible to arrange CFIT interviews, maintain National Children's Alliance (NCA) Accreditation and to work with the community and multidisciplinary team.

Motion: APPROVED AS PRESENTED

Moved by Donald Holley, seconded by Tyson Pogue

Vote: Carried Unanimously

- F-4 Review and consider accepting the application from Molly Hernandez to fill the vacancy in the Fairmead/Chowchilla Target Area on the Board of Directors.**

Mattie Mendez, Executive Director, presented to the Board regarding the application from Molly Hernandez to fill the vacancy in the Fairmead/Chowchilla Target Area on the Board of Directors. A vacancy occurred when Theresa Van Tassel, former representative for the Fairmead/Chowchilla Target Area resigned from the Board of Directors. An advertisement was placed in the Madera Tribune. CAPMC received one (1) application from Ms. Molly Hernandez. Molly shared with the Board that she is currently a teacher for children with special needs

employed with Madera County Superintendent of Schools. Molly is familiar with Head Start programs.

Motion: APPROVED AS PRESENTED

Moved by Donald Holley, seconded by David Hernandez

Vote: Carried Unanimously

**F-5 Review and consider accepting the nominations made by the Nominating Committee for the Board of Directors.**

Mattie Mendez, Executive Director, presented to the Board regarding the nominations made by the Nominating Committee for the Board of Directors. Voting ballots for the election of Board Officers, Executive Committee, Finance Committee and Personnel Committee were distributed during the meeting. Donna Tooley, Chief Financial Officer, tallied the votes. Results are as follows –

**Chairperson:** Tyson Pogue, Target Area Official

**Vice Chairperson:** Eric LiCalsi, Private Official

**Secretary/Treasurer:** David Hernandez, Public Official

**Executive Committee:** Dennis Haworth, Public Official  
Donald Holley, Private Sector  
Aurora Flores, Target Area

**Personnel Committee:** Dennis Haworth, Public Official  
Kathy Lopes, Private Sector  
Tyson Pogue, Target Area  
Angela Andeola, Target Area (Alternate 1 of 3)  
Cece Foley Gallegos, Public Official (Alternate 2 of 3)  
Donald Holley, Private Sector (Alternate 3 of 3)

**Finance Committee:** Ruth Carral/ Angela Andeola, Target Area  
Donald Holley, Private Sector  
Miguel Gonzalez, Public Official

Motion: APPROVED AS PRESENTED

Moved by Kathy Lopes, seconded by Cece Foley Gallegos

Vote: Carried Unanimously

**G. ADMINISTRATIVE/COMMITTEE REPORTS TO BOARD OF DIRECTORS**

- G-1 Finance Committee Report- No Meeting
- G-2 Personnel Committee Report- No Meeting
- G-3 Executive Director Monthly Report - (November 2018)
- G-4 Financial Statements (November 2018) – Informational

- G-5 Head Start Policy Council/Committee Reports
- G-6 Work Related Injury Report - (November 2018)
- G-7 CAPMC Board of Directors Attendance Report - (November 2018)
- G-8 Staffing Changes Reports for: November 1 – December 5, 2018

H. **CORRESPONDENCE**

- H-1 Correspondence issued November 30, 2018 from the U.S. Department of Health and Human Services regarding FY 2019 Head Start funding increase.

I. **ADJOURN**

Chairperson Dennis Haworth adjourned the Board of Directors meeting at 6:10 P.M.

Motion: APPROVE AS PRESENTED

Moved by Donald Holley, seconded by Cece Foley Gallegos

Vote: Carried unanimously

**EXHIBIT C**



# Report to the Board of Directors

Agenda Item Number: F-1

Board of Directors' Meeting for: June 13, 2019

Author: Jeannie Stapleton

DATE: June 5, 2019

TO: Board of Directors

FROM: Elizabeth Wisener, Community Services Program Manager

SUBJECT: 2019 Community Services Block Grant (CSBG) Targeted Initiative Contract

I. **RECOMMENDATION:**

Review and consider ratifying the 2019 CSBG Targeted Initiative Application.

II. **SUMMARY:**

CAPMC will receive \$30,000 in discretionary funds. The contract term is June 1, 2019 through May 31, 2020. The Targeted Initiative Program is a one-time funded grant that is designed to support activities in agency capacity as well as expanding or enhancing program services.

III. **DISCUSSION:**

1. CAPMC will use the funds to provide three different trainings and to update the Strategic Plan.
2. The first training will be for Child Forensics Interview Techniques and focuses on interviewing children of alleged sexual assault and/or physical abuse.
3. The second training will be the Trauma-Informed Care and Vicarious Trauma Internal and Self-Care Resiliency.
4. Consultants in software training, specifically Microsoft Office products such as Word and Excel, will provide other training for staff.
5. CAPMC will also utilize funds to contract with a consultant to help update CAPMC's Strategic Plan.

IV. **FINANCING:**

\$30,000

<input type="checkbox"/> Work Plan
<input checked="" type="checkbox"/> Final Report

Agency Name: Community Action Partnership of Madera County, Inc.	Agency/Project Representative: Mattie Mendez
Contract Number: 18F-5023	Contract Term: January 1, 2018 – May 31, 2019
Email: mmendez@maderacap.org	Telephone Number: ( 559 ) 675-6749
Date: July 10, 2019	Signature: <i>Mattie Mendez</i>

**Work Plan (Please provide all information requested)**

<b>Project Name:</b>	
<b>Project Domain</b> <i>Select one domain from the list below. Max aligns with your Project Domain align with the annual report.</i>	<b>Project Type</b> <i>Select one project type that best fits your project. Note: response must be filled in your self-assessment (Capacity Building in the Project Domain Section).</i>
<input type="checkbox"/> Employment <input type="checkbox"/> Education and Cognitive Development <input type="checkbox"/> Income and Asset Building <input type="checkbox"/> Housing <input checked="" type="checkbox"/> Health and Social Behavioral Development <input type="checkbox"/> Civic Engagement and Community Involvement <input type="checkbox"/> Agency Capacity Building <ul style="list-style-type: none"> <li><input type="checkbox"/> Strategic Planning</li> <li><input type="checkbox"/> Data Management and Reporting</li> <li><input type="checkbox"/> Software/IT</li> <li><input type="checkbox"/> Grant/Resource Development</li> </ul>	<input type="checkbox"/> New Program <input type="checkbox"/> Program Expansion of an existing program <input checked="" type="checkbox"/> Program Enhancement such as improving services

<b>Projected Activities/Services to be performed:</b>
<p>Community Action Partnership of Madera County - Victim Services Center (VSC) provides information, support, advocacy, follow-up, on-going counseling services, referrals and accompaniment to forensic exams to child and adolescent victims, Such services allow continuity of care to direct and indirect child and adolescent victims of sexual assault and abuse, from first contact to case closure. The primary task of the advocate assigned to the CFIT team is to advocate for interventions most likely to support a victim's recovery from the traumatic experience. Children and families receiving services from Community Action Partnership of Madera County - Victim Services Center can benefit from the integrated services provided on-site.</p> <p>CAPMC aims to provide a holistic experience, where children and families can obtain necessary services directly on-site.</p>
<b>Expected Outcomes to be achieved (tho/len the projected number of participants to be served):</b>
<p>Secure funding for Community Action Partnership of Madera County's CFIT interviews and rental space that exceeds the space allowed by the CalOES Sub- recipient Handbook and pay for Forensic Interviewers to conduct interviews with the children.</p>
<b>Provide a brief timeline of the project activities (include start date, key milestones and end date):</b>

Work Plan  
 Final Report

January 1, 2018 -- December 31, 2018

**FISCAL SPENDING PLAN**

**Fiscal Spending Plan**

Enter your proposed expenditure plan below. For each bimonthly reporting period, enter the percentage of your expected expenses in the % Expended row. For planning purposes, enter the "Year-to-date (YTD)" expected expenditures in the YTD % row (as a cumulative percentage) for each period. The expected expenditures should reflect your project timeline; as the YTD % row can reach 100% before the end of the contract term.

Reporting Period	June-July	Aug-Sept	Oct-Nov	Dec-Jan 2020	Feb-Mar	Apr-May
% Expended						
YTD % Expended						

**Advance Payments**

Per contract Agreement, contractors are allowed up to a 25% advance of the total discretionary allocation. Contractors are required to submit a written request to CSD. Will your agency submit a written request for an advance?

Yes  No

**FINAL REPORT**

(The Final Report shall be completed and submitted to CSD no later than 30 days after the contract term or upon completion of the project.)

**Activities/Services**

CAPMC was able to provide services to 94 individuals via support services, advocacy, follow-up, ongoing counseling services, and referrals by a various agencies.

**Accra Outcomes (or Achieved) include the number of participants who achieved the outcome**

CAPMC has been able to secure funding for the rental space needed to provide services to approximately 98 participants see the chart on the attached page.

The Community Services Block Grant Discretionary Funding provided the financial support to pay for costs related to the Child Forensic Interviews that are part of the investigatory and prosecution process when a child discloses they have been victims of sexual assault. CAPMC had expended all of the unrestricted dollars related to CFIT. Although CAPMC receives Rape Crisis funding from Cal OES, the costs related to CFIT (investigatory and prosecution), to conduct the interview are unallowable costs. Without the discretionary funding CAPMC, the CFIT Steering Committee and multi-disciplinary team faced moving the Child Advocacy Center to another location within Madera County. The CSBG funding allowed CAPMC to expand the Child Advocacy Center by providing two family waiting rooms, an interview room, and locations for law enforcement, Department of Social Services, Child Protective Services and/or the District Attorney to

Work Plan  
 Final Report

meet with the family on an as needed basis. CAPMC along with the multi-disciplinary team scheduled and conducted the following interviews from June 1, 2018 through April 30, 2019.

**Success Story (include if applicable, attach additional sheets as necessary):**

The Community Services Block Grant Discretionary Funding provided the financial support to pay for costs related to the Child Forensic Interviews that are part of the investigatory and prosecution process when a child discloses they have been victims of sexual assault. CAPMC had expended all of the unrestricted dollars related to CFOT. Although CAPMC receives Rape Crisis funding from CalOES, the costs related to CFIT (investigatory and prosecution) to conduct the interviews are unallowable costs. Without the discretionary funding CAPMC, the CFIT Steering Committee and multi-disciplinary team faced moving the Child Advocacy Center to another location within Madera County. The CSBG funding allowed CAPMC to expand the Child Advocacy Center by providing two family waiting rooms, an interview room, and locations for law enforcement, Department of Social Services, Child Protective Services and/or the District Attorney to meet with the family on an as needed basis. CAPMC along with the multi-disciplinary team scheduled and conducted the following interviews from June 1, 2018 through April 30, 2019

**Community Action Partnership of Madera County, Inc.  
 CFIT Demographics**

2018			
Month	0-6	7-10	11-18
June	1	1	6
July	1	1	2
August	1	3	3
September	0	4	1
October	2	7	4
November	3	4	8
December	0	2	1
<b>Total</b>	<b>8</b>	<b>27</b>	<b>25</b>
		<b>Grand Total</b>	<b>60</b>

2019			
Month	0-6	7-10	11-18
January	0	3	6
February	0	5	6
March	5	3	4
April	0	1	5
<b>Total</b>	<b>5</b>	<b>12</b>	<b>21</b>
		<b>Grand Total</b>	<b>37</b>

<input type="checkbox"/> Work Plan
<input checked="" type="checkbox"/> Final Report

<b>CSD Use Only</b>	
Date Received by Field Representative: _____	Date Application Accepted: _____

**CSBG DISCRETIONARY (Disc.) CONTRACT BUDGET NARRATIVE**

Contractor Name: Community Action Partnership of Madera County, Inc.	Contract Number: 19F-4425	Contract Amount: \$30,000	Date 5/23/2019
Prepared By: Donna Tooley	Contract Term: 06/01/19 - 05/31/20	Amendment Number:	
Telephone Number: 559-675-5755	Fax Number: 559-673-7665	E-mail Address: dtooley@maderacap.org	

Section 10 - Administrative Costs - Contract/Consultant Services:

Consultants and Consultant Expenses \$17,200  
 (\$8,600/session x 2 sessions, including travel)

The amount budgeted will provide training and guidance on the update to the Agency's strategic plan. Community Action Partnership of Madera County, Inc. (CAPMC) ten year strategic plan ends in 2020 and was developed using the Balanced Scorecard method. Balanced scorecard is a strategic planning and management system that takes into account non-financial aspects of corporate performance, such as customer satisfaction and business processes. The Balanced Scorecard approach involves collecting data and analyzing the agency from different perspectives. These are learning and growth, financial, business process and the customer. CAPMC will be working with a Balanced Scorecard consultant to update its agency strategic plan for the next five to ten years and develop new priorities and initiatives.

Total Section 10 - Administrative Costs - Contract/Consultant Services \$17,200

Section 20 - Program Costs - Subcontractor/Consultant Services:

Consultants and Consultant Expenses \$12,800  
 (\$5,000 - Child Forensic Interviewing Techniques;  
 \$6,100 - Trauma-Informed Care and Vicarious Trauma Internal  
 and Self Care Resiliency; \$1,700 - Microsoft Office Training)

The amount budgeted will provide training using various consultants for agency program staff. The first training focuses on interviewing children of alleged sexual assault and /or physical abuse. The CFIT guidelines exist to reduce the number of interviews to which the child is subjected to minimize the number of persons who interview the child, improve the quality and quantity of information obtained in the interview and shorten the time period between investigation and legal disposition of child sexual abuse cases. This standard helps ensure that all children served receive consistent, evidence-based interventions that help them heal from the trauma of alleged sexual assault or physical abuse.

The second trainings will provide education and training for program staff and better outcomes for the clients whom we serve. Staff who work in the human services field often encounter, Trauma-Informed Care and Vicarious Trauma Internal and Self-Care Resiliency. Trauma-Informed Care is an approach that assumes that

### CSBG DISCRETIONARY (Disc.) CONTRACT BUDGET NARRATIVE

an individual is more likely than not to have a history of trauma and recognizes the presence of trauma symptoms and acknowledges the role trauma may play in an individual's life, including service staff. The Self-Care and Resiliency will help staff deal with the trauma that happens when staff feel committed or responsible to help and unable to fulfill that commitment. It can lead to very high and unrealistic expectations of staff and others. The sense of commitment and responsibility can eventually contribute to feeling burdened, overwhelmed, and hopeless in the face of great need and suffering. It can also lead staff to overextend what is reasonable for their own well-being and the best long-term interests of the clients.

The other staff training that will be provided by consultants is software training, specifically Microsoft Office products such as Word and Excel. The agency has found that many staff struggle with these programs and need additional training in order to use them more efficiently. Program staff in particular have limited knowledge of Excel and have difficulty creating spreadsheets. The agency will offer several training sessions from beginning to intermediate levels.

Total Section 20 - Program Costs - Subcontract/Consultant Services	\$12,800
Total CSBG 2019 Discretionary Budget	\$30,000

**COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY**  
**Regular Board of Directors Meeting**  
**June 13, 2019**  
**ACTION SUMMARY MINUTES**

The Board of Directors Meeting was called to order at 5:30 p.m. by Eric LiCalsi.

Board Members Present

Adriana Olivarría-Perez  
Jose Rodriguez  
Dennis Haworth  
Eric LiCalsi  
Kathy Lopes  
David Hernandez  
Donald Holley

Board Members Absent

Tyson Pogue  
Miguel Gonzalez  
Dennis Smith  
Molly Hernandez  
Robert Poythress  
Aurora Flores

Personnel Present

Mattie Mendez  
Donna Tooley  
Cristal Sanchez  
Irene Yang  
Elizabeth Wisener  
Maru Gasca Sanchez

Public – Others Present

None

**A. PUBLIC COMMENT**

None

**B. ADOPTION OF THE AGENDA**

**ADDITIONS TO THE AGENDA:** Items identified after posting of the Agenda for which there is a need to take immediate action and cannot reasonably wait for the next regularly scheduled Board meeting. Two-thirds vote, or unanimous vote if quorum is less than full board, required for consideration. (Government Code 54954.2(g) (2)) Any items added to the agenda will be heard following all Discussion/Action Items (Section F)

**ADOPTION OF THE AGENDA:** Adoption of the agenda as presented.

Motion: APPROVE AS PRESENTED

Moved By Donald Holley, Seconded By Kathy Lopes

Vote: Carried Unanimously

**C. CLOSED SESSION**

None

**D. TRAINING/ADVOCACY ISSUES**

- D-1 Head Start Parent Curriculum – Opening Doors  
Maru Gasca Sanchez, Support Services Manager

**E. BOARD OF DIRECTOR'S CONSENT CALENDAR**

All items listed under Consent Calendar are considered to be routine and will be enacted by one motion. For discussion of any Consent Item, it will be made a part of the Discussion Items at the request of any member of the Board or any person in the audience.

- E-1 Review and consider approving the Minutes of the Regular Board of Director's Meeting – May 9, 2019
- E-2 Review and consider approving the Minutes of the Madera Migrant/Seasonal Head Start Policy Committee Meeting – April 10, 2019
- E-3 Review and consider accepting the Bank of America Credit Card Statements:
- April 2019
  - May 2019
- E-4 Review and consider accepting the American Express Credit Card Statement and All Other Credit Card Statements:
- March 2019
  - April 2019
  - May 2019
- E-5 Review and consider approving the following **Fresno Migrant Head Start** reports:
- Monthly Enrollment Report – April 2019
  - In-Kind Report – April 2019
  - CACFP Program Report – April 2019
- E-6 Review and consider approving the following **Fresno Migrant Early Head Start** reports:
- Monthly Enrollment Report – April 2019
  - In-Kind Program Report – April 2019
- E-7 Review and consider approving the following **Madera Migrant Head Start** reports:
- Monthly Enrollment Report – March & April 2019
  - In-Kind Report – April 2019
  - CACFP Program Report – March & April 2019
- E-8 Review and consider approving the following **Madera Regional Head Start** reports:
- Monthly Enrollment Report – March & April 2019
  - In-Kind Report – March & April 2019
  - CACFP Program Report – March & April 2019
  - Program Information Report (PIR) – April 2019
- E-9 Review and consider approving the following **Madera Regional Early Head Start** reports:

- Monthly Enrollment Report – March & April 2019
- In-Kind Report – March & April 2019

- E-10 Review the Alternative Payment and Resource & Referral Program Report for May 2019. (Informational Only)
- E-11 Review the Community Services Program Report for May 2019. (Informational Only)
- E-12 Review the Victim Services Center Program Report for May 2019. (Informational Only)
- E-13 Review and consider approving the 2019-2020 lease agreement between Fresno Migrant Seasonal Head Start/CAPMC and Parlier Unified School District.
- E-14 Review and consider accepting the Fresno Migrant and Seasonal Head Start 2018 Annual Report.
- E-15 Review and consider approving the 2019-2020 Reimbursement Policy for the Policy Committee Members representing Madera Migrant/Seasonal Head Start program.
- E-16 Review and consider approving the 2019-2020 Madera Migrant/Seasonal Head Start Planning Process Policy/Procedure and Calendar.
- E-17 Review and consider approving the Madera Migrant/Seasonal Head Start No Fee Policy per Head Start Performance Standards.
- E-18 Review and consider accepting the results of the Weatherization Program's monitoring visit.

Motion: APPROVED AS PRESENTED

Moved By Dennis Haworth, Seconded By Adriana Olivarria-Perez

Vote: Carried Unanimously

## **F. DISCUSSION / ACTION ITEMS**

### **F-1 Review and consider ratifying the 2019 CSBG Targeted Initiative Application.**

Elizabeth Wisener, Community Services Program Manager, presented regarding the 2019 CSBG Targeted Initiative Application. Elizabeth noted that CAPMC will receive \$30,000 in discretionary funds. The contract term is June 1, 2019 through May 31, 2020. The Targeted Initiative Program is a one-time funded grant that is designed to support activities in agency capacity as well as expanding or enhancing program services. CAPMC will utilize the funds to provide the following trainings to the Child Forensic Interview Team: Child Forensic Interview Techniques, Trauma-Informed Care, Vicarious Trauma, and Internal/Self-Care Resilience. Additionally, a software training will be provided to staff. Lastly, CAPMC will utilize funds to contract with a consultant to help update CAPMC's Strategic Plan.

Motion: APPROVED AS PRESENTED

Moved By Kathy Lopes, Seconded By David Hernandez

Vote: Carried Unanimously

**F-2 Review the status of the CalOES Emergency Water Tank Continuation Program (Bulk Water) and State Resources Control Board (Drinking Water) Contracts. (Informational Only)**

Elizabeth Wisener, Community Services Program Manager, presented regarding the status of the CalOES Emergency Water Tank Continuation Program (Bulk Water) and State Resources Control Board (Drinking Water) Contracts. Elizabeth highlighted that there have been 383 domestic well permits issued between January 1, 2018 to June 3, 2019 of which 24 are households that were once on the program. Site verifications were conducted in May 2019 for each residence that is still on the program. Results of those site verifications are as follows:

- ✓ As of July 1, 2018, there were 140 households on the bulk water program and as of May 31, 2019, there are now 102 households still on the program.
- ✓ As of July 1, 2018, there were 106 households on the drinking water program and as of May 31, 2019 there are 76 households still on the program.

Elizabeth also noted that as of May 31, 2019, CAPMC has spent \$1,162,409.00 of the bulk water contract. There will be approximately \$210,000.00 to carry over into the next fiscal year with the additional funds and as of May 31, 2019 CAPMC has spent \$37,681.00 on the drinking water program. There will be approximately \$80,224.00 that will be carried over to the next fiscal year.

Motion: INFORMATIONAL ONLY

**F-3 Close the 30-day review period and consider approving the CSBG 2020-2021 Community Action Plan.**

Elizabeth Wisener, Community Services Program Manager, presented regarding the closure of the 30-day review period and the consideration to approve the CSBG 2020-2021 Community Action Plan. Elizabeth highlighted the Priority Ranking Table and explained, in detail, how CAPMC addresses and/or plans to address the following priorities (in order): education, children services, employment, health, affordable housing, mental health, safety, elderly services, homeless services, and water supply. The Community Action Plan is due to Community Services and Development (CSD) by June 30, 2019.

Motion: APPROVED AS PRESENTED

Moved By Kathy Lopes, Seconded By Donald Holley

Vote: Carried Unanimously

- G. ADMINISTRATIVE/COMMITTEE REPORTS TO BOARD OF DIRECTORS**
- G-1 Finance Committee Report – None
  - G-2 Personnel Committee Report – None
  - G-3 Executive Director Monthly Report – (May 2019)
  - G-4 Financial Statements (May 2019) – Informational
  - G-5 Head Start Policy Council/Committee Reports
  - G-6 Work Related Injury Report – (April & May 2019)
  - G-7 CAPMC Board of Directors Attendance Report – (May 2019)
  - G-8 Staffing Changes Reports for: April 23 – May 31, 2019

H. CORRESPONDENCE

None

I. ADJOURN

Vice Chairperson Eric LiCalsi adjourned the Board of Directors meeting at 6:06 p.m.

Motion: APPROVE AS PRESENTED

Moved By Donald Holley, Seconded By Kathy Lopes

Vote: Carried Unanimously

# EXHIBIT D

# Strengthening Families Program

Home

- About SFP
- SFP Training
- Program Evaluation
- Ordering
- Grant Writing
- Publications on SFP
- News
- Contact Us
- SFP Home-Use Videos

Donate to the  
Strengthening  
Families Foundation

Donate

## WELCOME

The Strengthening Families Program (SFP) is a nationally and internationally recognized parenting and family strengthening program for high-risk and general population families. SFP is an evidence-based family skills training program found to significantly improve parenting skills and family relationships, reduce problem behaviors, delinquency and alcohol and drug abuse in children and to improve social competencies and school performance. Child maltreatment also decreases as parents strengthen bonds with their children and learn more effective parenting skills.

The original 14-session evidence-based SFP for high-risk families with children ages 6 to 11 years (SFP6-11) was developed and tested in the mid 1980s by Dr. Karol L. Kumpfer on a NIDA research grant with children of substance-abusing parents. Subsequent randomized control trials (RCTs) have found similar positive results with families in many different ethnic groups. Both culturally adapted versions and the core version of SFP have been found effective with African-American, Hispanic, Asian, Pacific Islander, and First Nations families. SFP is in 36 countries.

In the early 1990's, Drs. Kumpfer and Molgaard, Co-PIs on an Iowa State University grant, developed a shorter 7-session version for low-risk families with pre- and early teens (SFP10-14). In the 2000s new 14-session versions for high-risk families with both younger children (SFP3-5) and early teens (SFP12-16) were developed by Drs. Kumpfer and Whiteside and replicated in multiple agencies in the USA and Europe with better results than the research RCT studies (Kumpfer, Greene, Whiteside & Allen, 2010; Kumpfer, Xie, & O'Driscoll, 2012; Magalhães, C. & Kumpfer, K. L., 2015).

In order to make SFP skills available to every family, in 2011 a new low-cost SFP Home-Use DVD and Online courses, for ages 7-17 was developed by Dr. Karol Kumpfer and Jaynie Brown. Sold for \$5 each through the [Strengthening Families Foundation](#), the [DVD](#) or [Online lessons](#) are for parents and children to watch together at home. They have ten 30-minute SFP lessons, plus an Intro segment that discusses how the teen brain develops. Handouts can be printed off the DVD or from the website once you [purchase the lessons](#). It can also be used in a clinic or agency setting with a trained Discussion Leader or Family Coach. It has also been used as part of the Middle School Health Class curriculum with parent-child Homework assignments, and helped lower 8th grade binge drinking 50% in one year. To order, click on the [Home-Use DVD](#) page, or on the DVD icon above right.

A new group class curriculum (SFP7-17) that corresponds with the SFP Home-Use DVD was also developed and has been pilot tested over 30 times with high risk families with excellent results that are equivalent to the prior tested SFP versions (Kumpfer & Brown, 2011). The curriculum can be taught in 10, 12, or 14 sessions depending on family risk factors. This new universal version of SFP has lessons for Parents, Children, Teens, and a Family Practice session. It teaches the same research-proven skills as the original SFP, with added material on Mindfulness, the impact of alcohol and drugs on the developing teen brain and the parenting skills needed to prevent it. To order, click on the [ORDER](#) page.

- [The National Institute on Drug Abuse \(NIDA\)](#)
- [SAMHSA and NREPP Center for Substance Abuse Prevention \(CSAP\)](#)
- [The Office of Juvenile Justice and Delinquency Prevention \(OJJDP\)](#)
- [Administration for Children and Families \(ACF\)](#)
- [Department of Education](#)
- [The United Nations Office of Drugs and Crime \(UNODC\)](#)



SFP 7-17  
HOME-USE VIDEO  
(DVD or Online)

# WHAT IS THE STRENGTHENING FAMILIES PROGRAM?

The Strengthening Families Program (SFP) was developed in 1982 by Dr. Karol Kumpfer, Ph.D., and associates, with funding from the National Institute of Drug Abuse. It is an evidence-based parenting program designed to help parents and kids develop happier family relationships, improve mental health outcomes, and help decrease youth alcohol and drug use, violence, and delinquent behavior.

SFP consists of a 10- to 14-week\*, two-hour skills course with separate parent, teen and child lessons held during the first hour, followed by a family practice session during the second hour. SFP skills are for all families; they are not special skills for deficient families. (In SFP, a "family" is defined as one or more adults responsible for one or more children; a "parent" is an adult with that responsibility.)

It has been updated in recent years and proven effective by families in all 50 states and 38 foreign countries. The following results were found in randomized control trials:

## **PARENTS REPORTED**

- **Increased family unity**
- **Increased positive communication**
- **Increased positive parenting skills**
- **Improved family management and organization**
- **Improved parent/child relationship**
- **Decreased family conflict**

## CHILDREN EXPERIENCED

- Increased social skills, cooperation and pro-social friends
- Improved school performance
- Reduced misconduct and aggression
- Reduced depression and anxiety
- Dramatically reduced tobacco, alcohol and drug abuse use

SFP is successful because the lessons are skill-based; and when parents and youth are taught and practice prosocial skill-based lessons together, it changes their brain wiring for the good and improves family dynamics.

An updated SFP version for parents with children from ages 7–17 was created in 2012, with video-clips from the SFP Home-Use DVD. The SFP 7-17 lessons include the following skills:

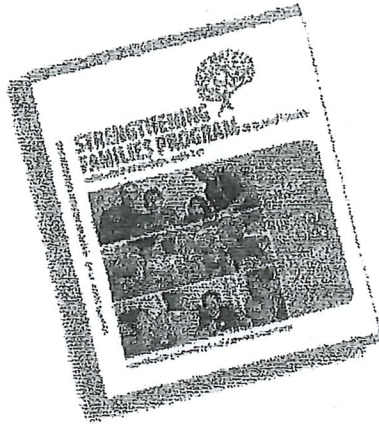
1. Daily looking for and complimenting the good; eliminating harsh criticism
2. Using communication and fun family meetings
3. Problem solving, win-win negotiation, and pre-problem solving to stay out of trouble
4. Limit setting and establishing mild, fair, pre-determined consequences
5. Making family rules and setting up a reward system for good behavior
6. Reducing stress and using good anger management skills
7. Setting goals and using contracts for change
8. Learning how alcohol and drugs hijack the teen brain
9. Choosing good friends and monitoring kids' activities

10. Creating fun family traditions, learning pro-social values, and engaging in service

\* Depending on risk factors for the families.

To reduce costs and increase fidelity, a low-cost (\$5) SFP 7-17 Years Home-Use DVD was created. It was tested and found effective in homes, schools, clinics, detention centers, and behavioral health home visits (Kumpfer, et al., in review). The low-cost SFP 7-17 Years Home-Use video version features an introduction lesson on how the brain develops, with a mindfulness component to increase emotional regulation, and eleven 30-minute, skill-based lessons with built-in "pause and practice" segments. It includes free downloadable handouts and tracking sheets. It has audio tracks in both English and Spanish. The SFP DVD has been used by families at home and as an adjunct to family classes in schools, family services agencies, homeless shelters, refugee communities, and juvenile courts with very favorable outcomes.





BUY THE DVD!

## INTRODUCTION LESSON (SFP 7-17)

HAPPY FAMILY - HEALTHY BRAIN CONNECTION  
SFP DVD VIDEO LESSON DETAILS:


*Risk and protective factors addressed:* family attachment and increased social skills


Sfp Disc1 1





# INTRO HANDOUTS


AS YOU WATCH THE VIDEO, USE THESE HANDOUTS TO WORK THROUGH THE PROGRAM:


 The Happy Family—Healthy Brain Connection


 Keeping Your Family Safe and Happy


 Family Conversation Jar


 Planning for Family Dinners


 My Time

 Stomping the ANTs

 Understanding Brain Development

 How to Have a Healthy Brain

 Four Family Fun

 Mindfulness

## SFP 7—17 CLASS INTRO LESSON DETAILS

# PARENTS

Parents learn how SFP lessons teach the skills of bonding, boundaries, and monitoring to help families develop happy relationships and keep kids alcohol and drug free; how the brain develops and can be influenced by learning and practice; and the importance of nutritious family dinners to create good brain health and family bonding. Skills include giving positive attention to children during 10–15 minutes of one-on-one play time daily (called “My Time”) and recognizing and replacing Automatic Negative Thoughts. The skill of mindfulness is also introduced during the dinner portion of SFP—with an optional short dinner-time lesson on mindfulness included in each weekly lesson. Practicing mindfulness exercises has been shown to increase emotional regulation.

## CHILD/TEEN LESSONS

These lessons focus on the power kids have to direct the development of their own brains by what they think, say, do, or listen to; eating brain-healthy food and recognizing and replacing Automatic Negative Thoughts (ANTs) to create a healthier brain; and the importance of contributing to happy family relationships. Kids also brainstorm ideas for “My Time.”

## FAMILY PRACTICE SESSION

Parents and youth join together for the last hour to brainstorm ideas for "My Time," and each family decides times for holding it. Families decorate a Family Conversation Jar to use during their family dinners and insert question slips from the Conversation Jar handout. They review the ANTs handout (Automatic Negative Thoughts) to use at home, if needed. Family practice sessions close by all linking arms to form a family circle and repeating the SFP family motto: "We are strong and loving families who take time to bond, set boundaries, and monitor so we become our highest and best selves."

# Empowering parents

with research-proven skills to create happy families, health

**GET THE DVD**

**BUY ONLINE LE**



## Official Foundation for the Strengthening Families Program

**We are committed to keeping our nation's youth addiction-free by providing parents and youth with research-proven skills to develop healthy brains and prevent alcohol and drug use. Research shows most adult addiction begins in adolescence, and if kids don't abuse alcohol or use tobacco or illegal drugs before age 21, they likely won't ever do so.**

### **WHY WE ARE CONCERNED:**

Addiction, which destroys lives and devastates families, combined with underage alcohol and drug use, is undermining the stability, safety, and prosperity of our nation. One in 10 American children currently lives with an addicted parent. Kids who grow up with addicted parents are 40 percent more likely to use themselves, putting them at risk for the gut-wrenching misery of addiction. This burgeoning financial and social burden of addiction costs the U.S. \$500 billion every year. Studies show that most adult addiction begins in adolescence, which is even more concerning. As these addicted youths engage in risky sexual behavior, they often bring forth precious and vulnerable children into unstable and neglectful home environments. This puts these children, who need to become our next generation of thoughtful, responsible, tax-paying citizens, at risk for adverse childhood experiences (ACEs). Adverse childhood experiences cause huge problems in a child's life, for they interfere with proper brain development, which contributes to

- **Emotional reactivity; poor anger management skills**
- **Impaired ability to self-regulate and self-soothe**
- **Impaired ability to focus**
- **Impaired ability to delay gratification**
- **Impaired ability to organize, plan, schedule, and complete tasks**

- Impaired ability to nurture (*parent*) or attach (*child*)

These effective, nurturing parenting skills can prevent ACEs and addictions—helping our nation stay prosperous and free. Please learn the skills, use them yourself, and help us make effective, nurturing parenting the new national pastime!



**DONATE**



GET THE DVD



LEARN MORE

\*\*\*

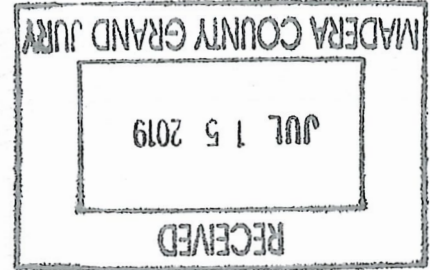
I loved the video, by the way...it changed our life and I believe it should be standard requirement for all parents...if we could make something mandatory like we do our driver's licenses. It is fantastic!

Dana W.



# MADERA POLICE DEPARTMENT

Office of the Chief of Police



July 02, 2019

Michael Jurkovich  
Supervising Judge of the Grand Jury  
Madera Superior Court 200 South G Street  
Madera, CA 93637  
&  
Madera County Grand Jury  
PO Box 534  
Madera, Ca 93639

RE: student Safety: Why Are They Turning the Wrong Way?

Report Date: June 28, 2019

Dear Honorable Judge Jurkovich and Members of the Grand Jury:

Enclosed please find Madera Police Department's response to the Madera County Grand Jury findings and recommendations.

## FINDINGS FOR MADERA UNIFIED SCHOOL DISTRICT;

F5. The respondent disagrees with the wording "DANGEROUS". A more appropriate evaluation would be that issues and concerns do exist with regards to traffic conditions in and around Alpha Elementary School and John Adams Elementary.

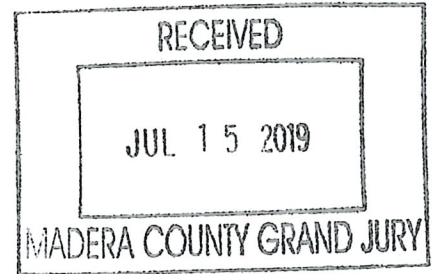
F6. The respondent agrees with the finding.

F7. The respondent agrees with the finding.



# MADERA POLICE DEPARTMENT

Office of the Chief of Police



## RECOMMENDATIONS: MADERA UNIFIED SCHOOL DISTRICT

R5. The recommendation has not yet been implemented, however a meeting involving all parties will occur on July 16, 2019 at 10:30.

R7. The recommendation has not yet been implemented, however a meeting involving all parties will occur on July 16, 2019 at 10:30.

Respectfully,

A handwritten signature in black ink, appearing to read "Dino Lawson".

Dino Lawson Chief of Police

**MADERA UNIFIED SCHOOL DISTRICT**

1902 Howard Road, Madera, California 93637

(559) 675-4500

FAX: (559) 675-1186

[www.madera.k12.ca.us](http://www.madera.k12.ca.us)



**Board of Trustees:**

Ray G. Seibert, President

Ruben Mendoza, Clerk

**Trustees:**

Brent Fernandes, Joetta Fleak

Ed McIntyre, Lucy Salazar

**Superintendent:**

Todd Lile

August 19, 2019

Madera County Grand Jury  
PO Box 534  
Madera, CA 93639

Attention: Madera County Grand Jury



This letter is to serve as a response to the Madera County Grand Jury findings and recommendations released on June 28, 2019 regarding Student Safety: Why Are They Turning the Wrong Way?.

The report called out four (4) findings for Madera Unified School District (MUSD) and provided four (4) recommendations to address the reported findings. Below you will find MUSD's response to the Grand Jury's findings and recommendations.

*F1. Both MUSD and GVUSD are in compliance with Education Code 39831.5 (a) (A,B,C,D, and E) (2), the "Annual Student Bus Safety Document" requirements.*

*R1. The MCGJ recommends that MUSD and GVUSD must continue staying in compliance with Education Code 39831.5 (a) (A,B,C,D, and E) (2), the "Annual Student Bus Safety Document" requirements each year to ensure that the most complete and accurate information is provided to drivers. .*

Response:

Ed Code 39831.5 (a) (1) (A,B,C,D, and E) states:

- (a) All pupils in prekindergarten, kindergarten, and grades 1 to 12, inclusive, in public or private school who are transported in a school bus or school pupil activity bus shall receive instruction in school bus emergency procedures and passenger safety. The county superintendent of schools, superintendent of the school district, or owner operator of a private school, as applicable, shall ensure that the instruction is provided as follows:
  - (1) Upon registration, the parents or guardians of all pupils not previously transported in a school bus or school pupil activity bus and who are in prekindergarten, kindergarten, and grades 1 to 6, inclusive, shall be provided with written information on school bus safety. The information shall include, but not be limited to, all of the following:

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### Board of Trustees:

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Ruben Mendoza, Clerk

### Trustees:

Brent Fernandes, Joetta Fleak

Ed McIntyre, Lucy Salazar

### Superintendent:

Todd Lile

- (A) A list of school bus stops near each pupil's home.
- (B) General rules of conduct at school bus loading zones.
- (C) Red light crossing instructions.
- (D) School bus danger zone.
- (E) Walking to and from school bus stops.

(2) At least once in each school year, all pupils in prekindergarten, kindergarten, and grades 1 to 8, inclusive, who receive home-to-school transportation shall receive safety instruction that includes, but is not limited to, proper loading and unloading procedures, including escorting by the driver, how to safely cross the street, highway, or private road, instruction on the use of passenger restraint systems, as described in paragraph (3), proper passenger conduct, bus evacuation, and location of emergency equipment. Instruction also may include responsibilities of passengers seated next to an emergency exit. As part of the instruction, pupils shall evacuate the school bus through emergency exit doors.

The district will continue to provide this information to parents through several avenues and to the families of all students enrolled in our district.

School bus stops are posted on the district website and a flier is provided to each school site listing the bus stops for each of our bus routes organized by school of attendance. These routes are developed annually based on student enrollment and the location of student residences.

Written information on general rules of conduct, red light crossing instructions, and school bus danger zones are included in the district handbook that is provided to all students at the beginning of every school year.

Students will continue to participate in annual bus safety drills conducted by district drivers as required by Ed Code.

F5. The MCGJ finds that the traffic conditions are dangerous at Alpha Elementary School and John Adams Elementary.

R5. The MCGJ recommends MUSD senior District leaders immediately meet with senior City of Madera Law Enforcement and the City of Madera Traffic Engineer in order to mitigate all traffic congestion at Alpha School and John Adams School.

### Response:

On July 16, 2019, MUSD leaders, City of Madera Police Chief, City of Madera Police Commander, and City of Madera Traffic Engineer met to discuss the MCGJ findings regarding traffic around district schools. Alpha Elementary and John Adams Elementary were discussed in great detail.

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**Superintendent:**

Todd Lile

It was determined that the City of Madera would install traffic delineators in areas on Stadium Road that would prohibit left turns out of the parent pick up/drop off driveway at Alpha Elementary as well as the exit out of Madera South High School. MUSD was also informed that Stadium Road would be included in a traffic study the City will conduct as part of an analysis of extending Almond Ave. from Pine St. to Stadium Road. MUSD was also informed that a future "HAWK signal light" would be installed on the corner of Stadium Road and Gary Lane.

It was recommended that MUSD ask parents traveling east towards John Adams to drop off/pick up students on National Ave, and parents traveling west towards John Adams to drop off/pick up students on Third Street. The intent is to eliminate students crossing those roadways in front of vehicular traffic.

F6. Many drivers are either uninformed or disregard traffic safety procedures at Alpha Elementary School and John Adams Elementary School causing additional traffic congestion and unsafe conditions for students.

R6. The MCGJ recommends, by the beginning of the 2019-2020 school year, MUSD must begin using social media platforms, such as Aeries, Facebook, Twitter, and the school website, to publicize existing traffic hazards and expose problems in order to improve the behavior of drivers.

**Response:**

Madera Unified has established a standard procedure for all school sites to follow in order to better communicate traffic patterns at school sites. This procedure is currently in implementation stages and is expected to be followed at all school sites. School maps with clearly identified student drop off/pick up areas are in development. These maps will be posted on school websites and distributed to parents through emails and social media platforms. School sites have already sent messages via robo-phone calls to parents at the beginning of the school year. Madera Police Department has also provided communication through social media and coordinated their messages with the district.

MUSD and Madera PD are continuing to visit and monitor all district school sites to review traffic patterns and make recommendations for improvement.

F7. Senior staff at both MUSD and Madera City Police Department are not collaborating to solve traffic safety issues throughout the district.

R7. The MCGJ recommends MUSD senior leadership immediately begin to collaborate with senior managers of the City of Madera Police Department and the City of Madera Traffic Engineer to review the traffic flow plan on each school in Madera Unified.

**MADERA UNIFIED SCHOOL DISTRICT**

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[www.madera.k12.ca.us](http://www.madera.k12.ca.us)



**Board of Trustees:**

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Ruben Mendoza, Clerk

**Trustees:**

Brent Fernandes, Joetta Fleak

Ed McIntyre, Lucy Salazar

**Superintendent:**

Todd Lile

**Response:**

On July 16, 2019 the following District and City staff met to discuss the MCGJ findings (MUSD Superintendent, MUSD Deputy Superintendent, MUSD Area Assistant Superintendents, City of Madera Chief of Police, City of Madera Police Commander, and City of Madera Traffic Engineer. A second meeting was held on August 1, 2019. Meetings between the District, Madera Police Department, and City of Madera Traffic Engineer will be held every other month for the purpose of addressing traffic safety issues around school sites.

Madera Police Department has provided additional resources to our school sites during morning drop off and afternoon pick up times and have provided "media blasts" to parents regarding enforcement of traffic laws around school sites. MUSD and Madera PD have also established satellite offices on the campuses of both Madera High School and Madera South High School for traffic patrol officers. This will provide increased traffic enforcement around the high schools as well as Stadium Road.

Madera Unified would like to thank the Madera County Grand Jury for their diligence and thoughtful recommendations in making our community and specifically our schools safer.

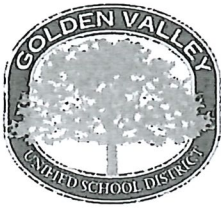
Respectfully,

A handwritten signature in black ink, appearing to read "Todd Lile", written over a horizontal line.

Todd Lile  
Superintendent  
Madera Unified School District

A handwritten signature in black ink, appearing to read "Ray Siebert", written over a horizontal line.

Ray Siebert  
President  
Madera Unified Board of Trustees

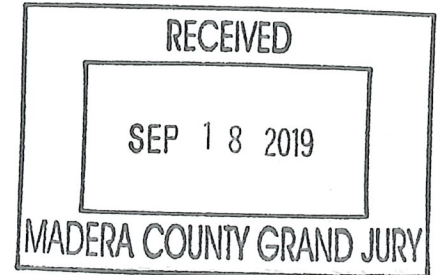


37479 Avenue 12  
Madera · California · 93636  
Phone 559.645.3570  
Fax 559.645.7144

Rodney Wallace · Superintendent  
rwallace@gvusd.org

September 12, 2019

The Honorable Michael Jurkovich, Supervising Judge  
Grand Jury, Madera Superior Court  
200 South G Street  
Madera, CA 93638



Madera County Grand Jury  
P.O. Box 534  
Madera., CA 93639

Re: Golden Valley Unified School District's Response to Grand Jury Report  
Student Safety: Why Are They Turning The Wrong Way? Report Date:  
June 28, 2019

Dear Judge Jurkovich and Grand Jury:

Pursuant to California Penal Code sections 933 and 933.05, the Board of Trustees for the Golden Valley Unified High School District ("Board" or "Trustees") hereby submits this formal response to the Madera County Grand Jury Report, Student Safety: Why Are They Turning The Wrong Way? Report Date: June 28, 2019

### OVERVIEW OF DISTRICT RESPONSE

The Board of the Golden Valley Unified School District concurs in the Grand Jury's commitment to addressing issues of student safety and, in this case, issues of safety related primarily to student transportation. The Governing Board and Superintendent have duly considered the Grand Jury's findings and recommendations and offer the responses below.

We would also like to take this opportunity to point out that, while we acknowledge that it is always beneficial to receive input about ways to improve, the culture of the Governing Board and District management is continually directed to the safety of students, as well as members of staff.

**R2. The MCGJ recommends that by September 2020, GVUSD must secure funding for implementing the Webster Elementary School Master Plan for redirecting the entrance to Webster Elementary School in order to reduce vehicle congestion and improve student safety.**

*GVUSD agrees that the ultimate goal of the district is to obtain funding that would allow the district to redesign the Webster Elementary School campus that would alleviate the drop off and pick up congestion around the campus. However, the MCGJ's recommendation of "must" by September 2020 may indicate that the grand jury does not fully understand the magnitude of such an undertaking. The Webster Elementary School Master Plan is a multi-million-dollar modernization plan. Funding support must come from the state which is not an easy or quick process and one that the state must approve. GVUSD had an informal observation done by the county in which they stated that traffic around Webster Elementary School during drop off and pick up was "normal" as compared to the average elementary traffic patterns during drop off and pick up. Even several members of the MCGJ witnessed the drop off and pick up traffic and stated that it looked very normal as compared to other elementary schools in the area. While it is still the goal of GVUSD to obtain the funding for a modernization of Webster Elementary School, and GVUSD is actively working towards that goal, there are many factors that need to be addressed in order for this goal to be reached and based on the complexity of securing the funding and approval of the plans outside of the district's control the September 2020 "must" presented by the MCGJ is unrealistic.*

- R3. The MCGJ recommends, by the beginning of the 2019-20 school year, GVUSD must begin using social media platforms, such as Aeries, Facebook, Twitter, and school website to post existing traffic hazards to illustrate problems and improve the education of drivers.**

*GVUSD uses multiple social media platforms to relay information to parents and the community regarding all kinds of information including procedures and policies about the drop off and pick up of students throughout the day.*

- R4. The MCGJ recommends, by the start of the 2019-20, Webster Elementary School must complete the implementation of a paid Crossing Guard Service to ensure enhances, and maximize student and driver safety.**

*GVUSD will continue to advertise for crossing guards for Webster Elementary School.*

CONCLUSION

The Board of Trustees of the Golden Valley Unified School District and the Superintendent appreciate the time and dedication of the Grand Jury members in providing the District with the Report and recommendations.

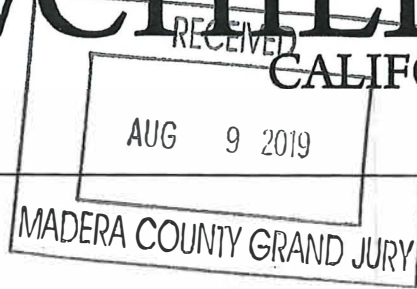
If you have any questions, please feel free to contact us.

Sincerely,

A handwritten signature in cursive script that reads "Rodney Wallace". The signature is written in dark ink and is positioned above the printed name.

Rodney Wallace, Superintendent

# CITY OF CHOWCHILLA CALIFORNIA



July 24, 2019

Dear Honorable Judge Jurkovich:

The City of Chowchilla has received the Madera County Grand Jury (hereinafter referred to as "MCGJ") Report dated June 28, 2019 and entitled "City of Chowchilla Public Works Department: Interrupted Flow" Pursuant to Penal Code Section 933.05(a) and (b), please allow this document to serve as the response from the Director of Public Works (Director) and the City Council of Chowchilla (City) to the findings and recommendations in the Grand Jury Report entitled, "City of Chowchilla Public Works Department: Interrupted Flow" (hereafter referred to as, "Report.") As requested, we are providing the following comments to the recommendations contained in the report. While the City understands the MCGJ has discretion to investigate and issue findings and recommendations on those investigations, the City is concerned that the MCGJ has issued this report in a manner that portrays an inaccurate picture of the City's current water system. The report also fails to acknowledge that a majority of the Grand Jury's recommendations have already been implemented over the course of the last few years, as was reported to the MCGJ in October of 2018. Further, the manner in which the MCGJ approached its investigation, including contacting Staff out on medical leave and demanding they appear before them, failing to respond to requests for clarification, and inadvertently including staff on grand jury email communications that personally attacked staff (calling them "idiots") was unnecessary and unprofessional. We remain willing to work with the MCGJ in a professional manner but ask that they extend the same professional cooperation to allow us all to fulfill our public missions.

It should be noted that the City received 68 requests for information and provided over 2,000 pages of documents to the Grand Jury. Of those requests, 29 were repeat requests for information/documents already provided to the Grand Jury; the City requested clarification on 15 of the requests, but did not receive a response from the Grand Jury; and there were three requests for clarification by the City which took the MCGJ an average of 53 days to respond to.

In response to the MCGJ's Report, the City notes the following factual inaccuracies:

130 S Second Street, Chowchilla, CA 93610

Telephone: (559) 665-8615

[www.CityOfChowchilla.org](http://www.CityOfChowchilla.org)

**Grand Jury Report:**

Line 2 of the MCGJ Report which states that "Combined with a lack of established and uniform practice procedures for testing, and no long-term plan to address the water needs of the community, the wells were failing."

**Response:**

These statements are misleading and leads one to assume that all of the City's wells were failing due to neglect. The City owns and operates seven domestic water supply wells, designated as Well No.1, 3, 5A, 8, 10, 11, and 14. Well Nos. 1 and 8 were at the end of their useful life. The City planned to replace Well No. 1 with the new Well No. 1A and booster pumps. Well No. 8 was removed from service due to a significantly reduced groundwater table. Well No. 10, in the past, had occasional water quality issues related to nitrates and was designated as a standby well and only used when the other wells could not meet system demands. Of the remaining wells, Well Nos. 5A, 11, and 14 were the City's best producing wells. However, Staff determined that Well Nos. 5A and 11 were not operating at peak efficiency due to groundwater depletion and land subsidence, caused by severe drought which led to over pumping of groundwater (known as overdraft) in the larger Chowchilla subbasin, and were removed from service for needed repairs and upgrades. When Well No. 14 (a 4 year old well and largest producer) failed due to an unexpected shaft breakage, the City experienced intermittent low pressure events. However, during this time, pressure did not fall below state mandated pressure requirements.

**Grand Jury Report:**

Line 14, the MCGJ states that, "The City experienced a significant loss of producing wells and loss of water system pressure required to serve the needs of the community."

**Response:**

At no point did all of the wells fail. At no point was the City unable to meet the State mandated drinking water needs of the community.

**Grand Jury Report:**

Line 29, the MCGJ states that, "because of a lack of an established oversight program, the wells failed."

**Response:**

This is an inaccurate statement. An effective oversight program was initiated in 2015, which identified much needed improvements to the water system. Two wells failed due to significant reductions in the groundwater table due to drought and overdraft; one due to a shaft breakage and two that were removed from service due to age and low efficiency/production, both of which were later replaced by a new well, water storage tank and three booster pumps.

**Grand Jury Report:**

Line 37, the MCGJ states that this issue, which we assume is the report's reference to wells failing in Line 29 of the report, "caused devastating impact on the residents of Chowchilla."

**Response:**

We do not have any evidence of devastating water impacts occurring to residents of Chowchilla and the report fails to provide any factual evidence as to those alleged impacts.

**Grand Jury Report:**

Line 40, the MCGJ states that the City experienced "reduced delivery for domestic water use down to a trickle."

**Response:**

Whenever the City experienced intermittent reduced water pressure events, the City ensured that it continued to meet State standards of providing at least a minimum of 20 psi to ensure a safe drinking water supply.

**Grand Jury Report:**

Line 40, the MCGJ references a "one-day-a-week-only" outdoor watering schedule.

**Response:**

The report does not mention that, as was stated to the MCGJ in October 2018, this was a minimum requirement of the State Water Resources Control Board (hereinafter referred to as "SWRCB") in order to ensure a safe drinking water supply. The SWRCB mandate was temporary until system repairs could be made. City Staff was able to successfully convince the SWRCB to allow the one-day-a-week-only instead of no outdoor watering in the city.

**Grand Jury Report:**

Line 58, the MCGJ states that, "the Water Division personnel do not have a Standard Operating Procedure (SOP), knowledge, or field experience."

**Response:**

This statement is incorrect. As stated in the MCGJ report on line 126, line 191 (Finding 12), and line 217, the Public Works Department has a Policies and Procedures Manual that was in place by April 2017. Additionally, at the start of their investigation, there were three water distribution operators with a total of 50+ years of field experience and knowledge. During the investigation, and stated to the MCGJ, the City added more distribution operators and had trained additional staff. Currently, the City has 10 state certified distribution operators with close to 100 years of field experience and knowledge.

**Grand Jury Report:**

Line 60, the MCGJ states that, "employees indicated that when they were hired, they did not have any formal training", and that "only trained, certified operators" are able to work on the system.

**Response:**

Per Title 22, Chapter 13 of the CA State Health Code, the City is allowed to hire those without formal training under a Water Distribution Operator Training Program. Any staff hired in this manner are required to become certified by the state within one year of employment. Currently, the City has one recently hired employee that falls under this requirement. All other operators within the City are certified by the State.

**Grand Jury Report:**

Line 72, the MCGJ states that, "while at the Corporation Yard, the MCGJ requested to observe a chlorine residual test. City staff suggested to observe the test at well #14." Additionally, they note that staff was not prepared to test a chlorine residual.

**Response:**

This is false. After touring the corporation yard and the new water storage tank, the MCGJ then requested a tour of well #14, as that was the well that had the shaft breakage repaired. Once the wellsite was toured, the MCGJ then requested staff to perform a chlorine residual sample. The staff member responsible for testing was not present at the tour, as that was not initially requested, and was called out to well #14 to perform the test.

**Grand Jury Report:**

Line 85, the MCGJ states that the chlorine residual result was forced.

**Response:**

This statement is incorrect. The MCGJ did not understand how the test was performed and requested that another staff member test the residual in order to see if they used the same method for testing, which they did. There was no dilution of the results.

**Grand Jury Report:**

Line 99, the MCGJ states, "a lack of proper training, policy, procedures, and security practices were viewed at multiple well and sample sites."

**Response:**

This statement is incorrect. See number 7 above. All well sites have always been and are currently secured, locked and video recorded. All sample site faucets are tamper resistant, with rounded openings that do not allow connection to hoses. Additionally, the MCGJ visited only one well site, #14, as stated in the Methodology section of the MCGJ Report.

**Grand Jury Report:**

Line 122 states that the MCGJ requested supporting documentation used to populate the cells in the Annual Water Report in January 2019 but information was not received until April 2, 2019 and was incomplete and inaccurate.

**Response:**

City records indicate that information on the valve exercising program was provided on October 5, 2018, again on January 24, 2019 and again on March 14, 2019. The information provided was not incomplete or inaccurate.

**Grand Jury Report:**

Line 139, the MCGJ states that at Well Site No. 14, "there was a line (pipe) from the well that flows into drains. The only purpose of this line is to flush the well."

**Response:**

This statement is not accurate. The line indicated by the MCGJ is not a flush line. It is a drain release line for the well's water lube system.

**Grand Jury Report:**

Line 144, the MCGJ "found maintenance of operational equipment failing. The support bracket, which holds the flush line in place, was broken. The broken bracket caused the line to drop six inches below the drain opening, thus losing the air gap and potentially contaminating the water supply system including the aquifer."

**Response:**

While, the bracket was broken, as stated above, this is not a flush line. It is a drain release line for the well's water lube system and an air gap is not needed as there is no risk to contaminating the water supply system.

**Grand Jury Report:**

Line 147, the MCGJ states that there is "no evidence of labeling of equipment was found at the viewed well site. Labeling is important because it identifies to the operator the purpose of the equipment."

**Response:**

Operators are trained on the purpose of the lines. The State inspects all well sites annually and does not require labeling of the lines. Lines are not labeled in this manner in order to prevent tampering from those without sufficient knowledge of the system.

**Grand Jury Report:**

Line 153, in regards to customer complaints, the MCGJ states, "Once a work order has been generated, operators are not leaving documentation with the customer that they have addressed the issue."

**Response:**

This statement is incorrect. Staff personally meet with residents at the site of the complaint and discuss the issue and resolution with the resident. If the resident is not present a note is left detailing the resolution.

**The City and Director's Response to the Findings:**

The MCGJ Findings are inaccurate and based on a lack of understanding of the City water system and applicable legal requirements. Furthermore, City staff has in good faith attempted to cooperate with the MCGJ in its investigation and found that the MCGJ was unwilling to provide clarification to City Staff related to information requests. In addition, the MCGJ failed to ask any follow up clarifying questions after the MCGJ's initial interviews in order to have a better understanding of the City's water system.

**Finding 1:**

*The MCGJ finds there are no established and consistent testing, security, or maintenance procedures in place.*

**Response:**

The City and Director disagree, in part, with Finding 1. While it is true that there was no established and consistent procedures in place prior to 2017, procedures were fully established by April 2017 and are referenced in the MCGJ Report on line 126, line 191, and line 217 (Recommendation 9, which includes the date of the Policies and Procedures Manual).

**Finding 2:**

*The MCGJ reports the chlorine residual tests results filed with the state of California Water Resource Board were at a level of 0.3 ppm every day, for four years.*

**Response:**

The City and Director agree with the finding that the chlorine test results were at a level of 0.3 ppm every day, for four years between 2013 and 2017. This was due to staff using a chlorine residual kit that used a reagent that changed the color of the water sample, which then required visual interpretation to the number that correlated closely with the color identified. Since 2017, the Director has instituted new policies, procedures and equipment to rectify this issue. Since 2017 the chlorine levels are checked with an electronic chlorine colorimeter that provides more detailed and accurate residual numbers.

**Finding 3:**

*The MCGJ observed chlorine residual testing kits are not readily available in each vehicle for daily testing.*

**Response:**

The City and Director agree with the finding. City has taken steps to ensure the testing kit availability to the individual employee responsible for testing and has met regulatory requirements.

**Finding 4:**

*The MCGJ found the chlorine residual testing sample site #14 was leaking, dirty, and not secured.*

**Response:**

The City and Director disagree, in part, with Finding 4. The sample site was not leaking and dirty. City is satisfied that the site location does not necessitate additional security.

**Finding 5:**

*The MCGJ observed during the chlorine testing procedure, the outcome was forced to produce the consistent 0.3 ppm test result.*

**Response:**

The City and Director disagree with the finding. The MCGJ did not understand the testing procedure and requested that another staff member perform the procedure. Staff obliged the MCGJ and the test was conducted consistent with city policies and produced an accurate result.

**Finding 6:**

*The MCGJ observed the equipment door was open, not locked or secured at well site #14.*

**Response:**

The City and Director disagree with the finding as the door is normally closed and locked but was opened for the MCGJ requested tour of the well site.

**Finding 7:**

*The MCGJ observed sample test site #14 was not secured despite a designated mesh ring feature to accommodate a lock.*

**Response:**

The City and Director agree with the finding, however, there is no state or federal requirement that the sample test site is to be locked. The regulations specify minimum sampling frequencies, sampling locations, testing procedures, methods of keeping records, and frequency of reporting to the state. City secures locations based on need.

**Finding 8:**

*The MCGJ found from 2013-2017, the valve exercise program was not completed on a regular basis.*

**Response:**

The City and Director agree with the finding. Between 2013 and 2017, the valve exercise program was not completed on a regular basis. Once staffing levels increased after 2017, the valve exercising program has been completed on a regular basis.

**Finding 9:**

*The MCGJ found the supporting documentation used to populate the state of California Water Resource Board report was incomplete and inaccurate including omissions of the year, number of valve rotations, and the operator's identification.*

**Response:**

The City and Director disagree with the finding. The report met the regulator requirements. Years were not omitted and valve rotations and operator identification are not a component of the annual report, only the amount of valves exercised.

**Finding 10:**

*The MCGJ found the flush line bracket leading to the catch basin at Well Site #14 was damaged, thus eliminating the existence of an air gap deemed necessary to prevent water supply system contamination.*

**Response:**

The City and Director disagree with the finding. The flush line bracket leading to the catch basin at Well Site No. 14 was not damaged. The MCGJ noticed a drain line bracket to the well's water lube line was broken, which does not require an air gap.

**Finding 11:**

*The MCGJ found no labeling of water supply or drain lines to equipment at Well Site #14.*

**Response:**

The City and Director agree with the finding. However, it is not a State mandated requirement.

**Finding 12:**

*The City of Chowchilla's Personnel Rules and Regulations as well as the Public Works Policy and Procedure Manual do not provide direction for employees dealing with water related complaints and entering private dwellings.*

**Response:**

The City and Director disagree, in part, with the finding. The Public Works Policy and Procedure Manual does provide direction for employees dealing with water related complaints. There is currently no policy for entering private dwellings.

**The City and Director's Response to the Recommendations:**

**Recommendation 1:**

*The MCGJ recommends that, by September 1, 2019, the Public Works Director implement testing, security, and maintenance procedures and training be established, practiced, and documented consistent with regulatory standards.*

**Response:**

As reported to the MCGJ in October 2018, this recommendation has already been completed and implemented as of April 2017.

**Recommendation 2:**

*The MCGJ recommends that, by September 1, 2019, the Public Works Director implement a procedure, which accurately tests and records the daily outcome of chlorine residual tests at each sample site.*

**Response:**

This recommendation has already been completed and implemented as of December 2018. For accuracy, the City now uses electronic chlorine residual testers.

**Recommendation 3:**

*The MCGJ recommends that, by September 1, 2019, the Public Works Director be responsible for providing each vehicle and well site with a chlorine residual testing kit.*

**Response:**

The City and Director does not feel that this recommendation is necessary. Chlorine residual sampling is a task performed by one staff member as part of a daily routine. That staff member is always equipped with necessary test kits.

**Recommendation 4:**

*The MCGJ recommends that, by September 1, 2019, the Public Works Director will assure all well and sample sites are clean, repaired and secure.*

**Response:**

The City routinely inspects well sample sites and addresses potential issues as needed.

**Recommendation 5:**

*The MCGJ recommends that, by September 1, 2019, the Public Works Director immediately adopt and implement a Standard Operating Procedure for chlorine residual testing.*

**Response:**

This recommendation has already been completed and implemented as of the April 31, 2017 Public Works Policy and Procedures Manual referenced by the MCGJ within the report, Finding 12 and Recommendation 9 and reported to the MCGJ in October 2018.

**Recommendation 6:**

*The MCGJ recommends the Public Works Director immediately secure all equipment room doors at all well sites where applicable.*

**Response:**

All well sites have always had perimeter fencing and locked gates. Additionally, all wells have had video cameras installed for additional security.

**Recommendation 7:**

*The MCGJ recommends the Public Works Director immediately secure all sample sites to eliminate any opportunities for tampering or intrusion of the water system throughout the City.*

**Response:**

This recommendation is unnecessary moot. All sample site faucets are tamper resistant, with rounded openings that do not allow connection to hoses.

**Recommendation 8:**

*The MCGJ recommends that, by September 1, 2019, the Public Works Director implement and supervise monthly goals for operators who are actually performing the exercise program including logs with complete and accurate records.*

**Response:**

This recommendation has already been completed and implemented, as noted to the MCGJ in October 2018.

**Recommendation 9:**

*The MCGJ recommends that, by September 1, 2019, the Public Works Director implement and provide all employees with training and orientation for the adopted valve exercise form from 1999 and contained in the April 31, 2017 Public Works Policy and Procedures Manual.*

**Response:**

This recommendation has already been completed and implemented, as noted to the MCGJ in October 2018.

**Recommendation 10:**

*The MCGJ recommends the Public Works Director immediately direct staff to address the flush line support brackets at Well #14 to be repaired and secured, and inspect all other well sites with flush lines.*

**Response:**

This recommendation has already been completed and implemented with respect to the drain release line for the well's water lube system, not a flush line as inaccurately identified by the MCGJ.

**Recommendation 11:**

*The MCGJ recommends that, by September 1, 2019, the Public Works Director implement a standard color code line identification system, including labels, on all appropriate equipment and lines at all well sites.*

**Response:**

The City and Director follow state requirements. Operators are trained on the purpose of the lines. The State inspects all well sites annually and does not require labeling of the lines. Additionally, there is a valid security concern in labeling the system in this way as it could potentially provide a roadmap for those (not familiar with the system) that wish to cause harm to the system.

**Recommendation 12:**

*The MCGJ recommends that, by September 1, 2019, the Public Works Director develop, adopt, and implement a policy dealing with water related complaints and entering private dwellings.*

**Response:**

The Public Works Department already has a written policy for dealing with water related complaints. The Public Works Policy and Procedures Manual will be amended to include entry into private dwellings.

The City strives to provide quality services to the residents of Chowchilla and will continue to do so in a professional and legal manner.

Sincerely,



Rod Pruett, Interim City Administrator  
On Behalf of City Council  
For the City of Chowchilla

Enclosures: MCGJ Information Request Log Tracker, City letter related to document requests, emails from Madera County Grand Jurors

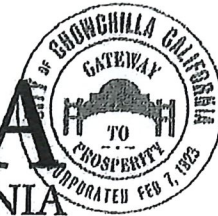
cc: Madera County Grand Jury ✓  
PO Box 534  
Madera, CA 93639

Grand Jury Document Requests			Date Requested	Date Provided	Comments	Pages
1	Well 14, 5A, and 11 Timeline	9/12/2018	10/5/2018	Provided to Grand Jury at interview on 10/05/18 as requested by Nina.	5	
2	Emergency Response Plan	9/12/2018	10/5/2018	Provided Chapter 1 of ERP to Grand Jury at interview on 10/05/18 as requested by Nina. Requested again on 2/3/19. Asked for clarification, no response. Provided 2017 Madera County Local Hazard Mitigation Plan (LHMP) on 2/4/19. No response. Requested again on 3/5/19, requested clarification on 3/6/19, no response received. Received response on 3/22/19. Provided ERP on 3/27/19.	776	
3	5 Years of Consumer Confidence Reports	9/12/2018	10/5/2018	Provided to Grand Jury at interview on 10/05/18 as requested by Nina.	20	
4	Well Info Sheet	9/12/2018	10/5/2018	Provided to Grand Jury at interview on 10/05/18 as requested by Nina.	3	
5	Well Maintenance Logs	9/12/2018	10/5/2018	Provided to Grand Jury at interview on 10/05/18 as requested by Nina.	10	
6	Org Chart	9/12/2018	9/12/2018	Front desk pick up. Nina asked for clarification on 9/27/18. Provided on 10/05/18 at interview.	3	
7	Cleanup Procedures	9/12/2018	10/5/2018	Provided to Grand Jury at interview on 10/05/18 as requested by Nina. Nina requested cleanup procedures and maintenance procedures. I asked for clarification on 9/12/18. No response received, Water Ops SOP included to comply.	10	
8	Procedure involved in the maintenance process	9/12/2018	10/5/2018	Provided to Grand Jury at interview on 10/05/18 as requested by Nina. Nina requested cleanup procedures and maintenance procedures. I asked for clarification on 9/12/18. No response received, Water Ops SOP included to comply.	10	
9	State Annual Reports - 5 years	9/12/2018	10/5/2018	Provided to Grand Jury at interview on 10/05/18 as requested by Nina.	20	
10	Production/Inspection Logs - 2014-2018	9/12/2018	10/5/2018	Provided to Grand Jury at interview on 10/05/18 as requested by Nina.	420	
11	Drought Contingency Plan	9/12/2018	10/5/2018	Provided to Grand Jury at interview on 10/05/18 as requested by Nina.	8	
12	Bact Sampling Site Plan	9/12/2018	10/5/2018	Provided to Grand Jury at interview on 10/05/18 as requested by Nina.	3	
13	Urban Water Master Plan	9/12/2018	10/5/2018	Provided to Grand Jury at interview on 10/05/18 as requested by Nina.	291	
14	Water Line Repair Procedure	9/12/2018	10/5/2018	Provided to Grand Jury at interview on 10/05/18 as requested by Nina.	1	
15	Emergency Notification Plan	9/12/2018	10/5/2018	Provided to Grand Jury at interview on 10/05/18 as requested by Nina. Requested in email to Joe Roman on 1/7/19 and 1/18/19. Joe sent to me on 1/22/19. Provided again on 1/24/19 via email by Joe. Requested again by Nina in separate emails to me and Mike Breshars on 2/3/19.	10	
16	Chlorination Ops Plan	9/12/2018	10/5/2018	Provided to Grand Jury at interview on 10/05/18 as requested by Nina.	4	
17	Valve Exercising Program	9/12/2018	10/5/2018	Provided to Grand Jury at interview on 10/05/18 as requested by Nina. Requested in email to Joe Roman on 1/7/19 and 1/18/19. Joe sent to me on 1/22/19. Provided again on 1/24/19 via email by Joe. Requested again by Nina on 2/3/19. Requested again on 3/5/19.	6	
18	Contact information of PW staff	10/18/2018	10/23/2018	City phone numbers and city emails only. No personal information per Joann.	1	
19	Large Maps of water system and sampling sites	10/18/2018	10/23/2018	PDF maps sent to Grand Jury on. Nina requested we print out large ones on 10/18/18 because they were too hard to see on a monitor.	3	
20	Tour of PW Corp yard	11/26/2018	11/27/2018	Nina called on 11/26/18 to request a tour of the new storage tank on 11/27/18 at 8:00 am. After tour, they asked for a tour of Well 14 and a demonstration of chlorine residual sampling method. Staff obliged.	0	
21	Post 9/11 Handbook	1/8/2019		Requested on 1/8/19 and 1/18/19 in email to Joe Roman. Joe sent to me on 1/22/19. Joe asked for clarification on what was being requested. No response. Request sent to me by Nina on 2/3/19. I asked for clarification of what type of handbook. No response.	0	
22	Department Security Procedures	1/8/2019		Requested on 1/8/19 and 1/18/19 in email to Joe Roman. Joe sent to me on 1/22/19. Joe asked for clarification on what was being requested. No response. Request sent to me by Nina on 2/3/19. I asked for clarification of what was needed and if this was similar to the Post 9/11 Handbook. No response.	0	
23	Customer Complaints 2017-18	1/8/2019	1/24/2019	Requested at interview on 12/18/18? Requested in email to Joe Roman on 1/7/19 and 1/18/19. Joe sent to me on 1/22/19. Provided again on 1/24/19 via dropoff at City Hall front desk. Requested again by Nina on 2/3/19.	27	
24	Meter pay off plan policy	2/3/2019	2/4/2019	Ask for elaboration on 2/04/19 as this is a Finance question. No response from Grand Jury. Sent explanation of how customer rates are determined based on City rate study on 2/4/19. Asked if this was the information she was requesting. No response.	0	

25	Large Water System's 2018 Annual Report to the Drinking Water Program for the year ending December 31, 2018	2/3/2019		Responded by email that this is not available. The State sends an electronic request to us in March/April to fill out the Annual Report electronically by June. As a result, we are unable to comply with this request at this time.	0
26	Consumer Confidence Quarterly Reports for 2018	2/3/2019		This is not a quarterly report. It is an annual report. The U.S. Environmental Protection Agency (EPA) and the California Division of Drinking Water require all water agencies to produce an annual report on the previous year informing customers about the quality of their drinking water. The State requires that we complete this report by June and provide a new Consumer Confidence Report for the previous year by July 1. As a result, we are unable to comply with this request at this time.	0
27	Public Work Department's employee list with identification numbers	2/3/2019	2/4/2019	Provided by email.	1
28	Public Works Department's Employee Handbook	2/3/2019	2/4/2019	There is no Department specific handbook. There is a citywide employee personnel rules and regulations handbook that was provided by email.	57
29	Storage tank records	1/8/2019	N/A	Requested on 1/8/19 and 1/18/19 in email to Joe Roman. Joe sent to me on 1/22/19. Joe responded back that the City has no active storage tanks and therefore, no storage tank records. Request sent to me by Nina on 2/3/19. I provided the same response.	0
30	Valve Exercise Records 2013-2018	2/3/2019	3/14/2019		4
31	Last Emergency Drill	3/5/2019	3/6/2019	emailed on 3/6/19	1
32	Residual logs	3/5/2019	3/14/2019	requested clarification on 3/6/19. No response received. Submitted chlorine residuals on 3/14/19. Received clarification on 3/22/19 requesting logs from 2013-2017.	13
33	Title 22 Test Results	3/5/2019	3/14/2019		85
34	Cross-connection control locations	3/5/2019	3/14/2019	requested clarification on 3/6/19. No response received. Provided city-owned locations.	2
35	Dead end flushing locations and results	3/5/2019	3/14/2019	requested clarification on 3/6/19. No response received.	1
36	Auxiliary power supplies and plan for implementation	3/5/2019	3/6/2019	emailed on 3/6/19	136
37	Most recent SDS sheets for all chemicals used by the division	3/5/2019	3/14/2019		10
38	Records of safety taggates and training conducted within the last year	3/5/2019	3/14/2019		66
39	Customer complaint records from 2016 and 2017	3/5/2019	3/14/2019		1
40	Update on the status of the 750,000 gallon water storage tank at t	3/22/2019	3/6/2019	emailed on 3/6/19	
41	Water Testing Procedures	3/22/2019	3/27/2019		
42	Residual logs 2013-2017	3/22/2019	3/27/2019	No logs from 2013. Provided remaining logs on 3/27/19.	
43	Specific State Requirements regarding the limits of the water syste	5/13/2019	5/14/2019	Email request from Nina. Provided link to CA Title 22 requirements. Requested further clarification.	1
44	Water Supply Permit	5/14/2019	5/15/2019	Email request from Steve Kohout. Provided Revised Water Supply Permit 2014.	6
45					
46					
47					
48					
49					

Total 2003

# CITY OF CHOWCHILLA CALIFORNIA



February 25, 2019

**By U.S. Mail**

Madera County Grand Jury  
PO Box 534  
Madera, CA 93639

**Re: 2018-2019 Madera County Grand Jury – City of Chowchilla**

Dear Madera County Grand Jury:

The purpose of this letter is to request that all future document requests related to the City of Chowchilla be directed to me. The City is committed to cooperate with the Grand Jury to the fullest and in the most efficient manner possible. As such, I have been designated as the point person for all future requests in an effort to streamline the process.

To date, I am aware of thirty separate items that have been requested of the City. These requests have been difficult to track as they have been directed to various employees of the City. Nevertheless, we have produced responsive documents for twenty-four of the requests totaling over 1,500 pages. We are waiting for clarification from the Grand Jury on the remaining six items. Once such clarification is received, we will produce the remaining documents. However, the process for receiving clarification has also been somewhat time-consuming as they require communication with various Jurors.

In furtherance of our efforts to streamline the process, we request that the Grand Jury also select one person to act as the facilitator for Grand Jury requests. This would allow me to have a single point person to timely respond to questions in the event clarification is needed. In selecting a potential Juror for this role, we note that Ms. Nina Zarucchi is currently a City Planning Commissioner. In certain circumstances she may have access to information as Planning Commissioner that may limit her participation in the Grand Jury inquiry. One situation is where Ms. Zarucchi is required to participate in closed session discussions related to the Planning Commission and its legal advisor. Any information obtained during closed session discussions are confidential and could impact Ms. Zarucchi's role as a Grand Juror as to any

130 S Second Street, Chowchilla, CA 93610


Telephone: (559) 665-8615

[www.CityOfChowchilla.org](http://www.CityOfChowchilla.org)

matters discussed (see Gov. Code § 54963). As such, we suggest that an independent Juror be selected to avoid potential conflicts.

Thank you for your attention to this matter and we appreciate your service to Madera County.

Sincerely,



Jason Rogers

Director of Public Works

City of Chowchilla

130 S. Second St., Chowchilla, CA 93610

[jrogers@cityofchowchilla.org](mailto:jrogers@cityofchowchilla.org)

(559) 665-8615, ext. 300

## Jason Rogers

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**From:** Jason Rogers  
**Sent:** Wednesday, May 15, 2019 10:00 AM  
**To:** Steve Kohout  
**Cc:** Nina Zarucchi; Herzog, Tracy; Deb & Steve Miller; Ray Haney  
**Subject:** RE: Limits of the Water System  
**Attachments:** Revised Water Supply Permit 2014.pdf

Thank you for your comment about my knowledge of our permit. However, as there was no mention or request for our permit in the initial request for information dated May 13, 2019, I attempted to answer to the best of my knowledge. Due to the vagueness of the initial request though, I requested further clarification. In an attempt to provide pertinent information in a timely manner, as requested, I provided a link to the Title 22 requirements, which list the MCLs that we are subject too, as that seemed like the information you were looking for. As stated in my previous email, and on shown on our Water Supply Permit (attached), we are "subject to the requirements of Title 22, California Code of Regulations, and to the conditions provided in the water supply permit." If you have any further questions regarding our permit, please feel free to contact me or the State Water Resources Control Board, Division of Drinking Water, Merced District Office. Please confirm receipt of this email.

## Jason Rogers

Director of Public Works

**From:** Steve Kohout [mailto:bigbear1554@gmail.com]  
**Sent:** Tuesday, May 14, 2019 2:27 PM  
**To:** Jason Rogers <jrogers@CityOfChowchilla.org>  
**Cc:** Nina Zarucchi <valu50@yahoo.com>; Herzog, Tracy <tracy@bestcal.net>; Deb & Steve Miller <millerz@sti.net>; Ray Haney <rayhaney@sbcglobal.net>  
**Subject:** Re: Limits of the Water System

This response makes me wonder if you are aware of what your limits are, your should have the knowledge or your permit, can you send us a copy of that.

Thank you  
Steve.

On Tue, May 14, 2019, 12:27 Jason Rogers <jrogers@cityofchowchilla.org> wrote:

Good Afternoon Nina,

This is to confirm receipt of your request. I am not exactly sure what is being requested though. However, the City is required to comply with the Title 22 requirements established by the State. Attached below is the link to these requirements.

[https://govt.westlaw.com/calregs/Browse/Home/California/CaliforniaCodeofRegulations?guid=IE6E81020D4B911DE8879F88E8B0DAAAE&originationContext=documenttoc&transitionType=Default&contextData=\(sc.Default\)](https://govt.westlaw.com/calregs/Browse/Home/California/CaliforniaCodeofRegulations?guid=IE6E81020D4B911DE8879F88E8B0DAAAE&originationContext=documenttoc&transitionType=Default&contextData=(sc.Default))

Please provide confirmation that you have received this email. Additionally, if this is not the information that you were requesting, please provide further clarification on your request.

Cordially,

Jason Rogers  
Director of Public Works  
559-665-8615 x300

Sent from my iPhone

On May 13, 2019, at 9:34 PM, Nina Zarucchi <[valu50@yahoo.com](mailto:valu50@yahoo.com)> wrote:

Mr. Jason Rogers  
Director of Public Works  
City of Chowchilla

Mr. Rogers,

The Madera County Grand Jury is in need of the specific state requirements regarding the limits of the water system operated by the City of Chowchilla, including the chlorine limits. Your prompt attention to this matter is greatly appreciated.

Your assistance is important as together we work to improve the quality of life for the residents of Madera County.

Thank you.

Nina Zarucchi-Mize  
2018-2019 Madera County Grand Jury

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**Jason Rogers**

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**From:** Mike Breashears  
**Sent:** Monday, February 04, 2019 11:24 AM  
**To:** Jason Rogers  
**Subject:** Fwd: Rescheduled Meeting for January 17,2019

Sent from my iPhone

Begin forwarded message:

**From:** tracy herzog <[admin@bestcal.net](mailto:admin@bestcal.net)>  
**Date:** February 4, 2019 at 8:55:43 AM PST  
**To:** Mike Breashears <[mbreashears@cityofchowchilla.org](mailto:mbreashears@cityofchowchilla.org)>  
**Subject:** **Re: Rescheduled Meeting for January 17,2019**

Wow this dude is an idiot! Let's talk about a supeona on Wednesday! They don't get it!

Tracy

Sent from Yahoo Mail for iPhone

On Monday, February 4, 2019, 8:40 AM, Mike Breashears <[mbreashears@cityofchowchilla.org](mailto:mbreashears@cityofchowchilla.org)> wrote:

Good morning Nina,

Please contact the City's H.R, Joann McClendon to have any documents sent. Have a great day.

Respectfully,

***Mike Breashears***

**Water Department**

**City of Chowchilla**

**Public Services**

Cell #[\(559\) 647-6597](tel:(559)647-6597)

## Jason Rogers

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**From:** Mike Eggert  
**Sent:** Wednesday, January 23, 2019 8:03 AM  
**To:** Jason Rogers  
**Subject:** Fwd: Grand Jury Interview Appointment

[Get Outlook for Android](#)

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**From:** Nina Zarucchi <valu50@yahoo.com>  
**Sent:** Friday, January 18, 2019 4:58:52 PM  
**To:** Mike Eggert; Tracy Herzog; Deb & Steve Miller; Ray Haney; Steve Kohout; Nina Zarucchi  
**Subject:** Grand Jury Interview Appointment

Mr. Eggert,

Although knee surgery, either replacement or orthoscopic, may be trying, the recovery is reported to yield a decreased amount of pain and increased mobility compared to the pre-surgery condition. I assure you things will improve.

Now to the concern of the 2018-2019 Madera County Grand Jury. The Grand Jury operates for a fiscal year completing tasks that includes topic research, document review, securing experience-driven input, investigation with interviews, and writing a final report. The final report cites findings resulting from the investigation. Recommendations are made in order to improve the quality of life for the residents of the county. This work must be completed by the conclusion of the fiscal year.

In order to meet those deadlines, including completing the research/ investigative element, time is critical. With that said, the Grand Jury is prepared to meet with you at a secure convenient location on Wednesday, Thursday or Friday afternoon of this coming week, January 23-25, 2019. The suggested dates will work best for Grand Jury as members have other Jury-related obligations as well.

Thank you for your prompt attention to this matter.

Nina Zarucchi-Mize  
Grand Juror  
2018-2019 Madera County Grand Jury

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